



MEMORANDUM

AGENDA ITEM #III.G

DATE: JULY 20, 2026
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FY 2025-2026 AMENDED OPERATING BUDGET

Please find herewith the Amended Operating Budget for Fiscal Year 2025-2026 for your review and approval. The amendment aligns the budget adopted in September 2025 with executed grant agreements, actual program activity, and current staffing levels.

Total revenues decreased from \$3,989,169 to \$3,603,754, a reduction of \$385,415.

- The largest driver is a realignment of trust fund revenue to actual program activity, primarily the EPA Brownfields MIA revolving loan fund, which was reduced from \$600,000 to \$58,672 to reflect actual award timing. This is partially offset by increases in EPA Brownfields RLF II and the Brownfields RLF.
- Federal awards were updated to executed agreement amounts, with reductions in Department of Homeland Security / Urban Area Security Initiative (DHS/UASI) Analysts and Contracted Security Analysts (CSA) offset by activation of the U.S. Department of Energy Clean Cities award and increased Hazardous Materials Emergency Preparedness (HMEP) Training funding.
- Local project revenue increased by \$82,685, driven by the Economic Forecasting Partnership.
- General Fund revenues are unchanged at \$1,430,630.

Total expenditures decreased from \$3,989,169 to \$ 3,603,754, a reduction of \$385,415.

- Pass-through expenses declined by \$503,037 in direct proportion to the trust fund (with professional consultants' costs dropping related to program timing) and DHS/UASI revenue adjustments. These are grant-funded costs that scale with award activity and have no impact on Council operations.
- Core operating costs were reduced by \$88,242 through personnel adjustments to actual staffing and targeted savings in legal, consulting, professional development, travel, and other operating lines.



In summary, the amendment reflects a substantially strengthened Council financial position. In addition, the Council Reserve Fund grows from \$22,194 in the adopted budget to \$228,056 as amended, reflecting both the budgeted reserve contribution and the projected operating surplus. In short, the Council absorbed a revenue reduction of \$420,870 while cutting expenditures faster than revenues declined and directing the resulting savings to reserves.

Recommendation

Approve the Amended Fiscal Year 2025-2026 Operating Budget.



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 South Florida Regional Planning Council South Florida Regional Planning Council Proudly serving South Florida since 1974		South Florida Regional Planning Council Budget for FY2526		2026	2026
REVENUES		FY 2025-26 PROPOSED BUDGET	FY 2025-26 AMENDED BUDGET		
GENERAL FUND		\$1,430,630	\$ 1,430,630		
Membership Dues		\$ 1,360,630	1,360,630		
Interest & Other Income		70,000	70,000		
Local Funded Projects		395,258	477,943		
	Miami Dade TPO	50,000	70,000		
	SFRTA - Land Use Transportation	100,000	100,000		
	FDOT District 6 Prof Services	88,158	88,158		
	Southeast Florida Community Development Fund, Inc.	92,000	84,119		
	Economic Forecasting Partnership	63,400	133,966		
	Southeast Florida Regional Prosperity Institute	1,700	1,700		
	Dania Beach Vulnerability Assessment	-	-		
TOTAL GENERAL & LOCAL FUNDS		1,825,888	1,908,573		
SPECIAL REVENUE FUNDS					
Federal Funded Projects		667,617	695,974		
	EDA/EDD CEDS	70,000	70,000		
	DHS/UASI Analysts	242,000	177,500		
	DHS/UASI CSA	272,617	254,000		
	FDEM/HMEP - Planning, Oct-Sept	20,750	20,642		
	FDEM/HMEP - Training, Oct-Sept	62,250	74,277		
	DOD/Resiliency Planning	-	-		
	DOE- Clean Cities	-	99,555		
State Funded Projects		387,650	372,351		
	FDEM/LEPC	90,000	90,000		
	FDEP Regional Resilience	296,750	281,451		
	FDEM/Monroe Has	900	900		
Trust Funds		1,108,014	626,856		
	EDA-Consolidated RLF	165,564	127,981		
	EDA-RLF CARES Act	232,536	230,313		
	BROWNFIELDS RLF	61,200	72,000		
	EPA BROWNFIELDS HOMESTEAD	-	-		
	EPA BROWNFIELDS RLF II	48,714	137,889		
	EPA Brownfields MIA	600,000	58,672		
TOTAL SPECIAL REVENUE FUNDS		2,163,281	1,695,181		
TOTAL Revenues		\$ 3,989,169	\$ 3,603,754		

 South Florida Regional Planning Council South Florida Regional Planning Council Proudly serving South Florida since 1974		South Florida Regional Planning Council Budget for FY2526		2026	2026
EXPENDITURES		FY 2025-26 PROPOSED BUDGET	FY 2025-26 AMENDED BUDGET		
Capital Expenditures:					
	Equipment	\$ 15,000	\$ 15,000		
	Leasehold Improvement- Soft costs	10,000	10,000		
	Leasehold Improvement- Hard costs (net of landlord credit)	-	-		
	Subtotal	25,000	25,000		
Core Operating Expenses (Allocated):					
	Salary	1,161,116	1,149,383		
	Leave	292,130	278,381		
	Fringe Benefits	580,026	572,266		
	Janitorial Services	10,000	10,000		
	Legal Services	65,000	50,000		
	Financial Services	50,000	45,000		
	Professional Consultants	17,000	8,000		
	Travel	12,000	5,000		
	Miscellaneous Expenses	1,000	1,000		
	Printing, Advertising, Notices	45,000	40,000		
	Supplies	30,000	30,000		
	Professional Development	16,000	7,000		
	Occupancy	122,004	122,004		
	Utilities Electric/Sanitation	7,000	7,000		
	Repairs & Maintenance	7,000	5,000		
	Council Reserve Fund	22,194	228,057		
	Storage	7,500	6,500		
	Office Relocation	-	-		
	Office Automation	70,000	70,000		
	Communication, Postage	10,414	10,414		
	Insurance	55,000	53,000		
	Subtotal	2,580,383	2,698,003		
Pass-through Expenses					
	Legal Services	36,490	24,791		
	Financial Services	2,751	4,912		
	Professional Consultants	824,101	386,983		
	PBSO Analyst Salary & Fringe	467,834	392,273		
	Travel	36,389	39,839		
	Miscellaneous Expenses	-	-		
	Printing, Advertising, Notices	888	17,764		
	Supplies	479	1,545		
	Professional Development	600	1,129		
	Office Automation	3,507	3,733		
	Communication, Postage	1,147	3,874		
	Insurance	9,600	3,908		
	Reimbursement from Borrower	-	-		
	Subtotal	1,383,786	880,751		
	TOTAL EXPENDITURES	3,989,169	3,603,754		
Bad Debt					
Increase in Fund Balance Reserve		\$ -	\$ -		