



MEMORANDUM

DATE: JUNE 22, 2026

TO: SFRPC MEMBERSHIP COMMITTEE

FROM: STAFF

SUBJECT: SFRPC MEMBERSHIP INFORMATION

Appointed by Chair Senator García on May 18, 2026, the SFRPC Membership Committee¹ has been requested to study and recommend to the Council Board what steps should be taken to expand and build long-term support for the SFRPC through its Board. Broadening the membership of the Council Board to engage potential new members while encouraging greater attendance and participation by existing members is particularly important as term limits take effect, impacting existing Council Members and the Council.

The composition of the South Florida Regional Planning Council Board is articulated in the 1974 Interlocal Agreement (ILA), which created the Council, Chapter 186.504, F.S., as amended, SFRPC By-Laws 1980, and the SFRPC ILA First Amendment 1993. Chapter 29J-1.0004 (formerly 29J-1.004) Florida Administrative Code was adopted in 1981 and subsequently repealed in 1998 following incorporation of the provisions of Chapter 29J-1.004 into the SFRPC's Statement of Organization.

The SFRPC's Statement of Organization (Exhibit A) reflects the ILA adopted in 1974 (Exhibit B) and Chapter 186.504, F.S., as amended (Exhibit C). Provisions related to appointment, term of office, attendance, and removal as presented in the SFRPC's Statement of Organization, adopted April 14, 2021, and amended February 26, 2024, can be found in Sections 4.0 – 7.0.

Among the 10 regional planning councils, the membership composition and authority to make appointments vary from council to council based on its unique Interlocal Agreement and Chapter 186.504, F.S. A survey of the ten regional planning councils indicates that six of the ten councils permit alternate members, including the Treasure Coast Regional Planning Council (TCRPC), but not all permit alternate members to vote (Exhibit D). The relevant section(s) of the TCRPC's ILA is included in Exhibit E.

¹ Committee Members: Councilmember Senator Geller, Councilmember Rodriguez, Councilmember Caplan, Councilmember Allbritton, and Chair Senator García



Staff Recommendation: Information Only.

Appendices:

Exhibit A: SFRPC Statement of Organization, April 14, 2021; Amended February 26, 2024

Exhibit B: 1974 Interlocal Agreement creating the SFRPC

Exhibit C: Chapter 186.504, F.S., as amended

Exhibit D: RPC Alternates Survey

Exhibit E: TCRPC ILA

EXHIBIT A



Statement of Organization

Adopted April 14, 2021

Amended February 26, 2024

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1.0 Organization

The South Florida Regional Planning Council (Council) is organized under the authority of Chapter 186, Florida Statutes, as amended from time to time. The Council is located in Comprehensive Planning District Ten and consists of the counties of Broward, Miami-Dade, and Monroe. Council headquarters shall be in a central location as determined by a majority vote of the Council. Field offices may be maintained at other locations.

Council is further organized pursuant to the terms, conditions, and provisions of that certain Interlocal Agreement creating the Council by and between the Counties of Broward, Miami-Dade, and Monroe, each being a political subdivision of the State of Florida and recorded in the Public Records of each County in 1993.

2.0 Purpose

The Council's purpose is:

- (1) To exercise the rights, duties, and powers of a regional planning council as defined in Chapters 186 and 163 and Section 403.723, Florida Statutes, as amended from time to time and of a regional planning agency as defined in Chapter 23, Section 403.723, and Chapter 380, Florida Statutes, as amended from time to time, including those functions enumerated by legislative finding and declarations of Chapter 186, Florida Statutes, as amended from time to time and other applicable federal, State and local laws.
- (2) To conduct the comprehensive regional planning process.
- (3) To provide regional coordination for the local governments in the South Florida Region.
- (4) To exchange, interchange, and review the various programs referred to it which are of regional concern.
- (5) To promote communication among local governments in the Region.
- (6) To identify and resolve regional problems and issues.
- (7) To cooperate with federal, State, local, and non-governmental agencies and citizens.
- (8) To assure the orderly and balanced growth and development of this Region, consistent with the protection of the natural resources and environment of the Region, and to promote safety, welfare and quality of life of the residents of the Region.

- (9) To encourage and promote communications between neighboring regional planning districts in an attempt to ensure compatibility in development and long-range planning goals.
- (10) To establish, manage, and maintain various revolving loan programs.
- (11) To coordinate and host conferences and other events intended to facilitate the exchange of ideas with interested community stakeholders, including private organizations, on issues relevant to the region.

3.0 Definitions

- (1) Council Member(s) - representatives appointed by the Governor, member county, or Municipal League of Cities.
- (2) Council - the South Florida Regional Planning Council.
- (3) Strategic Regional Policy Plan - a long-range guide for physical, economic, and social development of the Region which identifies regional goals and objectives, and policies.
- (4) Elected official - a member of the governing body of a municipality or county.
- (5) Ex-Officio Members - the Governor or appropriate Department shall appoint certain ex-officio, non-voting members to each regional planning council:
 - (a) A representative of the Department of Transportation Districts 4 and 6;
 - (b) A representative of the Department of Environmental Protection;
 - (c) A representative nominated by the Department of Commerce; and
 - (d) A representative of the South Florida Water Management District.

The Governor may also appoint ex-officio, non-voting members representing appropriate metropolitan planning organizations and regional water supply authorities, as applicable. (See Section 186.504, Florida Statutes, as amended from time to time)

- (6) Federal or federal government — the government of the United States of America or any department, commission, agency, or instrumentality thereof.
- (7) Local general purpose government — any municipality or county created pursuant to the authority granted under Sections 1 and 2, Article VIII of the Constitution for the State of Florida.

- (8) Member County — the principal member units representing each of the counties in the Region: Miami-Dade, Broward, and Monroe counties.
- (9) Municipal League of Cities – the respective league of cities representing Miami-Dade, Broward, and Monroe County municipal governments.
- (10) Region or South Florida Region — the geographical area, including both land and water, within or adjacent to the counties of Broward, Miami-Dade, and Monroe.
- (11) State or State government — the government of the State of Florida, or any department, commission, agency, or instrumentality thereof.

4.0 Membership, Voting, and Term of Office

- (1) Broward County and Miami-Dade County shall each be represented by three (3) county commissioners, and Monroe County shall be represented by two (2) county commissioners. All members shall be selected from the respective elective governing body by the Chair of the County Commission.
- (2) Monroe County, in addition to the membership in (1), shall be entitled to one (1) elected official member to serve on the Council. Broward and Miami-Dade counties, in addition to the membership in (1) shall be entitled to two (2) elected official members to serve on the Council. Such members shall be elected officials of general-purpose municipal government appointed by the respective League of Cities representing the county.
- (3) The Governor of the State of Florida shall appoint a maximum of six (6) voting members. Each county in the Region shall be represented by a minimum of one (1) appointment by the Governor.
- (4) The names of all Council Members shall be recorded in the Council minutes.
- (5) For the conduct of all business, each Council Member shall have one (1) equal vote.
- (6) The basic term of office for Council Members appointed by the Governor shall not exceed three (3) years. All appointed representatives shall be eligible for reappointment. This section shall not be construed to limit the authority or ability of governmental, collegial bodies to change their appointments to the Council.

- (7) The initial term and any subsequent terms of office for Council Members appointed by the Chairs of the county commissions shall be determined by the Commission Chairs as otherwise provided by law.
- (8) It is the express purpose and intent of this Statement of Organization that the composition of Council Members reflects the diversity in the community of South Florida and that appointments made by the Governor, by principal member units and member governments shall, in all instances, embrace the multi-cultural, multi-ethnic, multi-lingual and multi-racial environment of South Florida.
- (9) No Council Member may serve more than ten (10) consecutive years.

5.0 Vacancies

Any vacancy in membership shall be filled for the unexpired term in the same manner as the initial appointment.

6.0 Removal from Office

Should a Council Member have three (3) consecutive, unexcused absences from regular meetings or miss more than one-half of the regularly scheduled meetings in a calendar year without providing the Council a justifiable reason for the absence in writing, the Secretary shall so advise the appropriate member government, or the Governor, and request another appointment. Justifiable reasons shall be defined as:

- (a) Sickness;
- (b) Disability;
- (c) Temporary absence from the jurisdiction;
- (d) Excused absence by the Chair or the Executive Director; or
- (e) Required attendance at another public meeting or hearing called pursuant to Chapter 286, Florida Statutes, as amended from time to time.

Members may be removed from the Council by the legal appointing authority that made the appointment, only after written notice of such action has been received by the Council.

7.0 Officers, Term of Office and Duties

- (1) The regular January meeting shall be the annual meeting of the Council and shall be for the purpose of electing the new officers and conducting such other business as may come before the members. The Council shall elect from its membership the following officers: Chair, First Vice-Chair, Second Vice-Chair, Treasurer, and Secretary. It is the express intent of this provision that at all times there shall be a balanced representation among the member governments and

governor's appointees as members of the Executive Committee so that there is at least one (1) county or municipal representative from each County. Each member so elected shall serve for one (1) year or until reelected or a successor is elected. It is the intent of the Council that Executive Committee Members shall be advanced in his/her respective positions each year, so long as such Council Member continues to serve as an appointed member, from Secretary to Treasurer, Treasurer to Second Vice-Chair, Second Vice-Chair to First Vice-Chair, First Vice-Chair to Chair, in that order.

- (2) The newly elected officers shall be declared installed following their election and shall assume the duties of office.
 - (a) The Chair shall be responsible for overseeing the organization of the work of the Council; for seeing that all policies of the Council are carried out; for signing any contract or other instrument which the Council deems in its interest; and for presiding over all Council meetings. The Chair, or a designated Council Member, shall be an ex-officio member of all committees. Notwithstanding the above, all renewal contracts can be signed by the Executive Director after review and written approval by General Counsel. Any new contracts can be signed by the Executive Director after review and written approval by the General Counsel, and 48 hours following transmittal to the Chair of the proposed contract, which has been approved in writing by the General Counsel.
 - (b) The First Vice-Chair shall act in the Chair's absence or inability to act. The First Vice Chair shall perform such other functions as may be assigned by the Chair or the Council.
 - (c) The Second Vice-Chair shall act in the Chair's and First Vice-Chair's absence or inability to act. The Second Vice-Chair shall perform such other functions as may be assigned by the Chair or the Council.
 - (d) The Treasurer shall be responsible for general oversight of the financial affairs of the Council and such other duties as may be assigned by the Chair or the Council.
 - (e) The Secretary shall be responsible for minutes for the meeting, keeping the roll of members, and such other duties as may be assigned by the Chair or the Council.
- (3)
 - (a) There shall be an Executive Committee consisting of the Chair, First Vice-Chair, Second Vice-Chair, Treasurer, Secretary, and the most recent Past Chair still in continuous service on the Council. If there is no most recent Past Chair still in continuous service, the Executive Committee may be comprised of five (5) members.
 - (b) The Executive Committee shall act for and on behalf of the Council and shall take such action as may reasonably be necessary to fulfill the duties, functions and responsibilities of the Council as if a quorum were present. It is the intention of the Council that other

members present at a Council meeting where a quorum is not present and where the Executive Committee shall act for and on behalf of the Council, shall be permitted to fully participate in the proceedings and matters then pending before the Council or the Executive Committee.

- (c) Where, in the opinion of the Chair of the Executive Committee, an emergency situation exists, the Executive Committee may convene at the principal office of the Council, and act in response to the emergency situation. For purposes of this section, an "emergency situation" is defined as an event which is, unforeseen, unexpected, or time sensitive, in which there is not sufficient time for the full Council to meet, or is a sudden or unforeseen natural or manmade event that necessitates immediate action for and on behalf of the Council. An emergency situation is not a self-created matter by a member or members of the Council. Any meeting and action taken by the Executive Committee in response to the declared emergency situation shall be ratified by the Council at the next regular meeting.
- (d) Should an Executive Committee Member have (3) consecutive, unexcused absences from regular or Executive Committee meetings or miss more than one-half of the regularly scheduled meetings in a Calendar year without providing the Council a justifiable reason (as set forth in Article 6 herein) for the absence in writing, the Member's Executive Committee seat shall be deemed vacant and the Chair shall fill the seat by appointment as an at-large member of the Executive Committee.

8.0 Meetings

- (1) The annual election of officers shall be held during the January meeting in each year.
- (2) There shall be a Nominating Committee which shall consist of the Immediate Past Chair in addition to two other members of the Council who shall be selected by the Chair not later than December prior to the January meeting at which the annual election of officers shall be conducted. No two (2) members of the Nominating Committee shall reside in the same County.
- (3) Regular meetings shall be held on the days and times established by the Council.
- (4) Special meetings may be called by the Chair at his/her discretion or shall be called when requested by members from two-thirds of the principal member units. Legal Adequate notice shall be given to all Council Members stating the date, hour, and place of the meeting and the purpose for which such meeting is called, and no other business shall be transacted at that meeting. Furthermore, the Executive Director and/or his/her designee shall notify the applicable media within the South Florida Region and shall comply with the applicable provisions of Chapter 286, Florida Statutes, as amended from time to time. However, if a determination to hold a

special meeting is reflected upon the record of any Council meeting, no additional notice is necessary.

- (5) The place and time of each regular meeting shall be determined by the membership prior to the adjournment of the previous meeting. In the absence of such determination, the time and place of the meeting(s) shall be determined by the Chair. The Council may establish a regular meeting time and place, in which case no special action by either the Council or the Chair is required, provided the meeting is to be held at the regular time and place.
- (6) Written notice of all Council meetings shall be mailed to each member at the member's address, as it appears on the records of the Council, at least seven (7) days prior to that meeting. The notice shall state the date, time, place, and the business to be transacted. Business transacted at all special meetings shall be confined to the subject stated in the notice.
- (7) All official meetings of the Council shall be open to the public as required by the Florida Sunshine Law, Chapter 286, Florida Statutes, as amended from time to time and shall meet the requirements of the applicable sections of the Florida Administrative Procedure Act, Chapter 120, Florida Statutes, as amended from time to time.
- (8) When a quorum has been determined to be present according to §120.525 Florida Statutes (2020) as amended from time to time, a majority of those present may take action on all matters presented at the meeting. Each member present shall vote on each question presented to the Council except in the event that a member abstains from voting pursuant to the applicable provisions of Section 112.3143, Florida Statutes, as amended from time to time. So long as a quorum is initially present at the commencement of a regular or special meeting, the public business of the Council shall continue, unabated, if a quorum is lost during the course of such regular or special meeting, subject to the condition that a quorum is maintained or reestablished by the Executive Committee.
- (9) Council Members are strongly encouraged to physically attend Council Meetings. However, special circumstances may necessitate a member's participation via teleconferencing. In the event, the following shall apply:
 - (a) A quorum must otherwise be present at that meeting.
 - (b) An absent member can be present as a voting member via teleconferencing or virtual meeting conducted in accordance with Communications Media Technology (CMT) under Ch. 120, Florida Statutes, throughout the discussion on a specific matter pending before the South Florida Regional Planning Council. Use of cellular phones while driving is strongly discouraged.

- (10) Members of the public shall be given a reasonable opportunity to be heard by the Council before it takes official action on a proposition. Public participation at the meetings shall be in the following manner:
- (a) Members of the public may speak only at times designated by the Chair.
 - (b) If a member of the public is designated to speak on an item by the Chair, the member of the public shall step to the floor microphone and state her/his name and address in an audible tone for the record.
 - (c) During public participation, any member of the public may speak to any issue under consideration by the Council prior to its adoption.
 - (d) Remarks shall be limited to the question(s) under discussion. Speakers will be limited to three minutes during this time. The Chair may further reasonably limit the time period provided for public comment, as necessary, in order to ensure that all members of the public seeking to speak are afforded an opportunity to do so in a timely manner. Additional time may be added by the Chair.
 - (e) Any individual who causes a disruption or disturbance of a meeting shall be warned by the Chair that their conduct is interfering or disturbing the order of the meeting and shall be given the opportunity to cease the offending conduct. If the individual fails to cease the offending conduct and continues to interrupt or disrupt the meeting, the individual may be requested to leave the meeting by the Chair.
 - (f) Persons whose allotted time to speak has expired shall be so advised by the Chair to conclude. Cumulative and repetitive testimony should be avoided on any matter. Persons of the same position as the previous speaker may simply state their names, address and the positions with which they agree. Members of the public are permitted and encouraged to submit written testimony to the Recording Secretary in advance of a Council Meeting, which shall become part of the official public record.
 - (g) Any person who, at a Council or board meeting, willfully interrupts or disturbs the meeting in violation of Section 871.01, Florida Statutes, entitled "Disturbing Schools and Religious and Other Assemblies," is subject to arrest by those law enforcement officers present.
 - (h) The public's right to speak prior to official action being taken by the Council does not apply in the following circumstances:

- If the Council must take official action to deal with an emergency situation affecting the public health, welfare, or safety, when compliance with the requirements would cause an unreasonable delay in the ability of the Council to act;
- Official action by the Council involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
- Any council meeting that is otherwise exempt from the open meeting requirements of Section 286.011, Florida Statutes; or
- Meetings in which the Council is acting in a quasi-judicial capacity. However, this exclusion does not affect the right of a person to be heard as otherwise provided by law.

9.0 Finances

- (1) The work year and fiscal year of the Council shall be the twelve (12) months beginning the first day of October and ending the thirtieth day of September.
- (2) The Council shall adopt a work program and budget for each fiscal year and shall, before August 1, certify the resultant membership fee to the Clerk of the governing body of each principal member unit. Each principal member unit shall include in its annual budget and provide to the Council funds in an amount sufficient to fund its proportionate or minimum share of the Council's adopted budget.
- (3) The proportionate share of the budget of the Council shall be an amount which bears the same ratio to the local share of the total annual Council budget as the population of each principal member unit bears to the total population of all participatory counties, based upon the most current annual population estimates provided by the State of Florida pursuant to Section 23.019, Florida Statutes, as amended from time to time. The local share is the total annual budget minus funds supplied to the Council under contract with Federal or State agencies.
- (4) The Council, in adopting its annual budget, may establish a reasonable minimum and maximum financial contribution from each principal member unit.
- (5) Assessments shall be due in full on October 1.
- (6) Each principal member government that does not remit the assessed amount by November 1 shall lose all voting privileges, both for representatives from the principal member and other appointees from the county, until payment is made.

- (7) The Council shall, from time to time, designate persons to sign any and all checks issued by the Council, which may include any persons serving on the Executive Committee and the Executive Director of the Council, in addition to any other member so designated by the Council. Any person serving on the Executive Committee and the Executive Director of the Council are designated to sign all checks issued by the Council. Additional Council Members may be designated as signatories by the Council to avoid problems associated with time or distance. All checks are to be signed by two (2) of the above-designated persons. If the Treasurer is not locally available and able to sign the checks, the check signature request will go to locally available members of the Executive Committee, commencing with the Chair.
- (8) The budget and such other changes, amendments or supplements as may be necessary to conduct the fiscal affairs of the Council may be amended from time to time by action of the Council, provided, however, that the budget may not be amended to increase the annual per capita contribution by the principal member units.
- (9) The purchase of any single item of either equipment or goods which will require the expenditure of more than twenty thousand dollars (\$20,000) must be approved by the Council.

10.0 Powers

The Council has all powers granted to regional planning councils or regional planning agencies by Chapter 23, Chapter 160, Section 163.01, Section 163.3184, Section 403.723, and Chapter 380, Florida Statutes, as amended from time to time.

11.0 Code of Ethics for Public Officers and Employees

Council members are governed by the Code of Ethics for Public Officer and Employees, adopted by the Legislature as Part III of Chapter 112, Florida Statutes, and as amended from time to time, which contains standards of ethical conduct and disclosures applicable to public officers, employees, candidates, lobbyists, and others in State and local government.

12.0 Staff

- (1) The Council shall employ and set the compensation of an Executive Director, who shall serve at the pleasure of the Council.
- (2) The Executive Director shall employ and discharge professional, technical, or clerical staff as may be necessary to carry out the purpose of the Council. The Executive Director may make agreements with other agencies, within or without the geographic boundaries of the region, for temporary transfer, loan, or other cooperative use of staff employees and, with the consent of

the Council or pursuant to procedures established by the Council, may acquire the services of consultants.

- (3) The Executive Director shall be responsible to the Council for supervising and administering the work program of the Council, including preparation of a proposed annual budget, for administration and supervision of Council employees, and for acquiring employee benefit coverage.
- (4) The Executive Director shall act as assistant to the Council officers in performing their duties and shall, at the direction of the Secretary, prepare minutes of each meeting and be responsible for distributing copies to members of the Council, and shall perform such other duties and responsibilities as directed by the Council.
- (5) The Executive Director shall act as Agency Clerk.

13.0 Committees

- (1) The Council shall establish and maintain such committees as it deems necessary to carry out the purposes and objectives of the Council. Committees shall be created or discontinued by the Chair as directed by the Council.
- (2) All committees and Chairs thereof shall be appointed by the Council Chair with the approval of a majority of the Council, except that when the need arises between regular meetings of the Council, the Chair may fill vacancies, and/or appoint temporary committee members or Chair thereof. Any person so appointed by the Chair between regular meetings of the Council shall have full and complete authority to vote and carry out the duties of regular committee members until the next regular meeting of the Council or such shorter period of time as the Chair shall determine. The authority of the person appointed by the Chair between regular meetings of the Council may not extend past the next regular meeting unless confirmed by a majority of the Council. If a majority of the Council does not confirm the person appointed for future service on the committee, this shall in no way affect the validity of the actions taken by such person during the period between regular meetings of the Council.
- (3) The Chair shall have the authority to create committees in between Council meetings and appoint members, subject to ratification of the Council at its next regular meeting. All committees created by the Chair shall sunset at the expiration of the Chair's term unless extended by the incoming Chair.

14.0 Plans, Studies, Activities, and Reports

- (1) The Council shall prepare and adopt, pursuant to the requirements of Chapter 186 and Chapter 120, Florida Statutes, as amended from time to time, a Strategic Regional Policy Plan. The Plan may be adopted in full, or specific elements or portions of the Plan may be adopted separately. The Plan and the elements shall be based on studies of the resources of the Region. The Plan or Plan element, when adopted, shall constitute the basis for the Council's actions when performing its assigned responsibilities of receiving Developments of Regional Impact, Local Government Comprehensive Plans, federally assisted projects, and other regional overview or comment functions.
- (2) In the event one or more governmental units or public agencies within the Region should desire the staff of the Council to conduct special studies or activities pertaining to a portion of the entire Region, they may make application to the Council by ordinance, resolution, rule or order, wherein the applying entities bind themselves to pay all costs involved in the study or activity. If the Council deems the study or activity feasible, it may enter into a separate contract with the particular entity to conduct same.
- (3) The Council shall prepare an annual report on its activities. Copies of this report shall be provided to the appropriate State entities and all general-purpose local governments within the Region. Copies of the report will also be available to interested persons upon payment of the cost to produce the report.
- (4) The Council shall make reports jointly with other regional planning councils to the appropriate legislative committees, as required or requested.
- (5) The Council shall annually prepare an accounting of the receipts and disbursements of all funds received by the Council for its preceding fiscal year. This accounting shall be rendered in accordance with Section 160.02(8), Florida Statutes, as amended from time to time.

15.0 Agenda Procedure

- (1) For each Council meeting, the Agenda shall be set in the following manner:
 - (a) The Agenda shall be set ten (10) days prior to each meeting.
 - (b) The responsibility of setting the Agenda shall be that of the Executive Director. In fulfilling this responsibility, the Executive Director may consult with the Chair. All items requested by the Chair shall be placed on the Agenda.

- (c) Any member of the Council shall be permitted to add items to the Agenda so long as a request to do so is filed with the Executive Director at least five (5) business days prior to a regular or special meeting.
 - (d) Any additions, modifications, or deletions to the Agenda subsequent to it being set shall be in accordance with the provisions of Chapter 120, Florida Statutes, as amended from time to time. In particular, such additions, modifications, or deletions must be determined to be of a critical or emergency nature. Items to be included within the scope of a critical or emergency nature could be items that would require Council action prior to a subsequent regularly scheduled meeting, at which time the item could be considered, and that, by delaying consideration, the purpose of the Council would not be reasonably achieved.
 - (e) Emergency matters may be added to the Agenda of any regular or special meeting to the extent that the majority of the quorum then present of the Council approves of the addition which shall include the finding of an emergency, so as to place the item appropriately before the Council.
- (2) Any person, individual, or organization may request that an item be placed on the Agenda. All requests shall be considered in the following manner:
- (a) All requests for placing an item on the Agenda, except those made by the Chair, shall be made in writing to the Executive Director stating the following:
 - The subject matter to be considered;
 - The purpose in making the request;
 - The action requested of the Council, if any; and
 - The meeting date at which the item would be considered, indicating the reason, if any, for requesting the date.
 - (b) The item requested shall be placed on the Agenda of the next regularly scheduled meeting, provided that:
 - 1) The request is received a minimum of fourteen (14) days prior to the meeting;
 - 2) The Executive Director determines that:
 - The subject matter of the request can reasonably be considered to be within the purpose of the Council as set forth in 2.0 of this Statement of Organization; and
 - Sufficient staff effort and resources are available to properly prepare a report and recommendation on the requested subject, when necessary.

In making these determinations, the Executive Director may confer with the Chair. All requests which are not placed on the Agenda shall be brought to the attention of the Council by the Executive Director at the next meeting.

- (c) Should a Council Member wish to have an item, previously considered and acted upon by the Council, reconsidered, the Council Member may request, at any regular Council meeting, that the item be placed on the next meeting's Agenda. The request must receive a majority vote of the Council Members present to agenda the item.
- (3) Unless otherwise provided by Chapter 120, Florida Statutes, as amended from time to time, provided herein, Robert's Rules of Order, as revised, shall govern in all council proceedings.

16.0 Withdrawal and Dissolution

Any principal member unit may withdraw its membership by resolution duly adopted by its governing body, and upon giving at least twelve (12) months written notice of withdrawal to the Chair or chief elected official of the governing body of each principal member unit. The withdrawal shall only be effective at the close of the fiscal year (September 30), with all funding and contractual obligations of the withdrawing principal member unit continuing until the effective date. All property, real or personal, of the Council on the effective date of such withdrawal shall remain the property of the Council and the withdrawing principal member unit shall have no right thereto.

17.0 Compensation and Expenses of Members

- (1) Members shall receive no compensation for their services but shall be reimbursed by the Council for traveling expenses incurred while engaged in specific, authorized activities on behalf of the Council if requested. Such reimbursement shall be in accordance with the provisions of Chapter 112.061, Florida Statutes, as amended from time to time.
- (2) Each appointing authority shall be responsible for the expense of its appointed members in attending meetings of the Council held within the boundaries of District Ten. The Council will be responsible for any other travel within the boundaries of District Ten and any authorized travel outside of District Ten.
- (3) The Council shall, from time to time, authorize travel expenditures for Council Members at either a regular or special meeting called for that purpose. The Council shall, in consultation with the Executive Director, develop a travel policy which will articulate and codify the process and procedure for travel of the Council and its professional staff. The designated representative of the Council for the purpose of authorizing travel expenditures for Council Members shall be the Chair, except that for approval for travel expenditures of the Chair, the First Vice-Chair, the

Second Vice-Chair or in their absence the Treasurer or Secretary, shall be the designated representative.

- (4) Authorization requests for travel of Council Members need not be accompanied by a signed statement of any other person prior to approval of such request being granted. Council Members do not have supervisors, as that term is used in Section Florida Statute 112.061(3)(a), Florida Statutes, as amended from time to time; therefore, this requirement is inapplicable.

18.0 Amendments

This Statement of Organization may be altered, amended or added to by vote of the Council, provided that:

- (1) Notice of the proposed changes shall normally contain a full statement of the proposed amendment;
- (2) The proposed amendment is placed on the Agenda of the next scheduled meeting following such presentation;
- (3) The proposed written change shall be mailed to all Council Members at least seven (7) days prior to the meeting at which a vote will be held;
- (4) Council Members may propose relevant changes from the floor to any proposed amendment under consideration on the Agenda;
- (5) The Council adopts the proposed amendment by a three-fourths (3/4) majority vote of the members present at the Council meeting; and
- (6) All proposed amendments will be required to comply procedurally with the requirements of Chapter 120, Florida Statutes, as amended from time to time.

19.0 Gender Neutral

It is the express purpose and intention of the Council that all terms or references to gender in this Statement of Organization shall be gender neutral, as the context may require. All references within this Statement of Organization shall follow and subscribe to the purpose and intent of the designation described herein in all matters affecting the Council.

20.0 Information Requests

- (1) The principal office of the South Florida Regional Planning Council is located at 1 Oakwood Boulevard, Suite 250, Hollywood, Florida 33020. All official forms, publications, or documents are available for public inspection at the Council's principal office during regular business hours.
- (2) Copies of the Council's forms, publications, and official documents prepared for public dissemination are available as follows:
 - (a) Public agencies, defined as those organizations representing the public government agencies situated in the State of Florida, receive Council publications at no charge;
 - (b) Private organizations situated in Florida, individuals, and all parties outside of Florida can receive public records, including Council publications, at cost (as prescribed by §119.07, Florida Statutes), excluding the initial thirty (30) minutes of staff time, plus fifteen (15) cents per page (single-sided) and twenty (20) cents per page (double-sided) for black and white copies of no more than 8 ½ x 14 inches; and
 - (c) Council publications, forms, and documents are available for public inspection at the Council's principal office. Private organizations situated in Florida, individuals, and all parties outside of Florida wishing photocopies may receive same at cost (as prescribed by §119.07, Florida Statutes, as amended from time to time), excluding the initial thirty (30) minutes of staff time, plus fifteen (15) cents per page (single-sided) and twenty (20) cents per page (double-sided) for black and white copies of not more than 8 ½ x 14 inches. Ledger-size copies (11 x 17) and color copies are available upon request at an additional cost.
 - (d) If the nature or volume of public records requested to be inspected or copied pursuant to this subsection is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the agency involved, or both, the agency may charge, in addition to the actual cost of duplication, a special service charge, which shall be reasonable and shall be based on the cost incurred for such extensive use of information technology resources or the labor cost of the personnel providing the service that is actually incurred by the agency or attributable to the agency for the clerical and supervisory assistance required, or both.

EXHIBIT B

75R 29859

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S.F.R.P.C.

66636

REC 613 PAGE 157

MAY 14 1975

S.F.R.P.C.

75- 51528

INTERLOCAL AGREEMENT CREATING A

S.F.R.P.C.

SOUTH FLORIDA REGIONAL PLANNING COUNCIL

THIS AGREEMENT, made and entered into this 1st day of July

1974, pursuant to the authority of Section 163.01, Florida Statutes, by and between the counties of Broward, Dade, Martin, Monroe, Palm Beach, and St. Lucie each being a political subdivision of the State of Florida,

WITNESSETH:

WHEREAS, the Environmental Land and Water Management Act, Chapter 380 of the Florida Statutes, assigns to regional planning agencies the duty to study, review, and make recommendations concerning "Developments of Regional Impact" and "Areas of Critical State Concern", and

WHEREAS, the Office of Management and Budget, Executive Office of the President, designates comprehensive regional planning agencies as areawide clearing-houses responsible for review and coordination regarding certain Federal programs, and

WHEREAS, the Division of State Planning of the State of Florida, Department of Administration is required by Part I of Chapter 23, Florida Statutes to integrate the services and plans of local governments and regional planning agencies into the State planning process to the extent feasible, and

WHEREAS, Rule 22E-1.01 of the Administrative Code of the State of Florida established the geographic region of the 10th Comprehensive Planning District,

WHEREAS, the parties hereto desire to make the most efficient use of their powers to cooperate for mutual advantage in conducting the comprehensive regional planning process for the 10th Comprehensive Planning District, and

WHEREAS, Section 163.01(4) of the Florida Statutes provides that "a public agency of the State of Florida may exercise jointly with any other public agency of the State, or any other State, or of the United States Government any power, privilege, or authority which such agencies share in common and which each might exercise separately".

So. Fla. Regional Planning Council

1515 N.W. 167 ST

MIAMI FLA. 33169-1

REC'D 2410 PAGE 12

ATT Tom Schroeder

22.00

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75 MAR 26 PM 4:29

FILED FOR RECORD
MIRRO COUNTY FLORIDA
1975 MAR -0
R. ALPH WHITE
CLERK OF CIRCUIT COURT

REC. 6149 PAGE 463

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NOW, THEREFORE, FOR AND IN CONSIDERATION of mutual promises, covenants, benefits to accrue from conduct of a comprehensive regional planning process, and agreements herein contained and set forth, the parties signatory do hereby establish the "South Florida Regional Planning Council", of the 10th Region as a regional planning and coordinating agency, hereinafter referred to as the Council, a separate legal entity, and do further delegate such of their powers as are specified herein and agree as follows:

1. Purpose: The purposes of this agreement are:

- a. To provide local governments with a means of exercising the rights, duties, and powers of a Regional Planning Agency as defined in Chapters 23, 163, and 380 of the Florida Statutes, including those functions enumerated hereinabove by preambles, and other applicable Florida, Federal and Local law.
- b. To provide a means for conducting the comprehensive regional planning process.
- c. To provide regional coordination for the members of the Council.
- d. To exchange, interchange, and review the various programs of the individual members which are of the regional concern.
- e. To promote communication among members and the identification and resolution of common regional-scale problems.
- f. To cooperate with Federal, State, Local and non-governmental agencies and citizens to insure the orderly and harmonious coordination of State, Federal, and Local planning and development programs in order to assure the orderly, economic, and balanced growth and development of the Region, consistent with the protection of the natural resources and environment of the Region and to protect the health, safety, welfare and quality of life of the residents of the Region.

2. Comprehensive Regional Planning Process:

- a. The Council shall prepare and amend from time to time as necessary, a comprehensive plan or portions thereof for its Region. The comprehensive plan shall include a description of the continuous planning process and provide materials in both written and graphic form and in other descriptive form which shall prescribe guidelines for the orderly and balanced economic, social, physical, and fiscal development of the Region to promote health, safety, welfare, comfort, order, convenience, and general welfare. The comprehensive plan shall embody the guidelines of the Council and shall include, but not be limited to:

- (1) a statement of the objectives, standards, and principles sought to be expressed in the plan or its elements and the continuous planning process;
- (2) recommended guidelines for the most desirable pattern and intensity of activity within the Region in the light of the best available information concerning natural environmental factors, the present and prospective social, economic and demographic basis of the area, and the relation of activity within the area to activity in the adjoining areas. The activity pattern shall provide for open space as well as urban, and rural development, and shall include recommended regional-scale elements of urban and rural activities and systems;
- (3) recommended guidelines for the general circulation system for the area including land, water, and air transportation and communication facilities whether used for movement within the area or to and from adjoining and more remote areas;
- (4) recommended guidelines concerning the need for, and proposed general location of federal, state, local and other public and private works and facilities which by reason of their function, size, extent, or for any other cause extend beyond the boundaries of the jurisdiction of any unit of local general purpose government within the Region;
- (5) recommended guidelines for the long range financing and scheduling of capital projects and facilities;
- (6) recommended guidelines for meeting the housing needs of existing and prospective indigenous and immigrant population of the Region;
- (7) to the extent possible, recommended guidelines for programs within the Region for adequate economy, including industrial development, commerce, and trade; human resources; health services; management of solid and liquid waste; water supply and distribution; natural resource protection; agriculture; manpower planning, broadened employment opportunity, community facilities; quality education; public utilities and services; parks and recreation; water resources; air and water pollution; environmental health; elimination of poverty; and effective and efficient law enforcement, taking into account the purpose, nature and methods of regional plans and programs; and

(8) such other guidelines and recommendations as the Council may deem

appropriate concerning current and impending problems as may affect the Region.

b. In preparing its comprehensive regional plan, the Council shall consider appropriate studies, reports, plans and regulations, and shall take into account the existing and prospective resources, capabilities, needs and efforts of the units of local government located within the boundaries of the Region.

c. The comprehensive plan, portions thereof, and any amendments thereto shall be officially adopted by a majority vote of those members present and voting at a legal meeting after submission to the division of state planning, and to the governing body of each unit of local general purpose government within the Region for a period of not less than thirty days prior to a hearing to be held by the Council thereon after adequate notice.

d. Subsequent to the date of adoption of the comprehensive plan or element thereof by the Council, it shall not establish any policy or take any action which is not in conformity therewith or amendments thereto.

e. The comprehensive plan may be amended in the same manner as provided for the original adoption, but if the Council determines that a proposed amendment has less than Region-wide effect such amendment may be submitted only to the governing bodies of those units of local government which the Council shall determine to be affected and to the division of state planning.

f. The Council shall annually, on or before March 1, conduct a hearing to review the comprehensive plan, or completed parts of it, and the progress made for implementation of the plan or parts thereof to determine whether it is advisable to amend the plan. Notice, at least ten days prior to said hearing, shall be given to the division of state planning, all local units of general purpose government and newspapers of general circulation within the Region.

3. Effective Date, Duration, Termination, and Withdrawal:

a. The effective date of the Council will be July 1, 1974.

b. This agreement shall be effective for an initial term ending July 1, 1975, and shall continue thereafter from year to year without the necessity of formal renewal by any party hereto, unless terminated as provided in 3(g) hereinafter.

c. Amendments to this agreement shall require three-fourths (3/4) vote of principal members in addition to the three-fourths (3/4) vote of the voting members of the Council. Any amendments regarding membership, voting and finances shall be made only by the principal member units. Any amendment to this agreement shall be submitted, in writing, to each voting member at least fifteen (15) days prior to the meeting at which such amendment is to be voted upon.

d. Any party hereto or principal member unit may withdraw its membership by resolution duly adopted by its governing body, and upon giving twelve (12) months written notice of withdrawal to the chairman of the governing body of each principal member unit without the effect of terminating this agreement. Contractual obligations of the withdrawing member shall continue until the effective date of the withdrawal. All property, real or personal, of the Council on the effective date of such withdrawal shall remain the property of Council and the withdrawing principal member unit shall have no right thereto.

e. In the event there is a complete termination of this agreement which would involve the disposition of the property of Council, such property shall be liquidated and each participatory county shall be entitled to a share of the proceeds bearing the same ratio to the total proceeds as the contribution of the participatory county during the preceding fiscal year of the Council.

f. In case of a complete termination of this agreement, the non-federal matching contribution required to match any approved Federal or State grant shall be firm. The project(s) shall be completed and the required reports and accounting shall be completed.

g. This agreement may be terminated at any time by resolution duly adopted by the governing body of each and every principal member unit.

4. Membership:

a. Each participatory county with a population under 250,000 shall be entitled to have two (2) voting members on the Council and the combined municipalities within each such county shall be entitled to one (1) participating member to represent municipal interests.

b. Each participatory county with a population over 250,000 shall be entitled to have three (3) voting representatives and the combined municipalities within each such county shall be entitled to two (2) participating members to represent municipal interests.

c. The principal members shall be selected by the governing body of the respective principal member units.

d. The Council shall adopt bylaws at its first meeting after the effective date and the bylaws shall specify the procedures for selection of participating members from within each principal member unit. The procedures must provide for the broadest possible representation of municipal interests in each county.

5. Officers: The officers of the Council shall consist of the following:

a. A Chairman, who shall be the chief policy officer, is responsible for overseeing the organization of work of the Council, for seeing that all policies of the Council are carried out, and for presiding over all Council meetings. The Chairman or designated representative shall be ex officio a member of all subsidiary committees and boards.

b. A Vice Chairman, who shall act in the Chairman's absence or inability to act. The Vice Chairman shall perform such other functions as the Council shall, from time to time, assign.

c. A Secretary, who shall be responsible for minutes of the meeting, keeping the roll of members, and such other duties as may be assigned by the Chairman or the members.

d. A Treasurer, who shall be responsible for the financial affairs of the Council.

e. The original officers shall be as hereinafter provided. Thereafter, the officers shall be elected at the annual meeting of the Council and shall hold office for one (1) year or until their respective successors are elected and qualified.

f. An Executive Committee, consisting of the Chairman, immediate past Chairman, Vice Chairman, Secretary, Treasurer, and two other members elected by the Council, to insure representation from within each participatory county, shall be established to act for the Council when necessary to meet any emergency or to deal with any matters when it would be impossible or inconvenient to convene a meeting of the full Council.

6. Meetings:

a. There shall be an annual meeting for the election of officers.

b. Regular meetings shall be held at least once each month.

c. Special meetings may be called by the Chairman at his discretion and shall be called by the Chairman when requested by voting members from two-thirds (2/3) of the participating counties.

d. The place and time of each meeting shall be determined by the membership prior to the adjournment of the previous meeting. In the absence of such a determination, the time and place of meetings shall be determined by the Chairman.

e. A quorum at any meeting shall consist of a majority of the voting members provided, however, no quorum shall exist unless a voting member is present from one-half ($\frac{1}{2}$) of the principal member units. When a quorum has been determined to be present, a majority of those present may take action on all matters present at the meeting. Each member present shall vote on each question presented to the Council except in the event that a member requests disqualification for cause and leaves the room. Proxy voting is prohibited.

f. The Secretary or nominee shall keep minutes of each meeting and distribute a copy thereof to each voting member.

7. Finances:

a. The Council shall adopt a work program and budget for each fiscal year and shall, before August 1, certify a copy thereof to the Clerk of the governing body of each principal member unit. Each principal member unit shall include in its annual budget and provide to the Council funds in an amount sufficient to fund its proportionate or minimum share of the Council's adopted budget.

b. The proportionate share of the budget of the Council shall be an amount which bears the same ratio to the local share of the total annual Council budget as the population of each principal member unit bears to the total population of all participatory counties, based upon the most current annual population estimates provided by the Department of Administration pursuant to Section 23.019, Florida Statutes. The local share is the total annual budget minus funds supplied to the Council under contract with Federal or State agencies.

c. The Council in adopting its annual budget, may establish a reasonable minimum financial contribution from each principal member unit.

d. The Council, in its bylaws, may provide for payment, by municipalities, of up to one-third ($\frac{1}{3}$) of the principal member units proportionate share in any county with less than 250,000 population and up to two-fifths ($\frac{2}{5}$) in any county over 250,000 population.

e. The Council shall have the right to receive and accept in furtherance of its functions: funds, grants and services from federal, state and local government or their agencies and from private and community sources, and to expend therefrom such sums of money as shall be deemed necessary from time to time for the attainment of its objectives in accordance with all applicable laws.

8. Powers: The Council shall have all powers granted herein, including:

a. The powers granted by Chapters 23, 163 and 380 of the Florida Statutes as now existing or as from time to time amended.

b. To conduct studies of the Region's resources with respect to existing and emerging problems of industry, commerce, transportation, population, housing, agriculture, public services, human resources, natural resources, local government, relative tax effort and fiscal capacity of local governments, and any other matters which are relevant to regional planning.

c. To adopt rules of procedure and bylaws, to regulate its affairs and conduct business.

d. To adopt an official seal.

e. To maintain an office at such place within the region as may from time to time be determined.

f. To employ and set the compensation of the executive director, who shall serve at the pleasure of the Council. The executive director shall employ and remove professional, technical, clerical or legal staff, as may be necessary to accomplish the work authorized by the Council. The executive director may make agreements with local planning or other public agencies, within or without the geographic boundaries of the Region, for temporary transfer, loan, or other cooperative use of staff employees and, with the consent of the Council or pursuant to procedures established by the Council, may acquire the services of consultants and enter into contracts on behalf of the Council.

g. To authorize compensation for members of the Council for per diem, travel, and other reasonable expenses for meetings, hearings and other official business.

h. To hold public hearings, sponsor public forums, and conduct other activities whenever deemed necessary or useful in the execution of the functions of the Council.

i. To acquire, own, operate, maintain, lease or sell real or personal property and hold title thereto in the name of the Council.

j. To fix and determine in accordance with applicable laws by resolution, rules and regulations relating to advertisement for bids, manner of bidding and amount below which same will not be required.

k. To sue and be sued, implead and be impleaded, complain and defend, intervene and appeal in all courts and administrative agencies.

l. To accept gifts, apply for and use grants or loans of money or other property from the United States, the State, a local unit of government or any person, for any Council purpose and to enter into agreements required in connection therewith, and to hold, use, and dispose of such monies or property in accordance with the terms of the gift, grant, loan or agreement relating thereto.

m. To make and enter into all contracts and agreements, and do and perform all acts and deeds necessary or incidental to the performance of its duties and the exercise of its powers.

n. To prescribe all terms and conditions for the employment of officers, employees, and agents including but not limited to the fixing of compensation and classification plans, benefits, and the filing of performance and fidelity bonds and such policies of insurance covering itself and employees as it may deem advisable.

o. To participate with other government agencies, educational institutions, and private organizations in the coordination of the activities above.

p. To fix and collect charges or fees for the provision of local assistance services and for reviews and referrals.

q. To select and appoint such advisory bodies as the Council may find appropriate for the conduct of its activities.

r. To select and appoint by three-fourths (3/4) vote such ex officio, non-voting members to the Council as the Council may deem appropriate.

s. To enter into contracts to provide, at cost, such services related to its responsibilities as may be requested by local governments within the Region and which the Council finds feasible to perform.

9. Definitions:

a. Principal member unit -- a county signatory to this Agreement.

b. Principal member -- a county commissioner representing a principal member unit.

c. Participating member -- an elected municipal official representing municipalities within a principal member unit.

d. Participatory county -- a county signatory to this agreement whose proportionate share of the local share of the total annual Council budget is paid.

e. Voting member -- an elected local government official representing a participatory county or municipalities within a participatory county.

10. Transfer: The assets, liabilities, contract obligations, operating procedures and the policies, officers, and staff of the agency organized under Chapter 160, Florida Statutes, and heretofore known as the South Florida Regional Planning Council are hereby transferred to the Council.

11. Severability: If any section, subsection, sentence, clause, phrase or word of this agreement is for any reason held or declared to be unconstitutional, invalid, inoperative, ineffective, inapplicable or void, such invalidity or unconstitutionality shall not be construed to affect the portions of this agreement not so held to be unconstitutional, void, invalid, or ineffective; any such inapplicable or void portion or portions of this agreement did not induce its passage, and without the inclusion of any such unconstitutional, illegal, invalid, ineffective or void portions of this agreement, the signatory parties would have enacted the valid and constitutional portions thereof.

12. It is expressly understood that the terms and conditions of, and this Agreement, shall be effective between and among those parties signatory hereto; and that the validity, force and effect of their Agreement shall not be affected by one or more of the parties named herein not joining in this Agreement, any other provision of this Agreement to the contrary notwithstanding.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and their signatures to be affixed as of the day and year first above written.

BOARD OF COUNTY COMMISSIONERS
BROWARD COUNTY, FLORIDA
BY: [Signature]
Chairman

BOARD OF COUNTY COMMISSIONERS
DADE COUNTY, FLORIDA
BY: [Signature]
COUNTY MANAGER Mayor

BOARD OF COUNTY COMMISSIONERS
MARTIN COUNTY, FLORIDA
BY: _____
Chairman

BOARD OF COUNTY COMMISSIONERS
MONROE COUNTY, FLORIDA
BY: [Signature]
Mayor

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BY: [Signature]
Chairman

BOARD OF COUNTY COMMISSIONERS
ST. LUCIE COUNTY, FLORIDA
BY: _____
Chairman

JOHN E. DUNKLE, CLERK
Board of County Commissioners
By: [Signature]
DEPUTY CLERK
Approved as to legal form and sufficiency by:

Approved as to form and legal sufficiency.
ROBERT L. SHEVIN
ATTORNEY GENERAL
By: [Signature]
Assistant Attorney General
Date: 6/24/74

Michael B. Small
Palm Beach County Attorney

EXHIBIT C

The Florida Senate

2025 Florida Statutes

<u>Title XIII</u> PLANNING AND DEVELOPMENT	<u>Chapter 186</u> STATE AND REGIONAL PLANNING <u>Entire Chapter</u>	SECTION 504 Regional planning councils; creation; membership.
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186.504 Regional planning councils; creation; membership. —

(1) A regional planning council shall be created in each of the several comprehensive planning districts of the state. Only one agency shall exercise the responsibilities granted herein within the geographic boundaries of any one comprehensive planning district.

(2) Membership on the regional planning council shall be as follows:

(a) Representatives appointed by each of the member counties in the geographic area covered by the regional planning council.

(b) Representatives from other member local general-purpose governments in the geographic area covered by the regional planning council.

(c) Representatives appointed by the Governor from the geographic area covered by the regional planning council, including an elected school board member from the geographic area covered by the regional planning council, to be nominated by the Florida School Board Association.

(3) Not less than two-thirds of the representatives serving as voting members on the governing bodies of such regional planning councils shall be elected officials of local general-purpose governments chosen by the cities and counties of the region, provided each county shall have at least one vote. The remaining one-third of the voting members on the governing board shall be appointed by the Governor, to include one elected school board member, subject to confirmation by the Senate, and shall reside in the region. No two appointees of the Governor shall have their places of residence in the same county until each county within the region is represented by a Governor's appointee to the governing board. Nothing contained in this section shall deny to local governing bodies or the Governor the option of appointing either locally elected officials or lay citizens provided at least two-thirds of the governing body of the regional planning council is composed of locally elected officials.

(4) In addition to voting members appointed pursuant to paragraph (2)(c), the Governor shall appoint the following ex officio nonvoting members to each regional planning council:

(a) A representative of the Department of Transportation.

(b) A representative of the Department of Environmental Protection.

(c) A representative nominated by the Department of Commerce.

(d) A representative of the appropriate water management district or districts.

The Governor may also appoint ex officio nonvoting members representing appropriate metropolitan planning organizations and regional water supply authorities.

(5) Nothing contained in this act shall be construed to mandate municipal government membership or participation in a regional planning council. However, each county shall be a member of the regional planning council created within the comprehensive planning district encompassing the county.

(6) The existing regional planning council in each of the several comprehensive planning districts shall be designated as the regional planning council specified under subsections (1)-(5), provided the council agrees to meet the membership criteria specified therein and is a regional planning council organized under either s. [163.01](#) or s. [163.02](#) or ss. [186.501-186.515](#).

History.—s. 1, ch. 59-369; s. 19, ch. 63-400; s. 1, ch. 69-63; ss. 3, 5, ch. 80-315; s. 4, ch. 82-46; s. 11, ch. 84-257; s. 1, ch. 92-182; ss. 29, 38, ch. 93-206; s. 40, ch. 94-356; s. 92, ch. 99-251; s. 30, ch. 2001-60; s. 12, ch. 2002-296; s. 62, ch. 2011-142; s. 38, ch. 2024-6.

Note.— Former s. 160.01.

Disclaimer: The information on this system is unverified. The journals or printed bills of the respective chambers should be consulted for official purposes.

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EXHIBIT D

EXHIBIT D: ALTERNATE SURVEY

May 2026	
	Alternates Permitted
Apalachee Regional Planning Council	Yes
Central Florida Regional Planning Council	No
East Central Florida Regional Planning Council	Yes
Emerald Coast Regional Council	Yes
North Central Florida Regional Planning Council	No
Northeast Florida Regional Conference	No
South Florida Regional Planning Council	No
Southwest Florida Regional Planning Council	Yes
Tampa Bay Regional Planning Council	Yes
Treasure Coast Regional Planning Council	Yes

EXHIBIT E

R2005 2118 OCT 18 2005

AMENDED AND RESTATED
INTERLOCAL AGREEMENT
CREATING THE
TREASURE COAST REGIONAL PLANNING COUNCIL

Prepared by:

Roger G. Saberson
Roger G. Saberson, P.A.
70 SE 4th Avenue
Delray Beach, FL 33483

Return to:

Liz Gulick
Treasure Coast Regional Planning Council
301 East Ocean Blvd, Suite 300
Stuart, FL 34994

**A TRUE COPY
CERTIFICATION ON LAST PAGE
J.K. BARTON, CLERK**

Member Unit with each Principal Member Unit being entitled to a share of such proceeds bearing the same ratio as the Contribution of that Principal Member Unit to the Council in the most recent fiscal year.

4. Membership, Voting and Term of Office.

- (a) Indian River County and Martin County, and St. Lucie County, as Principal Member Units, shall each be represented by two (2) members, and Palm Beach County as a Principal Member Unit shall be represented by three (3) members. All members shall be appointed from the respective elected county Governing Body by such Governing Body.
- (b) In addition to the Principal Member Unit membership referred to in 4.(a) above, Martin County shall be entitled to one (1) municipal member to serve on the Council, St. Lucie County and Indian River County shall be entitled to two (2) municipal members each to serve on the Council, and Palm Beach County shall be entitled to five (5) municipal members to serve on the Council. Such municipal members shall be municipal Elected Officials from a Participating Member Unit who serve on a municipal Governing Body in the respective counties. The municipal members and their alternates shall be appointed by a participating member or members from the respective counties subject to the approval of the Board of County Commissioners of the applicable Principal Member Unit.
- (c) The Governor of the State of Florida shall appoint a maximum of nine (9) voting members as Appointed Representatives. Unless otherwise required by law, the counties in the Region shall be represented by the Governor's voting members in the following manner: Indian River County one (1) representative; Martin County two (2) representatives; St. Lucie County two (2) representatives; and Palm Beach County four (4) representatives.
- (d) Each Principal Member Unit shall appoint an alternate for each Appointed Representative. These alternates shall be Elected Officials and shall be approved by the Governing Body of the Principal Member Unit. In the event that neither the Appointed Representative nor his/her regular alternate is present at a Council meeting and there is another alternate from the same county present (who is not needed to attend for the Appointed Representative for whom he/she is the regular alternate) then this alternate may substitute for the absent Appointed Representative. A person that has been appointed as an alternate for an Appointed Representative from a Participating Member Unit may also serve as an alternate for an Appointed Representative from the same county under the preceding sentence.
- (e) There shall be appointed for each Appointed Representative from a Participating Member Unit one alternate. These alternates shall be municipal Elected Officials from a Participating Member Unit who serve on a municipal Governing Body. In the event that neither the Appointed Representative nor his Alternate is present at a Council meeting and there is another Alternate from the same county present (who is not needed to attend for the Appointed Representative for whom he is the regular Alternate), then this Alternate may substitute for the absent Appointed Representative. A person that has been appointed as an Alternate for an Appointed Representative from a Principal Member Unit may also

serve as an Alternate for an Appointed Representative from the same county under the preceding sentence.

- (f) The names of all of the Appointed Representatives and their Alternates shall be recorded in the Council minutes.
- (g) For the conducting of all business, each Appointed Representative or Alternate serving for an Appointed Representative shall have an equal vote, which shall be one (1) vote each.
- (h) The basic term of office for Appointed Representatives and Alternates appointed by either participating or principal members shall be for one (1) year commencing with the regular December meeting in each year. The representatives appointed by the Governor shall serve a term pursuant to law and as designated by the Governor. All Appointed Representatives shall be eligible for reappointment. All Appointed Representatives and Alternates shall serve until a replacement is appointed by the appropriate appointing authority.
- (i) The Governor of the State of Florida shall designate such ex-officio non-voting members as provided by law. Presently the Governor of the State of Florida shall designate as ex-officio non-voting members the following: a representative of the Florida Department of Transportation, a representative of the Florida Department of Environmental Protection, a representative nominated by Enterprise Florida, Inc. and the office of Trade, Tourism and Economic Development and a representative of the applicable water management district or districts. At the present time, the Governor may also appoint ex officio non voting members representing the appropriate metropolitan planning organizations and regional water supply authorities.
- (j) The South Florida Regional Transportation Authority may appoint an ex officio non-voting member to the Council and such ex officio member shall be a full time employee staff person of the South Florida Regional Transportation Authority.

5. Vacancies.

Any vacancy in membership shall be filled for the unexpired term in the same manner as the initial appointment.

6. Removal From Office.

Should a representative have three (3) consecutive absences from regular meetings with or without a justifiable reason, the Secretary-Treasurer shall so advise the appropriate member government, or the Governor, and request another appointment. Should a representative have five (5) absences during any one (1) year period, the Secretary-Treasurer shall so advise the appropriate member government. Members may be removed from the Council by the authority which made the appointment only after written notice of such removal has been given to the Council.

7. Officers, Term of Office and Duties.

- (a) The regular December meeting shall be known as the Annual Meeting of the Council, and shall be for the purpose of electing the new officers and conducting such other business as may come before the members. The Council shall elect from its membership the following officers: Chairman, Vice

Chairman, and Secretary-Treasurer. Each member so elected shall serve for one (1) year or until he is reelected or his successor is elected.

- (b) The newly elected officers shall be declared installed following their election, and shall assume the duties of office upon adjournment of the Annual Meeting.
- (c) The Chairman, who shall be chief policy officer, shall be responsible for overseeing the working organization of the Council, for seeing that all policies of the Council are carried out, for signing with the counter signature of the Executive Director as authorized by the Council any contract or other instruments which the Council deems in its interest, and for presiding over all Council meetings. The Chairman or his designated representative shall be an ex officio member of all committees.
- (d) The Vice Chairman shall act in the Chairman's absence or inability to act. The Vice Chairman shall perform such other functions as the Council may from time to time assign to him.
- (e) The Secretary-Treasurer shall be responsible for minutes of the meetings, keeping the roll of members, the financial affairs of the Council and such other duties as may be assigned to him.

8. Meetings.

- (a) The annual election of officers shall be held during the December meeting in each year.
- (b) Regular meetings shall be held on the days and times established by the Council.
- (c) Special meetings shall be called by the Chairman either at his discretion or when he is requested by at least five (5) Appointed Representatives provided adequate notice shall be given to all Appointed Representatives and Alternates stating the date, hour and place of the meeting and the purpose for which such meeting is called, and no other business shall be transacted at that meeting. However, if a determination to hold a special meeting is reflected upon the record of any Council meeting, no additional notice is necessary except as required by law.
- (d) The place and time of each regular meeting shall be determined by the Council prior to the adjournment of the previous meeting. In the absence of such determination, the time and place of the meeting(s) shall be determined by the Chairman. The Council may establish a regular meeting time and place, in which case no special action by either the Council or the Chairman is required, provided the meeting is to be held at the regular time and place.
- (e) Written notice of all Council meetings shall be mailed to each Appointed Representative and Alternate at the address, as it appears on the records of the Council, at least (7) days prior to that meeting, or earlier, if required by law. The notice shall include the date, time, place, subject of the meeting and the agenda. Business transacted at all special meetings shall be confined to the subject stated in the notice.
- (f) All official meetings of the Council shall be open to the public as required by the Florida Sunshine Law, Chapter 286, Florida Statutes.
- (g) A quorum at any meeting shall consist of a majority of the Appointed Representatives (including Alternates for Appointed Representatives when an Alternate or Alternates are serving) on the Council. A quorum shall be required for the conduct of all official business. When a quorum has been determined to be present, a majority of those present and voting may take action in all matters presented at the meeting.

Proxy voting is prohibited; however, it is understood that the vote of an Alternate is not to be considered a proxy.

- (h) The Secretary-Treasurer or his nominee, in accord with Florida's Public Records Law, Chapter 119, Florida Statutes, shall keep minutes of each meeting and distribute a copy thereof to each member government.

9. Finances.

- (a) The work year and fiscal year of the Council shall be the twelve (12) months beginning the first day of October and ending on the thirtieth day of September.
- (b) On or before the regular July Council meeting of each year, the Council shall adopt an annual budget and certify a copy thereof to the Clerk or authorized recipient of the Governing Body of each Principal Member Unit. Each Principal Member Unit shall contribute such cash amount per capita on the total population of its county as is required together with other fees, revenues and charges received by the Council, in such fiscal year, to make the annual budget. The population base for calculating such pro rata Contribution shall be the most current reported for each county in accordance with the annual estimate of population prepared by the Bureau of Economic and Business Research at the University of Florida or any successor bureau or agency thereto designated by the State of Florida.
- (c) Contributions shall be paid in full no later than November 1.
- (d) Each Principal Member Unit who does not remit the assessed amount by November 1 shall lose all voting privileges; both for representatives from the Principal Member Unit and other appointees from the same county (except the governor's appointees), until payment is made.
- (e) The following persons are designated to sign all checks issued by the Council: (1) the Chairman; (2) the Vice-Chairman; (3) the Secretary-Treasurer; (4) the Executive Director of the Council; and (5) a Council member designated by Council from the county in which the Council offices are located. All checks shall be co-signed by two (2) of the above designated persons.
- (f) The budget and such other changes, amendments or supplements as may be necessary to conduct the fiscal affairs of the Council may be amended from time to time by action of the Council; provided, however, that the budget may not be amended to increase the annual per capita Contribution by the Principal Member Units without the consent of the governing bodies of each of the Principal Member Units.
- (g) The purchase of any single item of either equipment or goods which will required the expenditure of more than five thousand dollars (\$5,000) must be approved by the Council.

10. Powers.

The Council shall have all powers granted herein including:

- (a) The powers granted to regional planning councils and regional planning agencies by Chapter 186, Florida Statutes, and other applicable federal, state and local laws as now existing and/or as from time to time amended, and pursuant to Section 163.01, Florida Statutes, the additional powers set forth herein.