

REGIONAL PLANNER

South Florida is the sixth largest metropolitan area in the United States and is home to a vibrant and global community of cultures, business, and many complicated planning issues. From limited land use resources, climate change impacts and environmental risks, to a wide range of economic development possibilities, South Florida needs planners! As a Planner with the South Florida Regional Planning Council, you'll be at the forefront of critical urban and regional planning issues and solving complex challenges that will define South Florida's growth for years to come.

Job Location: Hollywood, Florida (Remote work at Council's discretion)

Position Type: Full-Time

Organization Type: Non-partisan, Government Agency

Application Deadline: Until the position is filled.

Minimum Experience Level: Entry level for candidates with a relevant Master's degree or a Bachelor's degree with two years of experience.

GENERAL DESCRIPTION

This is a entry-level position requiring advanced professional work in a wide range of planning activities with a focus on comprehensive planning, community engagement, and data analysis. The preferred candidate will have experience in an urban planning specialization such as Geographic Information Systems, climate resiliency, economic development, urban design, or land use planning. This position will also play a lead role in the development of state and federal funding proposals to support staff and consultant work.

The position requires excellent communication skills, both oral and written, and strong presentation skills. Candidates should be highly motivated and creative, enjoy working as a team, and have superior organizational skills. Responsibilities include contract management, project tracking and reporting, participation in technical work groups, and collaboration with agency partners.

ESSENTIAL DUTIES

- Preparing grant applications and managing funded projects
- Demonstrating and applying substantive knowledge of planning principles and practices
- Applying strong data analysis skills
- Providing technical assistance to local member governments in the Region
- Representing the Council in public forums and agency meetings.
- Pursuing partnerships with local, state, and federal agencies, including technical support, project investments, and funding.
- Providing support in the organization of task force meetings, roundtable, summits, and workshops.

MINIMUM QUALIFICATIONS

- Strong knowledge of a substantial area of planning specialization, such as GIS, resiliency, or land use planning.
- Bachelor's degree in urban planning, geography, environment, and two years of related experience; or a Master's degree in similar fields.
- Valid Florida driver's license and ability to occasionally travel out-of-town

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Excellent interpersonal, verbal, and written communication skills, including proper spelling and grammar
- Proficiency in GIS mapping and data analysis
- Proficiency in Microsoft Office, especially Outlook, Word, Excel, and PowerPoint
- Ability to initiate innovative project ideas, multi-task, and be detail oriented with a strong work ethic
- Ability to manage projects, from budgetary process through deliverables and invoicing
- Ability to work with and manage teams

SALARY AND BENEFITS

The South Florida Regional Planning Council offers a competitive salary and full benefits package, including vacation, 12 paid holidays, medical, life insurance and participation in Social Security and the Florida Retirement System (FRS).

Salary Range: \$60,000 to \$67,000, depending on experience and skillset. Applicants with more experience may qualify for Senior Planner (\$68,000-\$80,000).

DEADLINE TO APPLY

Submit resume fully describing experience and qualifications to Randy Deshazo, rdeshazo@sfrpc.com

Contact:

South Florida Regional Planning Council
One Oakwood Blvd, Suite 250
Hollywood, FL 33020
Rdeshazo@sfrpc.com (954)924-3653
<http://sfregionalcouncil.org>