



Course: FY 2024 K230X EOC SKILLSET CURRICULUM

Training Location: All Training is Virtual. There is no cost for any of the training.

Dates: All times are Eastern, all classes are 11:00 AM to 3:30 PM, Monday through Friday

- K2300, Intermediate EOC Functions, October 2-6
- K2302, EOC Leader Skillsets, October 16-20
- K2304, EOC Planning Skillsets, November 13-17
- K2300, Intermediate EOC Functions, December 4-8
- K2300, Intermediate EOC Functions, December 11-15
- K2306, EOC Resource Skillsets, January 8-12,
- K2300, Intermediate EOC Functions, February 26-March 1
- K2308, EOC Ops and SA Skillsets, March 4-8
- K2300, Intermediate EOC Functions, March 25-29
- K2300, Intermediate EOC Functions, April 8-12
- K2302, EOC Leader Skillsets, April 22-26
- K2304, EOC Planning Skillsets, May 13-17
- K2300, Intermediate EOC Functions, June 24-28
- K2300, Intermediate EOC Functions, July 22-26
- K2306, EOC Resource Skillsets, August 5-9
- K2300, Intermediate EOC Functions, August 19-23
- K2308, EOC Ops and SA Skillsets, September 9-13
- K2300, Intermediate EOC Functions, September 23-27

Skillsets Covered:

- K2300 – Intermediate EOC Functions
Skillset familiarization and utilization in an EOC, designed for students to obtain a general awareness of all EOC skills and products required for an efficient EOC
- K2302 – EOC Leader Skillsets
Center Management, Policy and Direction, Leadership, Position Task Books
- K2304 – EOC Planning Skillsets
Planning, Recovery Coordination, Performance Improvement, Position Task Books
- K2306 – EOC Resource Skillsets
Resource Ordering and Acquiring, Resource Sourcing, Resource Tracking, Understanding the Resource Requirement, Facility Management, Finance, Position Task Books
- K2308 – EOC Operations and Situational Awareness Skillsets
Action Tracking, Documents, Organizational Representation, Situational Awareness, Position Task Books

Prerequisites:

Each of these courses are each stand alone. The single pre-requisite for any of the courses is the IS-2200, Basic EOC Functions.

Continuing Education Units (CEU's):

EMI awards 2.2 CEUs for completion of this course. Attendees will receive an EMI certificate of completion.

Course Description:

The Emergency Management Institute (EMI) is offering Emergency Operations Center Skillset courses.

These courses assist individuals and jurisdictions who desire to develop or improve their Emergency Operation Centers (EOC). By the end of the course, students will be able to demonstrate, through activities and a Final Exam, the skillset roles of the modern-day EOC. Courses focus on actions and products produced in an EOC before, during, and after an event.

Course Customization:

These courses are designed to be fully customizable for Local Courses (designated as "L") and State/Tribal sponsored courses (designated "G"). Those partners should edit the course materials including exercises, activities, slides, and examples to better align with local policies, constructs and procedures.

Training the Trainers:

There is no stand-alone "Train-the-Trainer" course for the Skillset series. Yet, FEMA and EMI are dedicated to the idea that States and our Tribal Partners maintain their ability to efficiently train their own staff through G and L-Courses. Therefore, considerations will be made for local trainers to obtain seats in the virtual courses above. If requested, those local trainers will be given the opportunity to teach units depending on their availability. Contact the POC below for more information.

EMI Training Point of Contact:

For additional information contact Joe Goldsberry, Course Manager, at (202) 702-2012, email at joseph.goldsberry@fema.dhs.gov. You may also contact EMI's Mission Support Branch at fema-ms-branch@fema.dhs.gov. Once accepted to a course, if you need a reasonable accommodation, please make your request to Joe at least three weeks prior. Last minute requests will be accepted but may not be possible to fulfill.

To Apply:

Fill out an online application at the EMI Admissions website: https://training.fema.gov/netc_online_admissions/