



MEMORANDUM

AGENDA ITEM #III.H

DATE: SEPTEMBER 18, 2023
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FY 2023-24 PROPOSED OPERATING BUDGET

Please find herewith the proposed Operating Budget for Fiscal Year 2023-24 for your review and approval. The Council's revenue budget for Fiscal Year 2023-24 amounts to \$3,063,637 up from \$3,146,087 in the current year. The reduction of \$82,450 is mainly explained by the DOD/MIRR program's funding coming to an end.

The Council's expense budget for Fiscal Year 2023-24 amounts to \$3,063,637 as compared to \$3,146,087 in the current year. The decrease of \$82,450 is primarily associated with expenses directly related to the DOD/MIRR coming to an end.

Recommendation

Approve the Fiscal Year 2023-24 Operating Budget.



South Florida Regional Planning Council
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South Florida Regional Planning Council Budget for 2023-24		2023	2024
REVENUES		FY 2022-23 Revised Budget	FY 2023-24 Proposed Budget
GENERAL FUND			
Membership Fees		\$ 970,866	\$ 1,099,870
Interest & Other Income		35,000	50,000
Local Funded Projects			
	Miami Dade TPO UPWP 20-21	22,000	50,000
	SFRTA - Land Use Transportation	100,000	100,000
	FDOT District 6 Prof Services	50,000	50,000
	Southeast Florida Community Development Fund, Inc.	33,185	62,000
	Economic Forecasting Partnership	-	-
	Southeast Florida Regional Prosperity Institute	-	-
	TOTAL GENERAL FUND	1,211,051	1,411,870
SPECIAL REVENUE FUNDS			
Federal Funded Projects		1,417,160	691,746
	EDA/EDD CEDS	76,363	52,500
	DHS/SHSGP Analysts	87,360	87,360
	DHS/UASI Analysts	196,705	196,705
	DHS/UASI Metadata	7,500	7,500
	FDEM/HMEP - Planning, Oct-Sept	20,000	20,000
	FDEM/HMEP - Training, Oct-Sept	90,000	64,480
	DOD/Resiliency Planning	786,232	166,201
	DOE- Clean Cities	40,000	97,000
State Funded Projects		81,400	78,021
	FDEM/LEPC Staff	80,000	77,000
	FDEM-Hazards Analysis Monroe	1,400	1,021
Trust Funds		436,476	882,000
	EDA-Consolidated RLF	189,659	191,000
	EDA-RLF CARES Act	196,746	217,000
	BROWNFIELDS RLF	50,071	74,000
	EPA BROWNFIELDS HOMESTEAD		350,000
	EPA BROWNFIELDS RLF II		50,000
	TOTAL SPECIAL REVENUE FUNDS	1,935,036	1,651,767
TOTAL Revenues		\$ 3,146,087	\$ 3,063,637

South Florida Regional Planning Council Budget for 2023-24		2023	2024
EXPENDITURES		FY 2022-23 Revised Budget	FY 2023-24 Proposed Budget
Capital Expenditures:			
	Equipment	\$ -	\$ 15,000
	Leasehold Improvement- Soft costs	-	10,000
	Leasehold Improvement- Hard costs (net of landlord credit)	-	-
	Subtotal	-	25,000
Core Operating Expenses (Allocated):			
	Salary	916,434	1,188,011
	Leave	169,412	220,782
	Fringe Benefits	412,569	618,546
	Janitorial Services	9,000	9,000
	Legal Services	45,000	45,000
	Financial Services	50,200	62,500
	Professional Consultants	25,000	25,000
	Travel	6,000	10,000
	Miscellaneous Expenses	-	1,000
	Printing, Advertising, Notices	31,000	31,000
	Supplies	13,500	13,500
	Professional Development	35,000	35,000
	Occupancy	100,000	100,000
	Utilities- electric/ Sanitation	6,000	6,000
	Repairs & Maintenance	2,000	6,000
	Council Reserve Fund	110,352	(249,015)
	Storage	7,000	7,000
	Office Automation	55,000	55,000
	Communication, Postage	6,000	6,000
	Insurance	31,000	42,000
	Subtotal	2,030,467	2,232,324
Pass-through Expenses			
	Legal Services	43,852	43,851
	Financial Services	800	800
	Professional Consultants	652,000	445,178
	PBSO Analyst Salary & Fringe	367,786	265,058
	Travel	35,995	38,309
	Printing, Advertising, Notices	4,350	300
	Supplies	5,314	8,017
	Professional Development	4,123	3,400
	Communication, Postage	100	100
	Insurance	1,300	1,300
	Reimbursement from Borrower	-	-
	Subtotal	1,115,620	806,313
	TOTAL EXPENDITURES	3,146,087	3,063,637
	Increase in Fund Balance	\$ -	\$ -