



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

DRAFT MEETING MINUTES

WEDNESDAY, November 16, 2022 @ 10:00 AM

South Florida Regional Planning Council
One Oakwood Blvd, Suite 250, Hollywood, FL 33020

www.soflalepc.org

This meeting was conducted virtually via GoToMeeting.

1. Welcome and Pledge of Allegiance (Jason McMahan)

Coordinator Jason McMahan opened the meeting and welcomed the members at 10:05AM. Mr. McMahan led the Pledge of Allegiance along with attendees.

2. Meeting Instructions (Jason McMahan)

Mr. McMahan instructed all participants to keep their microphones on mute to eliminate feedback and unnecessary noise from disrupting the meeting. During roll call and votes, microphones can be temporarily unmuted. All attendees were notified that the meeting would be recorded.

3. Roll Call (Jason McMahan)

In attendance were Alain Donderiz, Lisa Gordon, Katherine Bernabeo, Romeo Lavarias, Eduardo Koenig, Chief James Russo, Peter Schechter, Jose Tovar, Keith Westin, Chief Gabriel Zahora, Charles Lankford, Lindsay Sander, Patrick Ciacciarelli, Christina Miskis, Erick Pena, Maria Drury, Bridjette Bucell, Orianna Caschetta, Georgianne Miller, Jaimie Johnson, and Yvette Mcleod.

4. Previous Meeting Summary (Jason McMahan)

Coordinator Jason McMahan presented the Committee with the Meeting Minutes from the prior August 17, 2022, Meeting. He reviewed the minutes thoroughly with the group, to which no changes were requested by the group. Subcommittee reports were summarized, and the floor was opened for questions. The minutes were moved by Peter Schechter and seconded by Romeo Lavarias. Mr. McMahan also informed the attendees that the minutes are available on the LEPC's website.

5. Membership Changes (Jason McMahan)

Mr. McMahan informed the Committee there had been one new member added since the committee last met. Current member, William Senyshyn requested that he be promoted to the Primary Member representing FDOH Region 7, with new member Ms. Shamilla Lutchman, Public Health Preparedness Manager, being shown as his alternate.



6. Subcommittee Reports (Jason McMahon)

Training Subcommittee (Jason McMahon)

Coordinator Jason McMahon reviewed training courses that were completed in the region during the last quarter. He explained that two eight-hour OSHA HAZWOPER courses had been conducted for separate agencies, Miami-Dade Regulatory and Economic Resources in July and Miami-Dade Water and Sewer Department (WASD) in September. Mr. McMahon added that the two trainings combined for over 300 employees of the agencies. He explained that another training course, a forty-hour HazMat Medic course, had taken place in July. This training included attendees from the local, state, and federal level and included 25 students. Coordinator Jason McMahon noted that another OSHA HAZWOPER course took place for another 100 night-shift employees of Miami-Dade WASD through October, and that Broward County HazMat teams are beginning to plan next year's 160-Hour HazMat Technician Course. Chief Russo updated the attendees on the status of the 160-hour HazMat Technician Course plans. The Committee voted on this year's HMEP Planning Project; "Plan an Exercise" was selected, moved by Yvette Mcleod, and seconded by Romeo Lavarias. He finalized the report by requesting that attendees contact him for training inquiries.

Planning Subcommittee (Jason McMahon)

Mr. McMahon reiterated that the LEPC's 2022 Regional Hazardous Materials Response Plan has been updated and approved by SERC. He explained that the plan can be found on the LEPC's website and requested feedback or recommendations.

Exercise Subcommittee (Jason McMahon)

Coordinator Jason McMahon announced that exercise planning would commence at a point in early 2023, likely in late January. He requested that members keep aware of any exercise planning notifications or emails and that those interested in participating contact him as soon as possible. He concluded the report by noting that although the LEPC completed an exercise in August, one more exercise needs to be planned and executed.

7. SoFlaLEPC Coordinator Report (Jason McMahon)

Mr. McMahon explained to the group that the October 2022 SERC Meetings were cancelled due to Hurricane Ian and that he would inform the Committee of any updates. He added that the Monroe County Hazard Analysis Contract Deliverables 1 & 2 had been completed, pending approval from FDEM. Coordinator Jason McMahon requested that Monroe County contacts be shared, if available, to improve training opportunities in the County's region. Coordinator Jason McMahon announced that he would be stepping down from his role as LEPC Coordinator, after accepting a position with a private company. He extended his appreciation to the LEPC for being such an important part of his experience at the South Florida Regional Planning Council during the last two years.



8. Member Comments

Vice Chair Chief Russo extended his gratitude for Mr. McMahon’s work, and Yvette Mcleod also thanked him for his service.

9. Public Comments

There were no comments from the public.

10. Presentation and overview of BUXUS

Lindsay Sander presented to the Committee on the features of a pipeline mapping software, BUXUS. Ms. Sander provided an overview of how the software allows operators and responders to work together in order to better manage pipeline emergencies. She explained that the organization works with private companies to map their pipelines, and in turn, provides those maps and emergency contact information to responders on an application to use on-demand. She also presented a walk-through of the application and how it works. Mr. McMahon thanked Ms. Sander for taking her time to present to the group and explained that he would share her information with the Committee.

11. Upcoming Meetings

Mr. McMahon announced the next SoFlaLEPC Meeting is scheduled for February 15, 2022, at 10:00AM.

12. Adjourn

A motion to adjourn was moved by Yvette Mcleod and seconded by Romeo Lavarias at 10:55AM.