



# MEMORANDUM

AGENDA ITEM #IV.G

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DATE: SEPTEMBER 19, 2022

TO: COUNCIL MEMBERS

FROM: STAFF

SUBJECT: FY 2021-22 REVISED OPERATING BUDGET

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Please find herewith the revised Operating Budget for Fiscal Year 2021-22 for your review and approval. The Council's revenue budget for Fiscal Year 2021-22 amounts to \$2,494,598 down from \$3,840,154 in the current year. The reduction of \$1,345,556 is due to the extension of the DOD/MIRR contract which reallocates deliverables and billing to FY 22-23, reduction in the Miami TPO and FDOT project budgets, and reduction in staffing levels by the Palm Beach County Sheriff Office who the Council supports with employee administrative services as part of the Regional Domestic Security Task Force Program.


The Council's expense budget for Fiscal Year 2021-22 amounts to \$2,395,957 as compared to the approved budget of \$3,741,626 for the current year. The decrease of \$1,345,669 is primarily associated with expenses directly related to staff reduction and decreased expenditures in the abovementioned programs.

## Recommendation

Approve the Fiscal Year 21-22 Revised Operating Budget.



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 <b>South Florida Regional Planning Council</b> <b>Budget for 2022-23</b>		<b>2022</b>	<b>2022</b>
<b>REVENUES</b>		<b>FY 2021-22 Approved Budget</b>	<b>FY 2021-22 Revised Budget</b>
<b>GENERAL FUND</b>			
<b>Membership Dues</b>		\$ 876,644	\$ 876,644
<b>Interest &amp; Other Income</b>		1,500	1,500
<b>Local Funded Projects</b>			
	Miami Dade TPO 20-21 TASKS	50,000	15,100
	SFRTA - Land Use Transportation	100,000	100,000
	FDOT District 6 Prof Services	50,000	32,887
	Southeast Florida Community Development Fund, Inc.	25,000	20,000
	Southeast Florida Regional Prosperity Institute	1,700	1,700
	<b>TOTAL GENERAL FUND</b>	<b>1,104,844</b>	<b>1,047,831</b>
<b>SPECIAL REVENUE FUNDS</b>			
<b>Federal Funded Projects</b>		<b>2,004,185</b>	<b>971,847</b>
	EDA/EDD CEDS	105,000	158,262
	EDA/EDD CARES Act	155,000	153,904
	DHS/SHSGP Metadata	70,000	-
	DHS/SHSGP Analysts	110,000	64,913
	DHS/UASI Analysts	282,500	219,728
	DHS/UASI Metadata	43,000	98,207
	DHS SHSGP OT		3,105
	FDEM/HMEP - Planning, Oct-Sept	20,000	15,043
	FDEM/HMEP - Training, Oct-Sept	118,685	118,685
	FDEM/NEFRC/SRESP Behavior	-	-
	DOD/Resiliency Planning	1,100,000	140,000
	DOE- Clean Cities	-	-
	EPA Coalition Assesment Grant	-	-
	<b>State Funded Projects</b>	<b>71,120</b>	<b>61,920</b>
	FDEM/LEPC Staff	70,000	60,800
	FDEM-Hazards Analysis Monroe	1,120	1,120
	<b>Trust Funds</b>	<b>660,005</b>	<b>413,000</b>
	EDA-Consolidated RLF	370,000	209,000
	EDA-RLF CARES Act	259,305	180,000
	BROWNFIELDS RLF	30,700	24,000
	<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>2,735,310</b>	<b>1,446,767</b>
<b>TOTAL Revenues</b>		<b>\$ 3,840,154</b>	<b>\$ 2,494,598</b>



South Florida Regional Planning Council  
Budget for 2020-21

2022

2022

EXPENDITURES		FY 2021-22 Approved Budget	FY 2021-22 Revised Budget
<b>Capital Expenditures:</b>			
	Equipment	\$ 25,000	\$ -
	Leasehold Improvement- Soft costs	10,000	-
	Leasehold Improvement- Hard costs (net of landlord credit)	-	-
	<b>Subtotal</b>	<b>35,000</b>	<b>-</b>
<b>Core Operating Expenses (Allocated):</b>			
	Salary	1,113,776	863,086
	Leave	208,276	137,273
	Fringe Benefits	369,774	378,314
	Janitorial Services	8,500	8,500
	Legal Services	45,000	42,000
	Financial Services	50,000	50,000
	Professional Consultants	792,500	25,500
	Travel	10,000	5,000
	Miscellaneous Expenses	5,000	1,000
	Printing, Advertising, Notices	3,000	2,700
	Supplies	10,000	10,000
	Professional Development	30,000	28,000
	Occupancy	95,000	95,000
	Utilities- electric/ Sanitation	5,000	5,000
	Repairs & Maintenance	5,000	1,000
	Council Reserve Fund	205,000	177,500
	Storage	6,000	5,500
	Office Automation	82,500	64,909
	Communication, Postage	17,000	8,000
	Insurance	29,000	29,000
	<b>Subtotal</b>	<b>3,090,326</b>	<b>1,937,282</b>
<b>Pass-through Expenses</b>			
	Legal Services	30,000	65,000
	Financial Services	500	50
	Professional Consultants	60,000	60,000
	PBSO Analyst Salary & Fringe	454,950	289,125
	Travel	21,000	18,000
	Miscellaneous Expenses	1,000	-
	Printing, Advertising, Notices	1,300	1,300
	Supplies	25,000	500
	Professional Development	1,500	11,000
	Office Automation	19,000	12,400
	Communication, Postage	750	-
	Insurance	1,300	1,300
	Reimbursement from Borrower	-	-
	<b>Subtotal</b>	<b>616,300</b>	<b>458,675</b>
	<b>TOTAL EXPENDITURES</b>	<b>3,741,626</b>	<b>2,395,957</b>
	<b>Increase in Fund Balance Reserve</b>	<b>\$ 98,528</b>	<b>\$ 98,641</b>