



**DRAFT AGENDA**

**MONDAY, SEPTEMBER 19, 2022**

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL**

**Executive Committee Meeting will begin at 9:30 a.m.**

**Council Meeting will begin at 10:30 a.m.**

**ZOOM MEETING INFORMATION**

Topic: SFRPC September 19, 2022 Executive Committee and Council Meeting

**Join Zoom Meeting**

<https://us06web.zoom.us/j/88456661536?pwd=UWcvR215b1o4L0lKNVVIIdEN2cnN5UT09>

**Meeting ID: 884 5666 1536**

**Passcode: 186336**

One tap mobile

+16469313860,,88456661536#,,,,\*186336# US

+13017158592,,88456661536#,,,,\*186336# US (Washington DC)

Find your local number: <https://us06web.zoom.us/j/88456661536?pwd=UWcvR215b1o4L0lKNVVIIdEN2cnN5UT09>

- I. Pledge of Allegiance and Roll Call
- II. Approval Council Agenda
- III. Board Conversation
- IV. Action Items
  - A. Minutes of Previous Meeting
  - B. Financial Report
  - C. Consent: Comprehensive Plan Amendment Reviews



South Florida Regional Planning Council  
1 Oakwood Boulevard, Suite 250, Hollywood, Florida 33020  
954-924-3653 Phone, 954-924-3654 FAX  
[www.sfregionalcouncil.org](http://www.sfregionalcouncil.org); [sfadmin@sfrpc.com](mailto:sfadmin@sfrpc.com)

Proposed

- Miami-Dade County 22-01ER
- Monroe County 22-05ACSC
- City of Fort Lauderdale 22-01ESR
- City of Homestead 22-01ESR
- Islamorada, Village of Islands 22-01ACSC \*
- City of Lighthouse Point 22-01ESR\*
- City of Marathon 22-08ACSC
- City of Miami Beach 22-04ESR
- City of Miami Beach 22-05ESR
- City of Miami Springs 22-01ER
- Village of Miami Shores 22-01ER \*
- Town of Pembroke Park 22-02ESR \*
- City of Wilton Manors 22-01ESR \*

**Public Hearing**

Adopted

- City of Aventura 22-01ER
- City of Marathon 22-04ACSC
- City of Marathon 22-05ACSC
- City of Marathon 22-06ACSC
- City of Miami Beach 22-01ESR
- City of Miami Beach 22-02ESR

**Public Hearing**

- D. Regional Issues: Comprehensive Plan Amendment Review – None
- E. Legal Counsel Annual Review / Contract
- F. Executive Director Annual Review
- G. FY 2021-22 Revised Operating Budget
- H. FY 2022-23 Operating Budget
- I. Rule 29J-2 and Rule 29J-3 Update

**Public Comments**

**V. Discussion Items**

- A. Executive Director's Report
- B. Legal Counsel Report
- C. Council Members Report
- D. Ex-Officio Report

**VI. Program Reports and Activities**

- A. SFRPC Revolving Loan Funds Status Report
- B. SFRPC CARES Act RLF Status Report
- C. Development of Regional Impact Status Report-None
- D. Council Highlights
- E. Comprehensive Economic Development Strategy (CEDS) Update

**VII. Announcements and Attachments**

- A. Attendance Form
- B. Correspondence and Articles
- C. Upcoming Meetings
  - 1. Monday, October 17, 2022, 10:30 a.m. (SFRPC Office, Hollywood)
  - 2. Friday, October 21, 2022, SFRPC / TCRPC Joint Conversation (FAU, Boca Raton)
  - 3. Monday, November 21, 2022, 10:30 a.m. (TBD)
  - 4. December – No Meeting (Winter Recess)

**VIII. Adjournment**

Pursuant to Chapter 286.0105, Florida Statutes, if a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is based.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this hearing is asked to advise the Agency at least 5 days before the hearing by contacting the South Florida Regional Planning Council at one of the following: (1) One Oakwood Boulevard, Suite 250, Hollywood, Florida 33020; (2) Phone 954-924-3653; (3) Fax 954-924-3654; or (4) [sfadmin@sfrpc.com](mailto:sfadmin@sfrpc.com). If you are hearing or speech impaired, please contact the Agency using the Florida Relay Service, 1 (800) 955-8771 (TTY/VCO), 1 (800) 955-8770 (Voice), 1 (800) 955-8773 (Spanish).

Agenda packets for upcoming Council meetings will be available at the Council's website, <https://sfregionalcouncil.org/meeting-materials/> ten days prior to the meeting.

If you would like to be added to the e-mail list to receive the link to the agenda, please e-mail the Council at [sfadmin@sfrpc.com](mailto:sfadmin@sfrpc.com).

**MINUTES OF THE  
SOUTH FLORIDA REGIONAL PLANNING COUNCIL**

**July 18, 2022**

The South Florida Regional Planning Council met virtually and in-person on this date at the Miami-Dade Transportation Planning Organization (Miami Dade TPO) at 150 West Flagler Street, Suite 1900, Miami, Florida 33130. Chair Geller called the meeting to order at 10:07 a.m. and reminded everyone of the meeting's procedures.

Chair Geller welcomed the Council as well as special guests: SFRPC Councilmember, Miami-Dade TPO Chair, and Vice Chair of the Miami-Dade County Commission Oliver Gilbert, III. He thanked Executive Director Aileen Bouclé and Chief Communications Officer Elizabeth Rockwell of the Miami-Dade TPO. He welcomed and thanked Jimmy Morales, Chief Operating Officer of Miami-Dade County, who is present on behalf of Mayor Levine Cava. Mr. Morales welcomed everyone and stated that he will be offering comments during the solid waste management portion of the meeting.

Chair Geller emphasized the importance of the SFRPC's regional planning role for South Florida (Miami-Dade, Broward, and Monroe). He thanked Miami-Dade County Councilmembers Gilbert, McGhee, and Senator Garcia for being present for today's meeting.

Chair Geller introduced new SFRPC staff member Lisa Rallo Szumla and stated that Executive Director Isabel Cosio Carballo will provide further information during her discussion.

Chair Geller stated that today's meeting has a full agenda including a brief overview of the solid waste management issues facing South Florida. Presentations from all three counties will give an insight to some of the issues to be discussed at the upcoming joint meeting with the TCRPC and SFRPC in October.

COO Morales led in the Pledge of Allegiance.

**I. Pledge of Allegiance and Roll Call**

Chair Steve Geller \*  
Councilmember Mario J. Bailey\*  
Councilmember Frank Caplan\*  
Councilmember Craig Cates  
Councilmember Michelle Coldiron  
Councilmember Joseph Corradino  
Councilmember Beam Furr  
Councilmember René García  
Councilmember Oliver Gilbert, III  
Councilmember Cary Goldberg\*\*  
Councilmember Samuel Kaufman\*  
Councilmember Kionne McGhee  
Councilmember Greg Ross

Councilmember Michael Udine\*  
Councilmember Ana M. Ziade

\* Virtually Present

\*\* Absent

SFRPC Executive Director Mrs. Isabel Cosio Carballo and Legal Counsel Sam Goren were present. Mr. Goren confirmed that a quorum was present.

The following Ex-Officio Members were virtually present:

Dat Huynh, from the Florida Department of Transportation, District VI

Lorraine Mayers, representing the South Florida Water Management District

The following Ex-Officio Member was absent:

Jason Andreotta, from the Florida Department of Environmental Protection (SE District)

## **II. Approval Council Agenda**

*Councilmember Caplan moved to approve the Council Agenda and Councilmember Garcia seconded the motion, which carried by a unanimous vote.*

## **III. Regional Conversation – Solid Waste Management (Time Certain: 10:45 AM)**

Achaya Kelapanda, Deputy Director, Miami-Dade County Solid Waste Management

Kevin B. Kelleher, Assistant County Administrator, Broward County

Cheryl Sullivan, Director, Monroe County Solid Waste Management

*Chair Geller moved this agenda item for after the other board discussion items were completed.*

## **IV. Action Items**

### **A. Minutes of Previous Meeting**

*Councilmember Udine moved to approve the Minutes of the Previous Meeting. Councilmember Caplan seconded the motion, which carried by a unanimous vote.*

### **B. Financial Report**

Director of Finance, Leo Braslavsky Soldi presented the Financial Report in detail.

*Councilmember Ross moved to approve the Financial Report. Councilmember Coldiron seconded the motion, which carried by a unanimous vote.*

### **C. Consent: Comprehensive Plan Amendment Reviews**

**Public Hearing**

Proposed

- City of Marathon 22-07ACSC
- City of Miami Beach 22-03ESR
- City of Sunny Isles Beach 22-01ESR \*

**Public Comment**

There were no comments or questions from the public via email or virtually.

**Public Hearing**

Adopted

- Broward County 22-03ESR
- Miami-Dade County 21-06ESR
- City of Key Colony Beach 21-01ACSC \*
- City of Marathon 22-02ACSC

\*Property Rights

**Public Comment**

There were no comments or questions from the public via email or virtually.

*Councilmember Caplan moved to approve the Consent Items: Proposed and Adopted. Councilmember Udine seconded, which carried by a unanimous vote.*

**Public Hearing**

Legal Counsel Goren confirmed that the items that require a roll call are listed as Agenda Item D., because a full quorum was not present during the June 27, 2022, SFRPC meeting.

D. Consent: Items adopted at the June 27th Council Meeting while in Executive Session

- IV.E FY 20-21 Audit (Presentation and vote preceded regular council items)

*Councilmember Udine moved to adopt the FY 20-21 Audit, and Councilmember Ross seconded the motion. Roll call was administered, a quorum was determined, and the adoption was carried by a unanimous vote.*

- IV.A. April 25, 2022 Executive Committee and Council Meeting Minutes

*Councilmember Ross moved to adopt the April 25, 2022, Executive Committee and Council Meeting Minutes and Councilmember Coldiron seconded the motion, and the adoption was carried by a unanimous vote.*

- IV.B. June 27, 2022 Financial Report

*Councilmember Bailey moved to adopt the June 27, 2022 Financial Report and Councilmember Caplan seconded the motion. Roll call was administered, a quorum was determined, and the adoption was carried by a unanimous vote.*

- IV.C. June 27, 2022 Comprehensive Plan Amendment Reviews

*Councilmember Ross moved to adopt the June 27, 2022 Comprehensive Plan Amendment Reviews and Councilmember Coldiron seconded the motion, and the adoption was carried by a unanimous vote.*

- IV.I. 2022 Amended Meeting Dates and Locations

*Councilmember Ross moved to adopt the 2022 Amended Meeting Dates and Locations and Councilmember Coldiron seconded the motion, and the adoption was carried by a unanimous vote.*

E. Council Dues Rate

*Councilmember Gilbert moved to approve Agenda Item IV.E. Council Dues Rate and Councilmember Ross seconded the motion. A roll call was administered, a quorum was established, and the adoption was carried by a unanimous vote.*

F. FY 2022-2023 Membership Fees

*Councilmember Coldiron moved to approve Agenda Item FY 2022-2023 Membership Fees and Councilmember Ziade seconded the motion. A roll call was administered, a quorum was determined, and the adoption was carried by a unanimous vote.*

**Public Comment**

There were no comments or questions from the public via email or virtually.

Chair Geller discussed that on April 25, 2022, the Executive Committee unanimously approved an increase in dues for the SFRPC. It is currently, the lowest dues rate among the ten regional planning councils in Florida. Executive Director Isabel Cosio Carballo confirmed that it has been twenty-eight (28) years since the last increase. The proposal is to increase the dues from 17.5 cents per capita to 20 cents per capita this year and over the following four years in 1.25 cent increments to 25 cents per capita.

Mrs. Cosio Carballo explained that the increase is needed to attract and retain staff particularly in today's workforce marketplace. In addition, the dues increase will also provide the SFRPC match for competitive grants which bring additional resources to the region. She expressed her gratefulness for the support. Chair Geller confirmed that Mrs. Cosio Carballo, herself, has not received a raise for approximately 5-6 years. Councilmember Gilbert, Vice-Chair of the County Commission, supports the dues increase and offered to champion the dues increase personally.

**Public Comment**

There were no comments or questions from the public via email or virtually.

**V. Discussion Items**

A. Executive Director's Report

Mrs. Isabel Cosio Carballo provided a quick update on upcoming regional conversations that the SFRPC is organizing. In addition to a small group, first conversation on Affordable Housing with Miami-Dade, Broward, and Palm Beach counties, Council staff is continuing to work toward the seven-county SFRPC / TCRPC October 21, 2022, in-person meeting at Florida Atlantic University (FAU) in Boca Raton on the topic of Solid Waste Management. Mrs. Cosio Carballo mentioned Miami-Dade, Broward, and Monroe counties agreed several months ago that one of the big issues in South Florida is first/last mile transit connections. Council staff hopes to organize that meeting before the end of the year. The Council continues work on the South Florida Military Installation Resilience Review. She distributed an opinion guest column by former Florida Chief Resilience Officer Julia Nesheiwat lauding the Council and South Florida MIRR. MIRR site visits will soon be underway. The Council has also advertised a RFQ to identify qualified firms to work with the Council on different projects. She went on to state that the Council is the Economic Development District for the U.S. Department of Commerce and every 5 years, the SFRPC develops a Comprehensive Economic Development Strategy (CEDS). Chair Geller has kindly taken on the role as Chair. The CEDS draft will soon be finalized and posted for public comment. Lastly, Mrs. Cosio Carballo introduced Lisa Rallo Szumla as the new administrative staff member who will be assisting with meetings and other projects.

Chair Geller noted that President and CEO George Hanbury II, of Nova Southeastern University, a member of the CEDS Strategy Committee, is virtually present and thanked him for his participation.

B. Legal Counsel Report

Legal Counsel, Sam Goren, presented two items related to the Florida Administrative Code. Rule 29J, adopted when the Council was first formed by the State Legislature, requires revision due to changes that have occurred since its initial adoption. The Council is updating Rules 29J-2 and 29J-3 to revise the rules as they relate to the organization today. It is a very tedious process with no shortcuts including notice provisions, advertising, and public hearing provisions. He indicated that these are housekeeping changes which will be reviewed by the State. The process is under way and the revised rules will be brought to the Council for ratification. Sam thanked Kathe for her work in this effort.

Mr. Goren went on to discuss the SFRPC's Revolving Loan Fund Program (RLF). There is a current loan relationship with a borrower Angela Dawson. She has made a public records request in connection with a pending foreclosure matter that the Council has been involved with for a while. The staff has responded promptly, appropriately, and consistently with Chapter 119 by producing records in accordance with the statute and consistent with the cost and expense associated with producing records that are allowed to be charged. The SFRPC has acted in a professional manner and Counsel is currently in litigation of this pending foreclosure matter. It is progressing in the court system. Mr. Goren made the Councilmembers aware of this situation so that if they were to be contacted for any reason, via email, letter or any type of documentation, no one is blindsided by the fact that the SFRPC is in litigation.



Councilmember Ross asked Mr. Goren if we are in mediation or past completion of mediation. Mr. Goren responded that we are past mediation and are currently in litigation.

- C. Councilmembers Reports - None
- D. Ex-Officio Reports - None

The following Council Agenda Items will be addressed and updated at the September Council Meeting.

**VI. Program Reports and Activities**

- A. SFRPC Revolving Loan Funds Status Report
- B. SFRPC CARES Act RLF Status Report
- C. Development of Regional Impact Status Report

**VII. Announcements and Attachments**

- A. Attendance Form / Statement of Organizations (Adopted April 26, 2021)
- B. Correspondence and Articles
- C. Upcoming Meetings
  - 1. August Recess – No meeting currently scheduled
  - 2. Monday, September 19, 2022, 10:30 a.m., (TBD)
  - 3. Friday, October 21, 2022, Joint Meeting with TCRPC (TBD)

**III. Regional Conversation – Solid Waste Management (Time Certain: 10:45 AM)  
Meeting Commenced at 10:46 am**

Chair Geller provided a brief overview of the importance regarding this topic as it will be the only item of discussion at the upcoming October 21<sup>st</sup> Joint Conference with the Treasure Coast Regional Planning Council (TCRPC). The meeting duration is slated to last approximately six hours and Chair Geller asked the Council to weigh in on what should be the most important key topics for discussion.

Chair Geller asked COO Jimmy Morales for opening comments. During Mr. Morales' discussion, he stated that Miami-Dade County currently disposes of approximately one ton of trash per year. The biggest question is where and how do we dispose of trash in the future? Long term strategies are being investigated to convert waste to energy, as landfills and facilities are dispersing methane gas hazards. A discussion ensued with various Councilmembers agreeing with COO Morales and discussing their own frustrations with this issue.

Chair Geller introduced Achaya Kelapanda, Deputy Director of Miami-Dade County Solid Waste Management. Mr. Kelapanda highlighted the current challenges Miami-Dade County is currently facing issues related to Landfill Capacity, Aging Infrastructure, Competition for Human Capital, Innovative Design & Land Use, etc. Both landfills in north and south Dade will be reconstructed via vertical expansion allowing for more waste to enter those areas. Other landfills have been repurposed for recreational activities such as soccer fields, parks, etc. The aging infrastructure at 30-40 years old, will face 40/50-year

recertifications, and many systems are outdated. The Department is also recruiting new employees to move forward with succession planning. Investing in current and new staff is essential. Long-term planning and creation of regional partnership to search and secure waste to energy materials recovery and compost processing facilities is vital. The biggest question is how do we incorporate the assistance? Chair Geller mentioned that educating the communities is key. Chair Geller thanked Mr. Kelapanda for his time. The PowerPoint presentation is located on the SFRPC website: <https://sfrpc.org/wp-content/uploads/2022/08/Miami-Dade-County-SFRPC-Governing-Board-Presentation-071822-POST.pdf>

Chair Geller introduced the second guest speaker, Kevin Kelleher, Assistant County Administrator for Broward County. Mr. Kelleher stated that Broward County currently disposes of approximately four million tons of waste per year. He stated that most solid waste facilities are privately owned and operated, including a waste-to-energy facility and a Class I landfill. Broward County owns a Class III landfill and three drop-off centers. There is a nine-member Solid Waste Working Group convened through the Broward League of Cities currently working on developing a governance structure, a waste generation study, a waste composition study, revenue requirements and financial projection study, and an upcoming master plan. Like Miami-Dade County, Broward County is also dealing with aging infrastructure and lack of sufficient disposal facilities. There is a need to leverage waste disposal systems to take advantage of economies of scale and to explore opportunities for other waste reduction and diversion programs. Mr. Kelleher touched on Broward County's recycling and stated that the County is faced with challenges of contamination, higher processing fees/reduced commodity values, and municipalities which are or have suspended their curbside recycling programs. Some innovative waste technologies would be to better manage processing/disposal of biosolids and explore opportunities for composting or organic waste processing. The bottom line is to continue educating the public and increase awareness. Chair Geller thanked Mr. Kelleher for his time. The PowerPoint presentation is located on the SFRPC website: <https://sfrpc.org/wp-content/uploads/2022/07/SFRPC-SW-Update-7-15-22.pdf>

Chair Geller introduced Cheryl Sullivan, Director of Monroe County Solid Waste Management. Ms. Sullivan began by stating that Monroe County has four contracted collection franchisees and owns three transfer stations located throughout the Florida Keys. Waste is collected and all commercial, household, hazardous and electronic waste segments are hauled to the mainland, primarily to Miami-Dade County. Ms. Sullivan continued by emphasizing that Monroe County is an Area of Critical State Concern facing many special challenges associated with this designation. There have not been any landfills since 1992. There are limitations of land and open space. All garbage, recycling, vegetation, household hazardous waste, and electronic waste must be transported out of Florida Keys. Critical environmental impacts due to near shore waters, protected species/wildlife reserves, and travel distance limit viable options. A large portion of recycling in the Keys is glass which is very heavy for transportation. Illegal Dumping and near shore pollution is problematic. Ms. Sullivan summed up her presentation by stating that we all share the same concerns regarding solid waste. Where do we put it? What is the environmental impact to our communities, health, water, air, wildlife, etc.? How much is it going to cost? Who is going to act?

Chair Geller thanked Ms. Sullivan for her time. The PowerPoint presentation can be found on the SFRPC website: <https://drive.google.com/file/d/1OkClgNz8pqPTTwTxJf9C7JRvXDVzcSO/view>

Chair Geller asked the Councilmembers to think about the key takeaways from each presentation and what will be the most important questions and possible solutions of what can be done to reduce waste.

Several members provided comments:

Councilmember Garcia mentioned that this issue affects us all and impacts public health. He is excited that the Council and the three counties are working together to find solutions. This includes focus on waste to energy and finding the impediments in getting the energy to the public consumer – may have to deal with FPL and State regulations. Very important to create public awareness/education (public awareness campaign) and be honest to the public on costs. Councilmember Garcia also emphasized that a tri-county effort will make a direct impact through the SFRPC.

Councilmember Caplan highlighted that this issue is overdue and suggested providing a briefing paper to the public (municipalities) before the October meeting from recycling, to process, cost, economics, etc. to help them understand the recycling process. A public policy or legislation should be made on efficiently biodegradable and recycled materials.

Councilmember Furr followed by stating that many are unaware of Monroe County's issues and concurred that each county has their own unique challenges. In Broward County, glass is reused and turned into sand to renourish the beach. In St. Lucie County, a market has been found that changes recycled glass to help build roads. There are many items made from plastic and we need to find a manufacturer that will change recycled plastic into demand items.

Councilmember Furr suggested some websites to look at on different ways to look at markets:

Wastedive <https://www.wastedive.com>

Waste360 <https://www.waste360.com/>

He continued with questions to be raised:

- 1) What is the demand and how do we create the demand for those recycled items?
- 2) How do you use the fuel that is being created at waste to energy (WTE)?
- 3) Heat being used to pelletize biosolids instead of the sludge being moved to central Florida
- 4) How to use heat transfer to create other things.
- 5) Advertisements daily on the radio & accentuate on contamination levels (St. Lucie used as an example)
- 6) Educating children on recycling and the importance of recycling
- 7) Diversify
- 8) Ask entrepreneurs/schools for their ideas

Chair Geller takeaways from Councilmember Furr's remarks:

- 1) Public education (a) costs; (b) how to recycle
- 2) Uses of recycling
- 3) Glass and plastic recycling programs and its uses
- 4) What we do with the waste to energy and associated new laws as to selling that energy

In addition, Chair Geller would like to learn more about how the ash created impacts the environment.

COO Morales continued the discussion with the following challenges:

- 1) Where do you put the facilities, logistically (population, transportation/trucks, environmental issues, etc.)?
- 2) Work together to make larger facilities, use the power to create a recycling facility, electric trucks, garbage trucks (net zero impact).
- 3) Challenge as we grow/where to put them/work together on the cost sharing, contracts, and flow.

Councilmember Ziade commented:

- 1) For Monroe County – reach out to other islands outside of Florida on their methods.
- 2) North Lauderdale issues: renters do not recycle and just do not care. Who do you hold accountable?
- 3) Valuable to have pathologist/medical recommendations/opinions.

Councilmember Ross mentioned that the counties all have their challenges, strengths, and commonalities:

- 1) How can we better collaborate?
- 2) How can we better educate?
- 3) What are the other alternatives?

Councilmember Cates remarked on the following: Recycling importance – saves money in the long run, even if subsidized.

Chair Geller mentioned the following questions as key topics of discussion:

- 1) To what extent can this be done by public or private sectors?
- 2) What will be the collaboration between the two?

Chair Geller asked if there were any additional comments and was particularly looking for subjects for the October meeting.

Mike Fernandez, Director of Miami-Dade County Solid Waste and Broward resident commented:

- 1) Collaboration with the counties on strengths and weaknesses – joint forces
- 2) Put it in one basket and see what we want to accomplish
- 3) Is it waste management?
- 4) Recycling cost?
- 5) Reduction of waste/recycling?
- 6) Waste to energy opportunities.
- 7) How do we reuse sludge, can we use seaweed for waste to energy?
- 8) Power facilities and trucks
- 9) Ash pilot reuse – concrete aggregate

Chair Geller added that the main topic to discuss is what can be done to reduce waste? How much is going into landfills? And we will need to come up with alternatives, because at some point, we are going to run out of land and space. Chair Geller asked if anyone has any additional questions or comments. There were none.

Mrs. Isabel Cosio Carballo thanked everyone at the meeting virtual and present, as well as the TPO for their hospitality.

**VIII. Adjournment**

*Chair Geller motioned to adjourn the meeting and Councilmembers Udine and Ziade moved to adjourn, and Councilmember Coldiron seconded the motion.*

The meeting was adjourned at 12:10 p.m.

This signature is to attest that the undersigned is the Secretary of the SOUTH FLORIDA REGIONAL PLANNING COUNCIL and that the information provided herein is the true and correct minutes for the July 18, 2022 meeting of the SOUTH FLORIDA REGIONAL PLANNING COUNCIL adopted the 19th day of September 2022.

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Michelle Coldiron, Secretary  
Monroe County Commissioner, District 2

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Date



# MEMORANDUM

AGENDA ITEM #IV.B

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DATE:      SEPTEMBER 19, 2022  
TO:         COUNCIL MEMBERS  
FROM:      STAFF  
SUBJECT:   FINANCIAL REPORT

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Attached is a Financial Report comparing the months of June through August 2022 for your review and approval.

Recommendation

Approve the Financial Report.



**SOUTH FLORIDA REGIONAL PLANNING COUNCIL  
COMPARATIVE BALANCE SHEET**

**August 31, 2022**  
(unaudited)

	Jun-22	Jul-22	Aug-22	Increase (Decrease)
<b>General Fund</b>				
<b>Assets:</b>				
Cash GF	1,377,874	1,322,332	1,198,609	(123,723)
SBA - Investment Account	11,222	11,239	11,261	22
Accounts Receivable	5,758	4,504	3,655	(849)
Due From Other Funds	36,470	35,874	35,610	(264)
Prepaid Expenses	15,477	15,477	15,477	-
<b>Total Assets</b>	<b>1,446,801</b>	<b>1,389,426</b>	<b>1,264,613</b>	<b>(124,813)</b>
<b>Liabilities and Fund Balance:</b>				
Liabilities	3,049	368	189	(180)
Fund Balance	1,443,752	1,389,058	1,264,424	(124,634)
<b>Total Liabilities and Fund Balance</b>	<b>1,446,801</b>	<b>1,389,426</b>	<b>1,264,613</b>	<b>(124,813)</b>
<b>Federal, State &amp; Local</b>				
<b>Assets:</b>				
Accounts Receivable	54,989	61,638	191,899	130,261
<b>Total Assets</b>	<b>54,989</b>	<b>61,638</b>	<b>191,899</b>	<b>130,261</b>
<b>Liabilities and Fund Balance:</b>				
Liabilities	(8)	(96)	2,310.20	2,406
Fund Balance	54,998	61,734	189,589	127,855
<b>Total Liabilities and Fund Balance</b>	<b>54,989</b>	<b>61,638</b>	<b>191,899</b>	<b>130,261</b>
<b>Revolving Loan Funds</b>				
<b>Assets:</b>				
Cash RLF	2,834,121	2,882,298	2,433,317	(448,981)
Accounts Receivable	10,243,020	10,222,580	10,669,144	446,565
Allowance for Loan Losses	(895,747)	(895,747)	(895,747)	-
<b>Total Assets</b>	<b>12,181,393</b>	<b>12,209,130</b>	<b>12,206,714</b>	<b>(2,416)</b>
<b>Liabilities and Fund Balance:</b>				
Liabilities	39	37	5,533	5,496
Due To Other Funds	36,470	35,874	36,565	692
Fund Balance	12,144,884	12,173,219	12,164,616	(8,603)
<b>Total Liabilities and Fund Balance</b>	<b>12,181,393</b>	<b>12,209,130</b>	<b>12,206,714</b>	<b>(2,416)</b>
<b>SEFRPI Southeast Florida Regional Prosperity Institute</b>				
<b>Assets:</b>				
Cash	41,251	41,251	41,251	-
<b>Total Assets</b>	<b>41,251</b>	<b>41,251</b>	<b>41,251</b>	<b>-</b>
<b>Liabilities and Fund Balance:</b>				
Liabilities	37,079	37,079	37,079	-
Fund Balance	4,172	4,172	4,172	-
<b>Total Liabilities and Fund Balance</b>	<b>41,251</b>	<b>41,251</b>	<b>41,251</b>	<b>-</b>

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL**

**August 31, 2022**

**(unaudited)**

<u>Description</u>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Fiscal to Date</b>	<b>% Realized</b>	<b>Annual Budget</b>	<b>% of Budget</b>	<b>Remaining Budget</b>
<b>REVENUE REPORT</b>								
Membership Dues	\$ -	\$ -	\$ -	\$ 876,644	100%	\$ 876,644	23%	\$ -
Interest & Other Income	285	289	276	\$ 1,747	116%	1,500	0%	(247)
Federal Funded Projects	88,588	49,314	85,125	\$ 755,017	41%	1,859,837	49%	1,104,820
State Funded Projects	-	-	27,400	\$ 47,044	66%	71,120	2%	24,076
Local Funded Projects	1,324	15,908	59,329	\$ 709,326	313%	226,700	6%	(482,626)
Trust Funds	60,500	73,704	33,458	\$ 779,048	108%	722,895	19%	(56,153)
<b>TOTAL Revenues</b>	<b>150,697</b>	<b>139,216</b>	<b>205,588</b>	<b>3,168,826</b>	<b>84%</b>	<b>3,758,696</b>	<b>100%</b>	<b>589,870</b>
<b>EXPENSE REPORT</b>								
<b>Operating Expenses</b>								
Staff Compensation	\$ 153,840	\$ 101,094	\$ 103,437	\$ 1,264,260	83%	\$ 1,526,208	41%	\$ 261,948
Occupancy	8,128	7,864	8,128	82,899	87%	95,000	3%	12,101
Utilities Electric/Sanitation	467	626	536	4,875	97%	5,000	0%	125
Janitorial Services	685	998	685	7,848	92%	8,500	0%	652
Repairs & Maintenance	-	-	-	387	8%	5,000	0%	4,613
Storage	486	486	486	5,148	86%	6,000	0%	852
Office Automation	4,043	2,519	6,198	59,488	72%	82,500	2%	23,012
Advertising, Notices, Supplies, Postage	897	846	1,069	19,714	66%	30,000	1%	10,286
Travel	1,176	181	259	4,449	44%	10,000	0%	5,551
Professional Development	-	5,125	-	26,418	88%	30,000	1%	3,582
Insurance	7,670	-	8,478	38,887	134%	29,000	1%	(9,887)
Miscellaneous Expenses	-	405	-	460	9%	5,000	0%	4,540
Legal Services (1)	2,626	3,932	3,255	37,698	84%	45,000	1%	7,302
Financial Services	494	391	452	45,500	91%	50,000	1%	4,500
Professional Consultants	-	145	-	23,485	3%	792,500	21%	769,015
Capital Expenditures	-	-	-	-	0%	35,000	1%	35,000
Subtotal Operating Expenses	<b>180,511</b>	<b>124,612</b>	<b>132,983</b>	<b>1,621,516</b>	<b>59%</b>	<b>2,754,708</b>	<b>73%</b>	<b>1,133,192</b>
<b>Pass Through Expenses:</b>	<b>96,383</b>	<b>61,054</b>	<b>115,896</b>	<b>965,005</b>	<b>157%</b>	<b>616,300</b>	<b>16%</b>	<b>(348,705)</b>
<b>TOTAL Expenses</b>	<b>276,895</b>	<b>185,666</b>	<b>248,879</b>	<b>2,586,521</b>	<b>77%</b>	<b>3,371,008</b>	<b>89%</b>	<b>784,487</b>
<b>OTHER REVENUES (Expenses)</b>								
Bad Debt- RLF Programs	-	-	-	42,687				
<b>Excess (deficit) Revenues over Expenditures</b>	<b>\$ (126,197)</b>	<b>\$ (46,449)</b>	<b>\$ (43,291)</b>	<b>\$ 624,993</b>		<b>\$ 387,688</b>	<b>10%</b>	
<b>RLF CARES Act Funding Disbursed</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,380,000</b>	<b>100%</b>	<b>\$ 5,380,000</b>	<b>RLF CARES Grant</b>	
<b>(1) Additional legal YTD expenses included in "pass-through Expenses"</b>				<b>\$ 62,221</b>				
<i>Note: Percentage of Fiscal Year lapsed</i>				<b>91.67%</b>				





# MEMORANDUM

AGENDA ITEM #IV.C

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DATE: SEPTEMBER 19, 2022

TO: COUNCIL MEMBERS

FROM: STAFF

SUBJECT: LOCAL GOVERNMENT COMPREHENSIVE PLAN PROPOSED AND ADOPTED AMENDMENT  
CONSENT AGENDA

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Pursuant to the 1974 Interlocal Agreement creating the South Florida Regional Planning Council (Council), the Council is directed by its member counties to “assure the orderly, economic, and balanced growth and development of the Region, consistent with the protection of natural resources and environment of the Region and to protect the health, safety, welfare and quality of life of the residents of the Region.”

In fulfillment of the Interlocal Agreement directive and its duties under State law, the Council reviews local government Comprehensive Plan amendments for consistency with the *Strategic Regional Policy Plan for South Florida (SRPP)*. Pursuant to Section 163.3184, Florida Statutes as presently in effect, Council review of comprehensive plan amendments is limited to 1) adverse effects on regional resources and facilities identified in the SRPP and 2) extra-jurisdictional impacts that would be inconsistent with the comprehensive plan of any affected local government within the Region. The Council’s review of amendments is conducted in two stages: (1) proposed or transmittal and (2) adoption. Council staff reviews the contents of the amendment package once the Department of Economic Opportunity certifies its completeness.

A written report of Council’s evaluation pursuant to Section 163.3184, Florida Statutes, is to be provided to the local government and the State Land Planning Agency within 30 calendar days of receipt of the amendment.

## Recommendation

Find the proposed and adopted plan amendments from the local governments listed in the tables below generally consistent with the *Strategic Regional Policy Plan for South Florida*.

Approve this report for transmittal to the local governments with a copy to the State Land Planning Agency.



South Florida Regional Planning Council  
1 Oakwood Boulevard, Suite 250, Hollywood, Florida 33020  
954-924-3653 Phone, 954-924-3654 FAX  
[www.sfregionalcouncil.org](http://www.sfregionalcouncil.org)

**PROPOSED AMENDMENTS**

Local Government and Plan Amendment Number	Proposed	Adopted	Council Review Date	Local Government Transmittal or Adoption Public Hearing and Meeting
Miami-Dade County 22-01ER (Received 08-03-22)	✓	N/A	09-19-22	07-20-22
<ol style="list-style-type: none"> <li>1. The proposed amendment to Miami-Dade County’s Comprehensive Development Master Plan (CDMP) Application amends the Water and Sewer Subelement and Capital Improvements Element of the CDMP to incorporate Evaluation Appraisal Report recommendations including adoption by reference of Miami-Dade County’s Water Supply Facilities Work Plan.</li> <li>2. This amendment affects Miami-Dade County.</li> <li>3. Council recommends the recommendations of the South Florida Water Management District be satisfied prior to adoption, including revising proposed policies to include a Level of Service (LOS) Standard based on a capacity per unit of demand.</li> </ol>				
Monroe County 22-05ACSC (Received 08-25-22)	✓	N/A	09-19-22	05-18-22
<ol style="list-style-type: none"> <li>1. The proposed amendment to Monroe County’s Comprehensive Plan increases the residential building height limit to 40 ft to allow for elevation to protect against flooding hazards and reflect the Florida Building Code and updated FEMA Flood Insurance Rate Maps.</li> <li>2. This amendment affects Monroe County.</li> <li>3. This amendment does not create any adverse impact to state or regional resources/facilities and the amendment seeks to protect Natural Resources of Regional Significance as identified in the Strategic Regional Policy Plan.</li> </ol>				
City of Fort Lauderdale 22-01ESR (Received 08-22-22)	✓	N/A	09-19-22	08-16-22
<ol style="list-style-type: none"> <li>1. The proposed amendment to the City of Fort Lauderdale’s Comprehensive Plan amends the Future Land Use Element to permit utility use in the Employment Center Future Land Use designation.</li> <li>2. This amendment affects areas of the City of Fort Lauderdale that are designated Employment Centers.</li> <li>3. This amendment does not create any adverse impact to state or regional resources/facilities and the amendment seeks to protect Natural Resources of Regional Significance as identified in the Strategic Regional Policy Plan.</li> </ol>				

Local Government and Plan Amendment Number	Proposed	Adopted	Council Review Date	Local Government Transmittal or Adoption Public Hearing and Meeting
City of Homestead 22-01ESR (Received 08-22-22)	✓	N/A	09-19-22	08-17-22
<ol style="list-style-type: none"> <li>1. The proposed amendment to the City of Homestead’s Comprehensive Plan amends the text of the Planned Urban Neighborhood (PUN) description in the Future Land Use Element to increase the permitted net density from up to fifteen (15) dwelling units per acre to twenty (20) dwelling units per acre for properties in the designated PUN Subareas: Neighborhood Mixed Use (NMU) and Commercial Subareas located West of South Krome Avenue subject to the land development code.</li> <li>2. This amendment affects areas of the City of Homestead in the affected land use designations.</li> <li>3. This amendment does not create any adverse impact to state or regional resources/facilities and the amendment seeks to protect Natural Resources of Regional Significance as identified in the Strategic Regional Policy Plan.</li> </ol>				
City of Lighthouse Point 22-01ESR * (Received 8-28-22)	✓	N/A	09-19-22	07-12-22
<ol style="list-style-type: none"> <li>1. The proposed amendment to the City of Lighthouse Point’s Comprehensive Plan reflects (1) the creation of a Property Rights Element and (2) amends the Sanitary Sewer, Solid Waste, Drainage, Potable Water, Natural Groundwater Aquifer Recharge Element, Capital Improvements Element, and the Intergovernmental Coordination Element required by the update of the 20-Year Water Supply Facilities Work Plan. The Property Rights Element amendment intends to comply with House Bill 59 Section 163.3177(6)(i), Florida Statutes, effective July 1, 2021. The proposed amendment intends to meet legislative requirements, including language regarding the right of a property owner to: physically possess and control his or her interests in the property, including easements, leases, or mineral rights; use, maintain, develop, and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances; privacy and to exclude others from the property to protect the owner's possessions and property; and dispose of his or her property through sale or gift.</li> <li>2. This amendment affects the City of Lighthouse Point.</li> <li>3. Council recommends that the City satisfy the comments of the South Florida Water Management District prior to adoption on all matters pertaining to regional water supply, water conservation, water supply planning, and water use permitting.</li> </ol>				
City of Marathon 22-08ACSC (Received 08-16-22)	✓	N/A	09-19-22	08-09-22
<ol style="list-style-type: none"> <li>1. The proposed amendment to the City of Marathon’s Comprehensive Plan would amend the Future Land Use Map (FLUM) from Residential Medium (RM) to Parks and Recreation (PR) for a property located along Calle Ensenada about 1.4 miles from US-1/Overseas Highway near Mile Marker 52 on the oceanside.</li> <li>2. This amendment affects a parcel in the City of Marathon.</li> </ol>				

Local Government and Plan Amendment Number	Proposed	Adopted	Council Review Date	Local Government Transmittal or Adoption Public Hearing and Meeting
<p>3. This amendment does not create any adverse impact to state or regional resources/facilities and the amendment seeks to protect Natural Resources of Regional Significance as identified in the Strategic Regional Policy Plan.</p>				
<p>City of Miami Beach 22-04ESR (Received 08-10-22)</p>	<p>✓</p>	<p>N/A</p>	<p>09-19-22</p>	<p>07-20-22</p>
<p>1. The proposed amendment to the City of Miami Beach’s Comprehensive Plan would create the North Beach Oceanside Resort Overlay for properties located east of Collins Avenue generally between 65<sup>th</sup> Street and 69<sup>th</sup> Street. The Overlay would provide for a floor area ratio (FAR) of 3.0 regardless of lot size and allow unified development sites with over 150,000 SF a FAR of 4.5 if certain conditions are met, including a reduction in density from 150 to 75 dwelling units per acre.</p> <p>2. This amendment affects parcels in the City of Miami Beach that would lie within the subject overlay.</p> <p>3. This amendment does not create any adverse impact to state or regional resources/facilities.</p>				
<p>City of Miami Beach 22-05ESR (Received 08-10-22)</p>	<p>✓</p>	<p>N/A</p>	<p>09-19-22</p>	<p>05-04-22</p>
<p>1. The proposed amendment to the City of Miami Beach’s Comprehensive Plan would increase the floor area ratio (FAR) and create a density bonus to incentivize the seven (7) legally established non-conforming apartment hotels in the R-PS-1 and R-PS-2 future land use categories to convert to conforming residential uses.</p> <p>2. This amendment affects approximately 1.28 acres defined by Washington Avenue to the East, Michigan Avenue to the West, 4<sup>th</sup> Street to the North, and 2<sup>nd</sup> Street to the South, just east of Alton Road in the City of Miami Beach.</p> <p>3. This amendment does not create any adverse impact to state or regional resources/facilities.</p>				
<p>Miami Shores Village 22-01ER * (Received 07-26-22)</p>	<p>✓</p>	<p>N/A</p>	<p>09-19-22</p>	<p>07-19-22</p>
<p>1. The proposed amendment to the Village of Miami Shores’ Comprehensive Plan would create a Property Rights Element, to comply with House Bill 59 Section 163.3177(6)(i), Florida Statutes, effective July 1, 2021. The proposed amendment intends to meet the requirements of the Bill, including language regarding the right of a property owner to: physically possess and control his or her interests in the property, including easements, leases, or mineral rights; use, maintain, develop, and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances; privacy and to exclude others from the property to protect the owner's possessions and property; and dispose of his or her property through sale or gift.</p> <p>2. This amendment affects the Village of Miami Shores.</p>				

Local Government and Plan Amendment Number	Proposed	Adopted	Council Review Date	Local Government Transmittal or Adoption Public Hearing and Meeting
<p>3. This amendment does not create any adverse impact to state or regional resources/facilities. If any agency provides comments on these proposed amendments, the local governments should consult with the pertinent agency to address the comments prior to adoption.</p>				
City of Miami Springs 22-01ER (Received 08-23-22)	✓	N/A	09-19-22	08-22-22
<p>1. The proposed amendments to the City of Miami Springs' Comprehensive Plan would:</p> <ol style="list-style-type: none"> <li>a. Create "EAR" based amendments to update the Comprehensive Plan to reflect current planning and growth management issues within the City, and</li> <li>b. Update the City's 10-year Water Supply Facilities Work Plan.</li> </ol> <p>2. These amendments affect the City of Miami Springs.</p> <p>3. Council notes the inclusion of language reflecting the City's intention to utilize the South Florida Regional Planning Council's dispute resolution process to resolve disputes or conflicts, on planning, growth management, related issues between other local governments, and the commendable policies related to intergovernmental coordination.</p> <p>4. Council recommends that the City coordinate with the South Florida Water Management District prior to adoption on all matters pertaining to regional water supply, water conservation, water supply planning, and water use permitting, and address any related recommendations on the subject amendment.</p>				
Town of Pembroke Park 22-02ESR* (Received 08-26-22)	✓	N/A	09-19-22	07-13--22
<p>1. The proposed amendment to the Town of Pembroke Park's Comprehensive Plan would create a Property Rights Element, to comply with House Bill 59 Section 163.3177(6)(i), Florida Statutes, effective July 1, 2021. The proposed amendment intends to meet the requirements of the legislation, including language regarding the right of a property owner to: physically possess and control his or her interests in the property, including easements, leases, or mineral rights; use, maintain, develop, and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances; privacy and to exclude others from the property to protect the owner's possessions and property; and dispose of his or her property through sale or gift.</p> <p>2. This amendment affects the Town of Pembroke Park.</p> <p>3. This amendment does not create any adverse impact to state or regional resources/facilities. If any agency provides comments on these proposed amendments, the local governments should consult with the pertinent agency to address the comments prior to adoption.</p>				

Local Government and Plan Amendment Number	Proposed	Adopted	Council Review Date	Local Government Transmittal or Adoption Public Hearing and Meeting
City of Wilton Manors 22-01ESR * (Received 09-02-22)	✓	N/A	09-19-22	08-23-22
<ol style="list-style-type: none"> <li>1. The proposed amendments to the City of Wilton Manors' Comprehensive Plan would (1) create a Property Rights Element and (2) amend the Transit Oriented Corridor (TOC) designation. The Property Rights Element is intended to comply with House Bill 59 Section 163.3177(6)(i), Florida Statutes, effective July 1, 2021. The proposed amendment intends to meet the requirements of the legislation, including language regarding the right of a property owner to: physically possess and control his or her interests in the property, including easements, leases, or mineral rights; use, maintain, develop, and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances; privacy and to exclude others from the property to protect the owner's possessions and property; and dispose of his or her property through sale or gift. The proposed amendments to the City of Wilton Manors' Comprehensive Plan also amends the Future Land Use Element, adding 1,000 dwelling units within the Transit Oriented Corridor (TOC) land use designation, allowing for (a) double the maximum number of dwelling units for hotel units and (b) in the Special Residential Facility Category (3), development shall count as one (1) dwelling unit per every two (2) sleeping rooms regardless of the number of kitchens or baths per gross acre.</li> <li>2. These amendments affect the City of Wilton Manors.</li> <li>3. These amendments do not create any adverse impact to state or regional resources/facilities. If any agency provides comments on these proposed amendments, the local governments should consult with the pertinent agency to address the comments prior to adoption.</li> </ol>				

**ADOPTED AMENDMENTS**

Local Government and Plan Amendment Number	Proposed	Adopted	Council Review Date	Local Government Transmittal or Adoption Public Hearing and Meeting
City of Aventura 22-01ER (Received 08-05-22)	N/A	✓	09-19-22	07-19-22
<p>1. The adopted amendments to the City of Aventura’s Comprehensive Plan are as follows:</p> <ul style="list-style-type: none"> <li>a. “Peril of Flood” based amendments that require local governments to plan for coastal flooding and the related impacts of sea level rise.</li> <li>b. “Property Rights Element” amendments to reflect comments received from the Department of Economic Opportunity from the first round of such amendments, and to fully comply with House Bill 59 Section 163.3177(6)(i), Florida Statutes, effective July 1, 2021. The proposed amendment intends to meet the requirements of the legislation, including language regarding the right of a property owner to: physically possess and control his or her interests in the property, including easements, leases, or mineral rights; use, maintain, develop, and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances; privacy and to exclude others from the property to protect the owner's possessions and property; and dispose of his or her property through sale or gift.</li> <li>c. “EAR” based amendments to update the Comprehensive Plan to reflect current land use and transportation issues within the City.</li> </ul> <p>2. These amendments affect the City of Aventura.</p> <p>3. These amendments do not create any adverse impact to state or regional resources/facilities.</p> <p>4. The Council reviewed these amendments when proposed.</p>				
Islamorada, Village of Isles 22-01ACSC* (Received 07-15-22)	N/A	✓	09-19-22	06-23-22
<p>1. The adopted amendment to Islamorada, Village of Isles’ Comprehensive Plans creates a Property Rights Element, to comply with House Bill 59 Section 163.3177(6)(i), Florida Statutes, effective July 1, 2021. The proposed amendment intends to meet the requirements of the legislation, including language regarding the right of a property owner to: physically possess and control his or her interests in the property, including easements, leases, or mineral rights; use, maintain, develop, and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances; privacy and to exclude others from the property to protect the owner's possessions and property; and dispose of his or her property through sale or gift. If any agency provides comments on these adopted amendments, the local governments should consult with the pertinent agency to address the comments.</p> <p>2. This amendment affects Islamorada, Village of Isles.</p> <p>3. This amendment does not create any adverse impact to state or regional resources/facilities.</p> <p>4. Council reviewed this amendment when proposed.</p>				

Local Government and Plan Amendment Number	Proposed	Adopted	Council Review Date	Local Government Transmittal or Adoption Public Hearing and Meeting
City of Marathon 22-04ACSC (Received 08-15-22)	N/A	✓	09-19-22	08-09-22
<ol style="list-style-type: none"> <li>1. The adopted amendment to the City of Marathon’s Comprehensive Plan modifies Chapter Four, Conservation and Coastal Element provides the maintenance of a 50-foot buffer adjacent to wetlands.</li> <li>2. This amendment affects the City of Marathon.</li> <li>3. This amendment does not create any adverse impact to state or regional resources/facilities.</li> <li>4. The Council reviewed this amendment when proposed.</li> </ol>				
City of Marathon 22-05ACSC (Received 08-15-22)	N/A	✓	09-19-22	08-09-22
<ol style="list-style-type: none"> <li>1. The adopted amendment to the City of Marathon’s Comprehensive Plan amends the Future Land Use Map (FLUM) from Mixed Use Commercial (MU-C) to Industrial (I-G) for a single parcel described as BK 1, E ½ of lot 4 Stirrup Key Bight PB3-168.</li> <li>2. This amendment affects an 0.11-acre property located on 7th Avenue (Gulf side), near Mile Marker 53 in the City of Marathon.</li> <li>3. This amendment does not create any adverse impact to state or regional resources/facilities.</li> <li>4. The Council reviewed this amendment when proposed.</li> </ol>				
City of Marathon 22-06ACSC (Received 08-15-22)	N/A	✓	09-19-22	08-09-22
<ol style="list-style-type: none"> <li>1. The adopted amendment to the City of Marathon’s Comprehensive Plan amends the Future Land Use Map (FLUM) designation for parcels from Residential Medium (RM) to mixed use Commercial (MU-C).</li> <li>2. This amendment affects parcels with an aggregate of .22 acres, located at 10881 7th Ave (Gulf side), in the City of Marathon.</li> <li>3. This amendment does not create any adverse impact to state or regional resources/facilities.</li> <li>4. The Council reviewed this amendment when proposed.</li> </ol>				



Local Government and Plan Amendment Number	Proposed	Adopted	Council Review Date	Local Government Transmittal or Adoption Public Hearing and Meeting
City of Miami Beach 21-01ESR (Received 08-15-22)	N/A	✓	09-19-22	07-20-22
<ol style="list-style-type: none"> <li>1. The adopted amendment to the City of Miami Beach’s Comprehensive Plan modifies the list of permitted uses in the Town Center-Central Core Category (TC-C) future land use designation to allow for self-storage warehouse uses.</li> <li>2. This amendment affects the areas in the TC-C Category of the City of Miami Beach.</li> <li>3. This amendment does not create any adverse impact to state or regional resources/facilities.</li> <li>4. Council reviewed this amendment when proposed.</li> </ol>				
City of Miami Beach 22-02ESR (Received 08-15-22)	N/A	✓	09-19-22	06-22-22
<ol style="list-style-type: none"> <li>1. The adopted amendment to the City of Miami Beach’s Comprehensive Plan modifies the list of permitted uses in the Public Facility: Governmental Uses (PF) future land use designation, for lots located between Lincoln Lane North on the South, Alton Road on the West, 17th Street on the North, and Washington Avenue on the East to allow for market-rate residential uses as part of mixed-use developments.</li> <li>2. This amendment affects areas in the City of Miami Beach within the subject land use designations.</li> <li>3. This amendment does not create any adverse impact to state or regional resources/facilities.</li> <li>4. Council reviewed this amendment when proposed.</li> </ol>				



# MEMORANDUM

AGENDA ITEM #IV.E

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DATE: SEPTEMBER 19, 2022

TO: COUNCIL MEMBERS

FROM: STAFF

SUBJECT: LEGAL COUNSEL ANNUAL REVIEW / CONTRACT

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Legal Counsel is customarily reviewed by the Executive Committee prior to the September Council Meeting where his contract renewal is considered. This year the Annual Review will be held at an Executive Committee meeting at 9:30 a.m. immediately prior to the regular Council meeting. The review form is provided herewith for your information. All Councilmembers are welcome to attend.

Attached for your information is the Independent Contractor Professional Services Employment Contract between Legal Counsel and the South Florida Regional Planning Council. Paragraph 2.0 on page 1 stipulates that this contract shall commence on October 1, 2022 and terminate on September 30, 2023.

As full payment and compensation for Attorneys and for legal services, the Council shall pay the following rates: Partners - \$250.00 per hour; Associates - \$225.00 per hour; and Paralegals - \$ 140.00 per hour. This is the same rate as last year.

## Recommendations

- Receive the report from the Executive Committee
- Renew Legal Counsel's contract for 2022-2023.



**SOUTH FLORIDA REGIONAL PLANNING COUNCIL**

**MEMORANDUM**

TO: Isabel Cosio Carballo, Executive Director

CC: Kathe Ann Lerch, Director of Administration

FROM: Samuel S. Goren, General Counsel *SSG*

DATE: September 8, 2022

RE: South Florida Regional Planning Council (“Council”) / Independent Contractor Professional Services Employment Contract FY 2022/23

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Attached for placement on the September agenda, please find the proposed 2022-2023 Independent Contractor Professional Services Employment Contract as General Counsel for FY 2022/23.

Please note there is no hourly rate increase for billed legal work which is subject to the Board’s approval at the September Board Meeting.

Please contact our office if there is any additional information that we can provide.

SSG:kml  
Enclosure

**INDEPENDENT CONTRACTOR PROFESSIONAL  
SERVICES EMPLOYMENT CONTRACT**

THIS INDEPENDENT CONTRACTOR PROFESSIONAL SERVICES EMPLOYMENT CONTRACT is made and entered into in duplicate in Broward County, Florida, this \_\_\_\_ day of September, 2022 by and between the SOUTH FLORIDA REGIONAL PLANNING COUNCIL, a body corporate and politic and an agency of the State of Florida, hereinafter referred to as "SFRPC", being party of the first part, and SAMUEL S. GOREN, as a member of the law firm of Goren, Cherof, Doody & Ezrol, P.A., hereinafter referred to as "ATTORNEY", party of the second part.

IN CONSIDERATION of the mutual covenants and promises herein contained and the mutual exchange of other good and valuable consideration, the receipt of which is hereby acknowledged, it is mutually agreed, promises and covenanted as follows:

1.0 SFRPC does hereby agree to employ and accordingly does employ ATTORNEY, and ATTORNEY does hereby agree to accept and does accordingly accept employment by the SFRPC in the capacity of "General Counsel" of the SOUTH FLORIDA REGIONAL PLANNING COUNCIL, all in accordance with the terms and conditions and provisions of said employment as set forth hereinbelow.

2.0 The term of employment of ATTORNEY under this Contract, hence the term of this Independent Contractor Professional Services Employment Contract, shall commence on October 1, 2022 and terminate on September 30, 2023 the term of employment of ATTORNEY hereunder shall be for a period of twelve (12) months, unless the term of employment of ATTORNEY is earlier reduced or terminated pursuant to the early termination provision as set forth herein in numbered Paragraph 3 hereof.

3.0 This Independent Contractor Professional Services Employment Contract is terminable by either SFRPC or ATTORNEY at any time on thirty (30) days written notice to the other party. However, at ATTORNEY'S option, and if so requested by SFRPC, ATTORNEY may continue to provide the professional services contemplated herein pending the appointment/employment of his successor if such appointment/employment requires more than thirty (30) days, and provided that SFRPC exerts reasonable efforts during said thirty (30) days to seek and select his said successor.

In addition, the parties may terminate this Employment Contract at any time and on any agreed basis by mutual consent of all parties, the same reduced to writing and properly executed by all parties hereto. Likewise, the term of this Agreement may be extended at any time by mutual consent of all parties hereto, the terms of such extension being reduced to writing and executed by all parties hereto.

4.0 ATTORNEY, or a member of the law firm, agrees to personally attend all regular and special meetings of the SFRPC Council and to attend any meeting of any official SFRPC board,

committee or commission when specifically requested to attend and to perform any and all legal services, of whatever kind or nature, including office practice and litigation, required, in the opinion of the Attorney or requested of ATTORNEY by SFRPC for the SOUTH FLORIDA REGIONAL PLANNING COUNCIL and the agents, servants and/or employees thereof (when same are acting in their official capacity(s) on behalf of the SOUTH FLORIDA REGIONAL PLANNING COUNCIL) during the term of this Employment Contract, subject only to the following. All legal services to be performed by ATTORNEY hereunder shall be rendered at the request or direction of the majority of the SFRPC (meaning majority of Council sitting at the time that any vote is taken on a direction to request service from ATTORNEY) and/or the Executive Director; otherwise, ATTORNEY shall not be required to perform legal services for SFRPC except on his own initiative and at his own expense. Other legal fees and expenses that may be incurred are as follows:

4.1 Any litigation in which the SFRPC is a party plaintiff or a party defendant in either the Broward County Court, the Broward Circuit Court, or the United States District Court for the Southern District of Florida or any other administrative matter, or trial or appellate Court into which the SFRPC is summoned or petitions;

4.2 Any administrative hearings before any governmental/administrative bodies;

4.3 Co-Counsel activities with insurance counsel assigned by the SFRPC's insurance carrier when necessary and appropriate.

4.4 Real estate and related loan transactions.

For purposes of clarification and emphasis: This Independent Contractor Professional Services Employment Contract is, and is intended to be, a party specific agreement and shall be construed accordingly. The individual attorney with whom SFRPC contracts hereby shall be the sole and exclusive party to render services for, to and on behalf of the SFRPC pursuant to the terms hereof. Except with the specific concurrence and approval of the SFRPC Council, no substitution of counsel for ATTORNEY shall be permitted, except as expressly provided for herein.

The parties specifically recognize and understand that the ATTORNEY is a member of the law firm of Goren, Cherof, Doody & Ezrol, P.A., Fort Lauderdale, Broward County, Florida (the "Firm") and that several members of the Firm possess the requisite skill, competence and exposure in administrative/governmental practice. Specifically, therefore, and notwithstanding any of the foregoing, the rendition of services hereunder by an attorney from the Firm other than the specific attorney contracted with hereunder shall not be prohibited and shall be deemed to be in accordance with the provisions of Section 112.313, Florida Statutes, as amended from time to time, including, litigation and support services otherwise described and permitted by the aforesaid Statute.

5.0 As full payment and compensation for ATTORNEYS and for all legal services hereunder, SFRPC shall pay to ATTORNEY and ATTORNEY agrees to accept from SFRPC rates as follows:

Partners	\$250.00/hour
Associates	\$225.00/hour
Paralegals	\$140.00/hour

In the event of early termination pursuant to the terms hereof, ATTORNEY shall be entitled to accrued and unbilled/billed and unpaid compensation as shall have accrued to the date of said early termination.

6.0 In addition to the compensation for professional services as last set forth, ATTORNEY shall be permitted to submit to the SFRPC on a monthly basis for payment by SFRPC to ATTORNEY an invoice for all reasonable and necessary legal expenses incurred on behalf of the SFRPC, such as court costs and filing fees, in addition to long distance toll charges, messenger service, computerized legal research, photo-copying and facsimile costs not performed by the SFRPC. The foregoing constitutes reimbursement of legal expenses to ATTORNEY and not legal fees for services as contemplated hereunder. ATTORNEY may also request these costs be paid directly by SFRPC to the billing party, agency or vendor upon their original invoice or billing statement rather than on a reimbursement basis including reimbursement for library books and supplements owned by the SFRPC and in possession of the Attorney, if any.

7.0 This Independent Contractor Professional Services Employment Contract sets forth the entire agreement between the parties hereto. Any prior conversations or writing are merged herein and extinguished. No subsequent amendment to this Contract shall be binding upon any of the parties hereto unless reduced to writing and properly signed and executed.

[INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties have caused this Independent Contractor Professional Services Employment Contract to be executed this \_\_\_\_ day of \_\_\_\_\_, 2022.

WITNESSES AS TO ALL PARTIES:

SOUTH FLORIDA REGIONAL PLANNING  
COUNCIL

\_\_\_\_\_

BY: \_\_\_\_\_  
STEVE GELLER, CHAIR

\_\_\_\_\_

BY: \_\_\_\_\_  
MICHELLE COLDIRON, SECRETARY

\_\_\_\_\_

\_\_\_\_\_

ATTORNEY

\_\_\_\_\_

\_\_\_\_\_  
SAMUEL S. GOREN, as a  
Member of the law firm of  
Goren, Cherof, Doody & Ezrol, P.A.

\_\_\_\_\_

ATTACHMENT "A"  
FOR PRIVATE ATTORNEY SERVICES

A. SCOPE OF SERVICE:

The ATTORNEY, or a member of his law firm, shall attend all regular and special meetings of the SFRPC Council and to attend any meeting of any official SFRPC board, committee or commission when specifically requested to attend and to **perform any and all legal services, of whatever kind or nature, including office practice and litigation**, required or requested of ATTORNEY by SFRPC for the SOUTH FLORIDA REGIONAL PLANNING COUNCIL and the agents, servants and/or employees thereof (when same are acting in their official capacity(s) on behalf of the SOUTH FLORIDA REGIONAL PLANNING COUNCIL) during the term of this Employment Contract, subject only to the following. All legal services to be performed by ATTORNEY hereunder shall be rendered at the request or direction of the majority of the SFRPC (meaning majority of Council sitting at the time that any vote is taken on a direction to request service from ATTORNEY) and/or the Executive Director; otherwise, ATTORNEY shall not be required to perform legal services for SFRPC except on his own initiative and at his own expense.

For purposes of clarification and emphasis: This Independent Contractor Professional Services Employment Contract is, and is intended to be, a party specific agreement and shall be construed accordingly. The individual attorney with whom SFRPC contracts hereby shall be the sole and exclusive party to render services for, to and on behalf of the SFRPC pursuant to the terms hereof. Except with the specific concurrence and approval of the SFRPC Council, no substitution of counsel for ATTORNEY shall be permitted, except as expressly provided for herein.

The parties specifically recognize and understand that the ATTORNEY is a member of the law firm of, Goren, Cherof, Doody & Ezrol, P.A., Fort Lauderdale, Broward County, Florida (the "Firm") and that several members of the Firm possess the requisite skill, competence and exposure in administrative/governmental practice. Specifically, therefore, and notwithstanding any of the foregoing, the rendition of services hereunder by an attorney from the Firm other than the specific attorney contracted with hereunder shall not be prohibited and shall be deemed to be in accordance with the provisions of Section 112.313, Florida Statutes, as amended including, litigation and support services otherwise described and permitted by the aforesaid Statute.

2. ATTORNEY shall review and analyze SFRPC files, data, documents and other materials and advise on a recommended legal course. Further, ATTORNEY shall attend and participate in meetings, conference calls, inspections or the like and report on the status of the legal matters.

3. ATTORNEY shall prepare and file pleadings, motions, or briefs, initiate and conduct discovery, as required and represent SFRPC in any related litigation and otherwise represent SFRPC at trial or on appeal.



B. COMPENSATION/FEES:

1. *SFRPC shall be billed in accordance with Exhibit "1".*
2. *Billable hours for hourly billed activities shall be measured in six (6) minute increments. Compensation of attorney hours will be for actual time spent providing attorney services to the SFRPC.*
3. *Premium rates will not be paid for overtime work.*
4. *Attorney time while traveling is neither billed nor compensable.*

C. COMPENSATION/COSTS:

1. *Reimbursement of costs for third-party vendor bills, including but not limited to, exhibits, transcripts, and witness fees, filing fees and court costs require prior written authorization by SFRPC and shall be reimbursed based upon presentation by ATTORNEY of an appropriate Statement for Costs. The SFRPC shall not pay for firm surcharges added to Third Party Vendor bills.*
2. *Routine expenses such as long distance toll charges, messenger service, photocopying, postage, printed library materials and facsimile costs are compensable by the SFRPC upon presentation by ATTORNEY on its monthly Statements.*
3. *Non-routine office overhead expenses such as long distance phone calls, long distance facsimile transmissions, long distance courier services, bulk mailings, bulk third party copying, blueprints, x-rays, photographs and computer-assisted legal research services must be justified to the AGENCY and shall be reimbursed based on documented third party vendor charges. If these charges exceed subject to annual budget, as amended from time to time, prior written approval from the AGENCY must be obtained. In-house bulk mailings and bulk copying expenses must be supported by usage logs or similar documentation. Firm surcharges are not reimbursable.*
4. *ATTORNEY shall, if applicable, only bill SFRPC for its proportionate share of the cost of legal research, attending hearings or engaging in client representation of any type, which is applicable to other clients.*
5. *Incurred reimbursable costs described herein shall not exceed ONE THOUSAND AND NO/100 (\$1,000.00) DOLLARS per fiscal year. ATTORNEY shall notify SFRPC in writing when costs reach \$1,000.00. Said notification shall be made as soon as it is practicable and prior to the next monthly invoice.*

D. FORMATION FOR INVOICES:

1. Within thirty (30) days of service provision, each statement for fees and costs shall be submitted in original (white) and one (gold) copy, in a format that includes the following information:

- A. Case name and number, if applicable, or other legal matter reference;
- B. Invoice Number for the particular bill;
- C. **DELETED**
- D. ATTORNEY and SFRPC contract administrators' names;
- E. Inclusive dates of the month covered by the Invoice;
- F. **DELETED**
- G. **DELETED;**
- H. **DELETED;**
- I. **DELETED ;**
- J. Any other information as may be requested by SFRPC'S contract administrator.

E. ADMINISTRATION OF AGREEMENT:

- 1. The SFRPC contract administrator is ISABEL COSIO CARBALLO.
- 2. The ATTORNEY contract administrator is SAMUEL S. GOREN.
- 3. All written approvals must be obtained from the parties' contract administrators or their designees. All notices must be given to the parties' contract administrators.
- 4. This contract shall be governed by and construed under the laws of Florida.

F. OTHER AVAILABLE SERVICES:

Upon receipting approval from SFRPC, the ATTORNEY shall use existing SFRPC agreements, when available and cost effective, to acquire services (e.g, computer-assisted legal research) and the assistance of professionals (e.g., court reporters, expert witnesses) at reduced rates.

G. PUBLIC RECORDS:

All documents prepared pursuant to the Agreement are subject to Florida's Public Records Law, unless specifically so stated. Refusal of the ATTORNEY to allow public access to such records, as required by such law, shall constitute grounds for unilateral cancellation of this AGREEMENT.

H. PUBLIC CONDITIONS:

1. The ATTORNEY will make affirmative efforts to achieve cost effectiveness by consolidating court hearings, limiting travel, streamlining case processing, using printed forms, using the appropriate level of attorney or staff experience required by task, and taking other actions to improve efficiency.

2. *Multiple staffing at meetings, hearings, depositions, trials, etc., by the ATTORNEY will not be compensated without prior written approval from SFRPC.*

3. *ATTORNEY agrees that all documents shall be promptly returned at the termination of the ATTORNEY'S involvement in the case or matter at hand.*

4. *SFRPC in-house staff shall be used in the legal matter to the maximum extent possible.*

5. *The ATTORNEY will provide immediate notice by facsimile transmission or telephone regarding significant case developments, which will likely result in media inquiries.*

6. *The ATTORNEY shall provide SFRPC immediate notice of any representation undertaken by ATTORNEY in matters where the client is suing or being sued by the State or State entities in any civil or adversarial administrative action.*

7. *A contingency fee contract must be commercially reasonable. "Commercially reasonable" means the fees shall be no more than the amount permissible pursuant to Rule 4-1.5 of the rules regulating The Florida Bar and case law interpreting that rule. If the amount of the fee is in dispute, the counsel retained by the state shall participate in mandatory binding arbitration. Payment of all attorney's fees is subject to appropriation. Attorney's fees shall be forfeited if, during the pendency of the case, the counsel retained by the state takes a public position that is adverse to the state's litigation or settlement posture.*

8. *Each private attorney who is under contract to provide attorney services for the state or a state agency shall, from the inception of the contractual relationship until at least 4 years after the contract expires or terminates, maintain detailed current records, including documentation of all expenses, disbursements, charges, credits, underlying receipts and invoices, and other financial transactions that concern the provision of such attorney services. The private attorney shall make all such records available for inspection and copying upon request in accordance with Chapter 119, Florida Statutes.*

9. *The AGENCY's general counsel must approve and sign the contract as to form and legality. The Contract must be signed by the AGENCY head, who shall also maintain custody of the contract.*

*EXHIBIT 1 – FEE SCHEDULE*

*1. HOURLY BILLING SCHEDULE:*

*ATTORNEYS and its paralegal staff to be used under this contract include the following individuals at the hourly rates indicated:*

<i>SAMUEL S. GOREN</i>	<i>\$250.00/HOUR</i>
<i>JAMES A. CHEROF</i>	<i>\$250.00/HOUR</i>
<i>DONALD J. DOODY</i>	<i>\$250.00/HOUR</i>
<i>KERRY L. EZROL</i>	<i>\$250.00/HOUR</i>
<i>MICHAEL D. CIRULLO</i>	<i>\$250.00/HOUR</i>
<i>JULIE F. KLAHR</i>	<i>\$250.00/HOUR</i>
<i>JACOB G. HOROWITZ</i>	<i>\$250.00/HOUR</i>
<i>SHANA H. BRIDGEMAN</i>	<i>\$250.00/HOUR</i>
<i>BRIAN J. SHERMAN</i>	<i>\$250.00/HOUR</i>
<i>SEAN M. SWARTZ</i>	<i>\$225.00/HOUR</i>
<i>QUENTIN E. MORGAN</i>	<i>\$225.00/HOUR</i>
<i>HEATHER NEEDELMAN</i>	<i>\$225.00/HOUR</i>
<i>VANESSA R. STEELMAN</i>	<i>\$225.00/HOUR</i>
<i>CERTIFIED PARALEGALS</i>	<i>\$140.00/HOUR</i>

*The above rates may be adjusted if both parties agree, and shall be documented in writing by amendment to this Agreement.*



# MEMORANDUM

AGENDA ITEM #IV.F

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DATE: SEPTEMBER 19, 2022  
TO: COUNCIL MEMBERS  
FROM: STAFF  
SUBJECT: EXECUTIVE DIRECTOR ANNUAL REVIEW

---

Section 1.9.3 of the agreement between the Council and the Executive Director states that the Governing Body of the Council, or an Executive Committee with the delegated function, shall perform an annual evaluation and review of the Executive Director.

The Executive Director is customarily reviewed by the Executive Committee prior to the September Council Meeting. This year this Annual Review will be held at an Executive Committee meeting at 9:30 a.m. held immediately prior to the regular Council meeting. The review form is provided herewith for your information. All Council Members are welcome to attend.

The Executive Director terminates on October 31, 2023 due to FRS DROP.

## Recommendation

Assess the Executive Director's performance.



**AGREEMENT BETWEEN THE  
SOUTH FLORIDA REGIONAL PLANNING COUNCIL  
AND  
ISABEL COSIO CARBALLO  
PROVIDING FOR EMPLOYMENT  
AS EXECUTIVE DIRECTOR**

**Contract period: September 27, 2021 - October 31, 2023**

**Excerpt discussing the Annual Review (1.9.3)**

1.9 To provide increases in compensation to the EXECUTIVE DIRECTOR on the following basis:

1.9.1 Merit Increases: At the option of the Executive Committee of the SFRPC, to provide a merit increase to the EXECUTIVE DIRECTOR on an annual basis coinciding with the annual adoption of the budget from the date of employment hereof, subject to a vote of the Governing Body of the SFRPC of not less than a majority of the members present at a regular meeting or a special meeting called for that purpose.

1.9.2 Cost of Living Increases: At the option of the Executive Committee of the SFRPC of the SFRPC to annually adjust the existing salary based upon cost of living increases if otherwise provided to State of Florida employees, subject to a vote of the Governing Body of the SFRPC of not less than a majority of the members present at a regular meeting or a special meeting called for that purpose.

1.9.3 To annually review and evaluate the EXECUTIVE DIRECTOR based upon performance standards, attached hereto as Exhibit "A" and incorporated herein, and as may be amended from time to time by the Governing Body of the SFRPC or the Executive Committee of the SFRPC with the delegated function of performing such evaluation and review, subject to a vote of the Governing Body of the SFRPC of not less than a majority of the members present at a regular meeting or a special meeting called for that purpose.

EXHIBIT "A"

**PERFORMANCE STANDARDS - EXECUTIVE DIRECTOR**

General Responsibilities: Direct the activities of the South Florida Regional Planning Council staff. Establish the Council work program and complete the work program in a timely manner. Manage the operation of the agency.

Objectives of the position:

1. Anticipate emerging issues within the region and articulate an agency mission statement which reflects these emerging issues.
2. Set long and short-term agency objectives that are responsive to the agency mission.
3. Assure that the organization is staffed and structured for effective mission accomplishment.
4. Maintain effective communication with all Council Members and member unit local governments.
5. Implement an objective performance agreement system by which Regional Planning Council staff will be assessed.
6. Ensure the statutory responsibilities of the agency are carried out in a timely and complete manner.
7. Develop and maintain good organizational relationships with other relevant organizations.
8. Assist all Council officers in performing their duties.
9. Prepare an adequate annual budget and operate the agency within that budget.

An agency work program will be prepared. At the end of the appraisal period, the record of progress will provide a measure of whether the Director met, failed to meet or exceeded expectations.

## South Florida Regional Planning Council Executive Director Annual Performance Review

**Executive Director:** Isabel Cosio Carballo, MPA

**Evaluation Period:** October 2021 – September 19, 2022

**Evaluation Date:** September 19, 2022

### Ratings on Job Performance

- 5 = Exceeds Job Requirements
- 4 = Above Average Performance
- 3 = Satisfactory Performance
- 2 = Needs to Take Action to Improve
- 1 = Performance Does not Meet Job Requirements

	<b>Executive Director</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
1.	Represents the Council in a positive, professional manner					
2.	Accurately represents the goals and policies of the Council					
3.	Maintains a positive image and relationships with local, state and federal agencies					
4.	Promotes the Council and its services					
5.	Makes clear and concise recommendations to Council					
6.	Deals honestly and fairly with all parties					
7.	Exercises sound judgment in business transactions					
8.	Is respected by peers and leaders in the region					
9.	Is knowledgeable about regional issues					
10.	Provides good overall leadership for the Council					

Additional Comments: \_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**





# MEMORANDUM

AGENDA ITEM #IV.G

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DATE: SEPTEMBER 19, 2022  
TO: COUNCIL MEMBERS  
FROM: STAFF  
SUBJECT: FY 2021-22 REVISED OPERATING BUDGET

---

Please find herewith the revised Operating Budget for Fiscal Year 2021-22 for your review and approval. The Council's revenue budget for Fiscal Year 2021-22 amounts to \$2,494,598 down from \$3,840,154 in the current year. The reduction of \$1,345,556 is due to the extension of the DOD/MIRR contract which reallocates deliverables and billing to FY 22-23, reduction in the Miami TPO and FDOT project budgets, and reduction in staffing levels by the Palm Beach County Sheriff Office who the Council supports with employee administrative services as part of the Regional Domestic Security Task Force Program.


The Council's expense budget for Fiscal Year 2021-22 amounts to \$2,395,957 as compared to the approved budget of \$3,741,626 for the current year. The decrease of \$1,345,669 is primarily associated with expenses directly related to staff reduction and decreased expenditures in the abovementioned programs.

## Recommendation

Approve the Fiscal Year 21-22 Revised Operating Budget.



South Florida Regional Planning Council  
1 Oakwood Boulevard, Suite 250, Hollywood, Florida 33020  
954.924-3653 Phone, 954.924-3654 FAX  
[www.sfregionalcouncil.org](http://www.sfregionalcouncil.org)

 <b>South Florida Regional Planning Council</b> <b>Budget for 2022-23</b>		<b>2022</b>	<b>2022</b>
<b>REVENUES</b>		<b>FY 2021-22 Approved Budget</b>	<b>FY 2021-22 Revised Budget</b>
<b>GENERAL FUND</b>			
<b>Membership Dues</b>		\$ 876,644	\$ 876,644
<b>Interest &amp; Other Income</b>		1,500	1,500
<b>Local Funded Projects</b>			
	Miami Dade TPO 20-21 TASKS	50,000	15,100
	SFRTA - Land Use Transportation	100,000	100,000
	FDOT District 6 Prof Services	50,000	32,887
	Southeast Florida Community Development Fund, Inc.	25,000	20,000
	Southeast Florida Regional Prosperity Institute	1,700	1,700
	<b>TOTAL GENERAL FUND</b>	<b>1,104,844</b>	<b>1,047,831</b>
<b>SPECIAL REVENUE FUNDS</b>			
<b>Federal Funded Projects</b>		<b>2,004,185</b>	<b>971,847</b>
	EDA/EDD CEDS	105,000	158,262
	EDA/EDD CARES Act	155,000	153,904
	DHS/SHSGP Metadata	70,000	-
	DHS/SHSGP Analysts	110,000	64,913
	DHS/UASI Analysts	282,500	219,728
	DHS/UASI Metadata	43,000	98,207
	DHS SHSGP OT		3,105
	FDEM/HMEP - Planning, Oct-Sept	20,000	15,043
	FDEM/HMEP - Training, Oct-Sept	118,685	118,685
	FDEM/NEFRC/SRESP Behavior	-	-
	DOD/Resiliency Planning	1,100,000	140,000
	DOE- Clean Cities	-	-
	EPA Coalition Assesment Grant	-	-
	<b>State Funded Projects</b>	<b>71,120</b>	<b>61,920</b>
	FDEM/LEPC Staff	70,000	60,800
	FDEM-Hazards Analysis Monroe	1,120	1,120
	<b>Trust Funds</b>	<b>660,005</b>	<b>413,000</b>
	EDA-Consolidated RLF	370,000	209,000
	EDA-RLF CARES Act	259,305	180,000
	BROWNFIELDS RLF	30,700	24,000
	<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>2,735,310</b>	<b>1,446,767</b>
<b>TOTAL Revenues</b>		<b>\$ 3,840,154</b>	<b>\$ 2,494,598</b>



**South Florida Regional Planning Council  
Budget for 2020-21**

**2022**

**2022**

EXPENDITURES		FY 2021-22 Approved Budget	FY 2021-22 Revised Budget
<b>Capital Expenditures:</b>			
Equipment		\$ 25,000	\$ -
Leasehold Improvement- Soft costs		10,000	-
Leasehold Improvement- Hard costs (net of landlord credit)		-	-
<b>Subtotal</b>		<b>35,000</b>	<b>-</b>
<b>Core Operating Expenses (Allocated):</b>			
Salary		1,113,776	863,086
Leave		208,276	137,273
Fringe Benefits		369,774	378,314
Janitorial Services		8,500	8,500
Legal Services		45,000	42,000
Financial Services		50,000	50,000
Professional Consultants		792,500	25,500
Travel		10,000	5,000
Miscellaneous Expenses		5,000	1,000
Printing, Advertising, Notices		3,000	2,700
Supplies		10,000	10,000
Professional Development		30,000	28,000
Occupancy		95,000	95,000
Utilities- electric/ Sanitation		5,000	5,000
Repairs & Maintenance		5,000	1,000
Council Reserve Fund		205,000	177,500
Storage		6,000	5,500
Office Automation		82,500	64,909
Communication, Postage		17,000	8,000
Insurance		29,000	29,000
<b>Subtotal</b>		<b>3,090,326</b>	<b>1,937,282</b>
<b>Pass-through Expenses</b>			
Legal Services		30,000	65,000
Financial Services		500	50
Professional Consultants		60,000	60,000
PBSO Analyst Salary & Fringe		454,950	289,125
Travel		21,000	18,000
Miscellaneous Expenses		1,000	-
Printing, Advertising, Notices		1,300	1,300
Supplies		25,000	500
Professional Development		1,500	11,000
Office Automation		19,000	12,400
Communication, Postage		750	-
Insurance		1,300	1,300
Reimbursement from Borrower		-	-
<b>Subtotal</b>		<b>616,300</b>	<b>458,675</b>
<b>TOTAL EXPENDITURES</b>		<b>3,741,626</b>	<b>2,395,957</b>
<b>Increase in Fund Balance Reserve</b>		<b>\$ 98,528</b>	<b>\$ 98,641</b>



# MEMORANDUM

AGENDA ITEM #IV.H

---

DATE: SEPTEMBER 19, 2022  
TO: COUNCIL MEMBERS  
FROM: STAFF  
SUBJECT: FY 2022-23 PROPOSED OPERATING BUDGET

---

Please find herewith the proposed Operating Budget for Fiscal Year 2022-23 for your review and approval. The Council's revenue budget for Fiscal Year 2022-23 amounts to \$3,329,648 up from \$2,494,598 in the current year. The increase of \$835,050 is due to the DOD/MIRR program's deliverables moving on to the new fiscal year.

The Council's expense budget for Fiscal Year 2022-23 amounts to \$3,329,648 as compared to \$2,395,957 in the current year. The increase of \$933,691 is primarily associated with expenses directly related to the new projects and the hiring of new program staff.

### Recommendation

Approve the Fiscal Year 2022-23 Operating Budget.



South Florida Regional Planning Council  
1 Oakwood Boulevard, Suite 250, Hollywood, Florida 33020  
954.924-3653 Phone, 954.924-3654 FAX  
[www.sfrationalcouncil.org](http://www.sfrationalcouncil.org)



**South Florida Regional Planning Council  
Budget for 2022-23**

		2022	2023
REVENUES		FY 2021-22 Revised Budget	FY 2022-23 Proposed Budget
<b>GENERAL FUND</b>			
<b>Membership Dues</b>		\$ 876,644	\$ 970,866
<b>Interest &amp; Other Income</b>		1,500	1,500
<b>Local Funded Projects</b>			
	Miami Dade TPO 20-21 TASKS	15,100	25,000
	SFRTA - Land Use Transportation	100,000	100,000
	FDOT District 6 Prof Services	32,887	50,000
	Southeast Florida Community Development Fund, Inc.	20,000	32,000
	Southeast Florida Regional Prosperity Institute	1,700	-
	<b>TOTAL GENERAL FUND</b>	<b>1,047,831</b>	<b>1,179,366</b>
<b>SPECIAL REVENUE FUNDS</b>			
<b>Federal Funded Projects</b>		<b>971,847</b>	<b>1,568,530</b>
	EDA/EDD CEDS	158,262	76,363
	EDA/EDD CARES Act	153,904	-
	DHS/SHSGP Analysts	64,913	110,000
	DHS/UASI Analysts	219,728	587,500
	DHS/UASI Metadata	98,207	113,000
	DHS SHSGP OT	3,105	25,000
	FDEM/HMEP - Planning, Oct-Sept	15,043	20,000
	FDEM/HMEP - Training, Oct-Sept	118,685	70,000
	FDEM/NEFRC/SRESP Behavior	-	-
	DOD/Resiliency Planning	140,000	476,667
	DOE- Clean Cities	-	90,000
	EPA Coalition Assesment Grant	-	-
	<b>State Funded Projects</b>	<b>61,920</b>	<b>81,752</b>
	FDEM/LEPC Staff	60,800	80,000
	FDEM-Hazards Analysis Monroe	1,120	1,752
	<b>Trust Funds</b>	<b>413,000</b>	<b>500,000</b>
	EDA-Consolidated RLF	209,000	237,000
	EDA-RLF CARES Act	180,000	219,000
	BROWNFIELDS RLF	24,000	44,000
	<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>1,446,767</b>	<b>2,150,282</b>
<b>TOTAL Revenues</b>		<b>\$ 2,494,598</b>	<b>\$ 3,329,648</b>



**South Florida Regional Planning Council  
Budget for 2020-21**

**2022**

**2023**

EXPENDITURES		FY 2021-22 Revised Budget	FY 2022-23 Proposed Budget
<b>Capital Expenditures:</b>			
Equipment		\$ -	\$ 15,000
Leasehold Improvement- Soft costs		-	\$ 10,000
Leasehold Improvement- Hard costs (net of landlord credit)		-	\$ -
<b>Subtotal</b>		-	<b>25,000</b>
<b>Core Operating Expenses (Allocated):</b>			
Salary		863,086	\$ 1,071,241
Leave		137,273	\$ 241,452
Fringe Benefits		378,314	\$ 453,801
Janitorial Services		8,500	\$ 9,180
Legal Services		42,000	\$ 45,000
Financial Services		50,000	\$ 54,200
Professional Consultants		25,500	\$ 50,000
Travel		5,000	\$ 11,000
Miscellaneous Expenses		1,000	\$ 5,500
Printing, Advertising, Notices		2,700	\$ 3,500
Supplies		10,000	\$ 11,000
Professional Development		28,000	\$ 30,000
Occupancy		95,000	\$ 100,000
Utilities- electric/ Sanitation		5,000	\$ 6,000
Repairs & Maintenance		1,000	\$ 6,000
Council Reserve Fund		177,500	\$ (145,256)
Storage		5,500	\$ 7,000
Office Automation		64,909	\$ 70,000
Communication, Postage		8,000	\$ 15,000
Insurance		29,000	\$ 31,320
<b>Subtotal</b>		<b>1,937,282</b>	<b>2,075,938</b>
<b>Pass-through Expenses</b>			
Legal Services		65,000	\$ 48,000
Financial Services		50	\$ 1,200
Professional Consultants		60,000	\$ 398,771
PBSO Analyst Salary & Fringe		289,125	\$ 759,545
Travel		18,000	\$ 12,242
Miscellaneous Expenses		-	\$ 421
Printing, Advertising, Notices		1,300	\$ 996
Supplies		500	\$ 4,635
Professional Development		11,000	\$ 1,500
Office Automation		12,400	\$ -
Communication, Postage		-	\$ 100
Insurance		1,300	\$ 1,300
Reimbursement from Borrower		-	\$ -
<b>Subtotal</b>		<b>458,675</b>	<b>1,228,710</b>
<b>TOTAL EXPENDITURES</b>		<b>2,395,957</b>	<b>3,329,648</b>
<b>Increase in Fund Balance Reserve</b>		<b>\$ 98,641</b>	<b>\$ 0</b>



# MEMORANDUM

AGENDA ITEM #IV.I

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DATE:       SEPTEMBER 19, 2022

TO:         COUNCIL MEMBERS

FROM:       STAFF

SUBJECT:    RULE 29J-2 AND RULE 29J-3 UPDATE

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This is an update to rulemaking authority references and certain provisions of Rules 29J-2 and 29J-3 as required by Florida Law. Council staff has worked with Legal Counsel to prepare this update. Attached are Notice of Proposed Rules to be published with the Florida Administrative Code and Register.

## Recommendation

Approve the Notice of Proposed Rule for 29J-2 and 29J-3.



South Florida Regional Planning Council  
1 Oakwood Boulevard, Suite 250, Hollywood, Florida 33020  
954.924-3653 Phone, 954.924-3654 FAX  
[www.sfregionalcouncil.org](http://www.sfregionalcouncil.org)

NOTICE OF PROPOSED RULE

REGIONAL PLANNING COUNCILS  
**South Florida Regional Planning Council**

RULE NO.:     RULE TITLE

29J-2.002     Meetings, Hearings and Workshops  
29J-2.003     Developments of Regional Impact (DRI)  
29J-2.004     Intergovernmental Coordination and Review Procedures

**PURPOSE AND EFFECT:** The purpose of the revisions to the proposed rules is to update certain rulemaking authority references and to otherwise update certain provisions of 29J-2.002, 29J-2.003, 29J-2.004 to comply with current Florida law.

**SUMMARY:** Proposed revisions to Rule 29J-2 amends the language, correspondence, and coordination in the DRI review process.

**SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:**

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: The determination by the Agency staff that the proposed rule's potential economic impact did not exceed any of the criteria established in Section 120.541(2)(a), F.S.

Any person who wishes to provide information regarding a statement of estimated regulatory costs or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

**RULEMAKING AUTHORITY:** 163.01, 186.505, F.S.

**LAW IMPLEMENTED:** 163.01, 163.01(5)(h), 186.505, 186.505(1), F.S.

**IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by contacting: Isabel Cosio Carballo at (954)924-3653 or [isabelc@sfrpc.com](mailto:isabelc@sfrpc.com). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

**THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS:** Isabel Cosio Carballo, Executive Director, South Florida Regional Planning Council, One Oakwood Boulevard, Suite 250, Hollywood, Florida 33020. (954)924-3653 or [isabelc@sfrpc.com](mailto:isabelc@sfrpc.com).



THE FULL TEXT OF THE PROPOSED RULE IS:

**29J-2.002 Meetings, Hearings and Workshops.**

(1) Persons who wish to address the Council on a matter not specifically included on the agenda for the Council's upcoming public meeting, hearing or workshop shall so notify the ~~Chairman~~ or the Executive Director in writing to the South Florida Regional Planning Council, One Oakwood Boulevard, Suite 250, Hollywood, Florida 33020 Attn: Chair or Executive Director, not less than ten (10) days before the Council's upcoming public meeting, hearing or workshop. The ~~Chairman~~ or Executive Director shall include the party on the agenda or notify the party in writing of the reasons for not including the person on the agenda.

(2) Persons participating in a public meeting, hearing or workshop of the Council shall be allocated a reasonable amount of time to present oral testimony and offer any appropriate written materials relevant to the person's position. The ~~Chairman~~ shall instruct all persons as to the amount of time allocated for presentation and as to the appropriateness of written materials offered.

(3) No Change.

*Rulemaking Authority ~~120.54, 163.01, 186.505~~ 186.501 FS. Law Implemented 120.54, 163.01(5)(h), 186.505 FS. History—New 8-6-75, Formerly 29J-2.02.*

**29J-2.003 Developments of Regional Impact (DRI).**

The South Florida Regional Planning Council coordinates the multi-agency, intergovernmental review of Developments of Regional Impact (DRI), ~~including Florida Quality Developments, and Areawide and Downtown DRIs,~~ and amendments to same in accordance with Section 380.06, F.S., ~~and Chapter 9J-2, F.A.C., as amended,~~ and the Strategic Regional Policy Plan for South Florida (Rule 29J-2.009, F.A.C.).

*Rulemaking Authority ~~120.54, 186.505~~ FS. Law Implemented 120.54, 186.505 ~~185.505~~ FS. History—New 8-6-75, Amended 7-6-81, 9-1-81, Formerly 29J-2.03, Amended 6-2-86, 11-9-86, 5-3-87, 11-30-87, 12-26-88, 3-9-99.*

**29J-2.004 Intergovernmental Coordination and Review Procedures.**

(1) through (5) No change

*Rulemaking Authority ~~120.54, 163.01, 186.505~~ FS. Law Implemented 120.54, 163.01, 186.505 FS. History—New 8-6-75, Formerly 29J-2.04, Amended 3-9-99.*

NAME OF PERSON ORIGINATING PROPOSED RULE: Isabel Cosio Carballo, Executive Director

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: South Florida Regional Planning Council

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: \_\_\_\_\_

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: August 30, 2022

NOTICE OF PROPOSED RULE

REGIONAL PLANNING COUNCILS

**South Florida Regional Planning Council**

RULE NO.:	RULE TITLE
29J-3.001	Purpose
29J-3.002	Definitions
29J-3.013	Mediation

**PURPOSE AND EFFECT:** The purpose of the revisions to the proposed rules is to update certain rulemaking authority references and to otherwise update certain provisions of 29J-3.001, 29J-3.002 and 29J-3.013 to comply with current Florida law

**SUMMARY:** Proposed revisions to Rule 29J-3 include redundant language, incorporating new material, updating and correcting tyographical errors.

**SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:**

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: The determination by the Agency staff that the proposed rule's potential economic impact did not exceed any of the criteria established in Section 120.541(2)(a), F.S.

Any person who wishes to provide information regarding a statement of estimated regulatory costs or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

**RULEMAKING AUTHORITY:** 163.01, 186.505, 186.509, F.S.

**LAW IMPLEMENTED:** 120.54, 163.01, 163.01(5)(h), 186.505, 186.505(1), 186.509, F.S.

**IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by contacting: Isabel Cosio Carballo at (954)924-3653 or [isabelc@sfrpc.com](mailto:isabelc@sfrpc.com). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

**THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS:** Isabel Cosio Carballo, Executive Director, South Florida Regional Planning Council, One Oakwood Boulevard, Suite 250, Hollywood, Florida 33020. (954)924-3653 or [isabelc@sfrpc.com](mailto:isabelc@sfrpc.com).

THE FULL TEXT OF THE PROPOSED RULE IS:

**29J-3.001 Purpose.**

(1) through (2) No Change.

~~(3) The RDRP may be used to resolve disputes involving: extrajurisdictional impacts as provided for in the intergovernmental coordination elements of local comprehensive plans, as required by Section 163.3177, F.S.; inconsistencies between port master plans and local comprehensive plans, as required by Section 163.3178, F.S.; the siting of community residential homes, as required by Section 419.001(5), F.S.; and any other matters covered by statutes which reference the RDRP.~~

~~(4) The RDRP shall not be used to address disputes involving environmental permits or other regulatory matters unless all of the parties involved agree to initiate use of the RDRP.~~

~~(3)-(5) Use of the RDRP shall not alter a jurisdiction's, organization's, group's, or individual's right to a judicial or administrative determination of any issue if that entity is entitled to such a determination under statutory or common law.~~

~~(4)-(6) Participation in the RDRP as a named party or in any other capacity does not convey or limit intervenor status or standing in any judicial or administrative proceedings.~~

*Rulemaking Authority 186.509 FS. Law Implemented 186.509 FS. History—New 8-17-94.*

**29J-3.002 Definitions.**

(1) through (6) No Change.

(7) Named party shall be any jurisdiction, public or private organization, group or individual who is named in an initiation letter, including the initiating jurisdiction, or is admitted by the named parties to participate in settlement of a dispute pursuant to §subsection 29J-3.003(1), (2) and (3), F.A.C. Being a named party in the RDRP does not convey or limit standing in any judicial or administrative proceeding.

(8) Representative is an individual who is given guidance and authority to act, to the extent possible, by a named party to represent them in a RDRP case. §subsection 29J-3.003(4), F.A.C., sets forth the designation process.

(9) Initiation letter is a letter from a jurisdiction formally identifying a dispute and asking named parties to engage in this process to resolve the dispute and, at a minimum, attend the initial settlement meeting. §subsection 29J-3.010(2), F.A.C., specifies what must be included in an initiation letter.

(10) Response letter formally notifies the initiator and other named parties that a party is willing to participate in the RDRP and, at a minimum, attend at least one settlement meeting. §subsection 29J-3.010(3), F.A.C., specifies what must be included in a response letter.

(11) No Change.

*Rulemaking Authority 186.509 FS. Law Implemented 186.509 FS. History—New 8-17-94.*

**29J-3.013 Mediation.**

(1) No Change.

(2) All disputes shall be mediated by a mediator who understands Florida growth management issues, has mediation experience, and is acceptable to the parties. Parties may consider mediators who are on the Florida Growth Management Conflict Resolution Consortium rosters or any other mutually acceptable mediator. Mediators shall be guided by the Florida Rules for Certified and Court Appointed Mediators, Part II Standards of Professional Conduct (amendments as of 2/15/22), <http://www.flrules.org/Gateway/reference.asp?No=Ref-XXXX>, which shall be incorporated herein by reference. A copy of the material may be obtained at [rules-certified-court-appointed-mediators.pdf](http://rules-certified-court-appointed-mediators.pdf) ([flcourts.org](http://flcourts.org)) or (contacting South Florida Regional Planning Council, One Oakwood Boulevard, Suite 250, Hollywood, Florida 33020. (954)924-3653), ~~Florida Rules of Civil Procedure, Rule 10, Part II, Section 020-150.~~

(3) No Change.

*Rulemaking Authority 186.509 FS. Law Implemented 186.509 FS. History—New 8-17-94.*

NAME OF PERSON ORIGINATING PROPOSED RULE: Isabel Cosio Carballo, Executive Director

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: South Florida Regional Planning Council

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: \_\_\_\_\_

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: August 30, 2022



# MEMORANDUM

AGENDA ITEM #VI.B

---

DATE: SEPTEMBER 19, 2022

TO: COUNCIL MEMBERS

FROM: STAFF

SUBJECT: SFRPC REVOLVING LOAN FUNDS STATUS REPORT

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The South Florida Regional Planning Council Revolving Loan Program has historically served the needs of businesses that are not entirely served by conventional lenders, with an emphasis on applicants who have been denied credit by a conventional lender. As such, the Council's RLF loans are considered riskier than conventional loans. The Loan Administration Board may charge a higher interest rate to a particular borrower depending on the risk factors of that loan. In addition, most loan payments are due on the first day of each month until maturity.

Attached for your review is the Revolving Loan Fund Status Report. In reviewing the attached status report, please note that the borrowers' loan agreements provide a fifteen (15) day grace period in which they can make their payments without a five percent late charge penalty. This status report is generated fifteen (15) days prior to the end of the month. Council staff routinely makes phone calls and sends past due notices to past due accounts after ten (10) and fifteen (15) days.

The Council policy on loan amounts and the structure of the loans for each loan program is:

*"Loan amounts may range from \$25,000 to \$500,000. Borrowers seeking more than one loan may not exceed \$500,000 in aggregate. Loans may be used for funding up to 100 percent of a project, provided that bank or conventional financing is unavailable, and that equity is nonexistent or is otherwise needed for cash flow. In cases where limited financing from a private/traditional source is available, loans can be used as supplemental or "second mortgage" funds. Second positions on collateral may be acceptable so long as the prior lien holder is a lending institution."*

Please find attached Legal Counsel's South Florida Regional Planning Council ("SFRPC") / Revolving Loan Fund report on legal action that has been taken to collect on delinquent accounts.



**Payment Status Report**

**Traditional RLF Payment Status Report**

Loan	Company /Borrower	Amount	Disbursed	Pmts	Rate	Last Activity	Last Balance	Paid Thru	Days Late	Last Activity	Next Pay Due	Loan Date	Maturity Date	Board Action
1008		110,000.00	110,000.00	120	6.0	1,823.36	24,423.61	08/01/22	0	08/09/22	09/01/22	03/22/02	11/09/25	performing
1022		300,000.00	300,000.00	240	7.0	2,709.36	302,092.96	08/01/22	0	08/19/22	09/01/22	01/08/04	09/01/39	performing
1023		301,586.50	301,586.50	120	5.0	350.00	161,715.88	09/01/22	0	09/01/22	10/01/22	07/19/06	03/01/29	performing
1034		300,000.00	300,000.00	120	5.0	500.00	260,365.24	08/01/22	30	08/29/22	09/01/22	12/21/06	11/15/28	performing
1039		125,000.00	125,000.00	84	5.0	500.00	120,082.53	08/01/22	0	08/05/22	09/01/22	11/24/08	12/31/15	performing
1040		200,000.00	200,000.00	84	5.0	1,472.32	79,961.61	09/01/22	0	09/01/22	10/01/22	02/02/09	08/01/28	performing
3024		189,043.88	189,043.88	144	0.0	500.00	104,945.87	08/01/22	0	08/11/22	09/01/22	07/26/99	12/01/16	Default Final Judgment
4008		300,000.00	300,000.00	84	5.0	2,250.00	169,478.45	08/01/22	0	08/15/22	09/01/22	07/31/09	03/31/39	performing
4018		150,000.00	150,000.00	84	6.0	(465.00)	144,598.41	12/01/15	2435	10/22/20	01/01/16	07/12/13	08/01/20	In Litigation - Mediation
4024		235,000.00	235,000.00	240	5.0	1,600.00	169,367.93	08/01/22	0	08/09/22	09/01/22	04/16/14	05/01/26	performing
4027		149,500.00	149,500.00	120	5.0	1,590.98	69,909.87	08/01/22	0	08/04/22	09/01/22	12/15/15	12/15//25	performing
4028		75,000.00	75,000.00	1	0.0	765.03	74,994.72	04/01/19	1219	04/12/19	05/01/19	11/17/16	09/30/19	Default - collateral workout
4029		75,000.00	75,000.00	1	0.0	803.02	75,000.00	04/01/19	1219	04/12/19	05/01/19	12/14/16	09/30/19	Default - collateral workout
4031		332,972.82	332,972.82	111	6.5	2,000.00	321,849.33	09/01/22	0	09/01/22	10/01/22	09/28/17	08/01/28	performing
4032		300,000.55	300,000.55	120	7.0	3,577.27	224,305.17	09/01/22	0	09/01/22	10/01/22	10/24/18	11/01/28	performing
4033		254,999.57	254,999.57	84	7.0	1,548.47	191,394.64	09/01/22	0	09/01/22	10/01/22	10/25/18	10/25/25	performing

Loan	Company /Borrower	Amount	Disbursed	Pmts	Rate	Last Activity	Last Balance	Paid Thru	Days Late	Last Activity	Next Pay Due	Loan Date	Maturity Date	Board Action
4034		84,506.66	84,506.66	84	7.0	150.00	71,412.80	09/01/22	0	09/01/22	10/01/22	01/03/19	01/03/26	Payment Modification
4035		248,684.03	248,684.03	84	7.0	3,773.17	159,493.48	09/01/22	0	09/01/22	10/01/22	03/05/19	04/01/26	performing
4036		549,223.30	549,223.30	84	7.0	6,121.70	497,331.11	09/01/22	0	09/01/22	10/01/22	03/05/19	04/01/26	performing
4037		173,904.64	173,904.64	84	5.0	1,750.00	143,246.07	09/01/22	0	09/01/22	10/01/22	03/28/19	03/28/26	performing
4038		99,885.78	99,885.78	60	7.0	1,500.00	67,976.46	09/01/22	0	09/01/22	10/01/22	03/28/19	04/01/24	performing
4039		200,000.00	200,000.00	84	7.0	150.00	196,815.27	09/01/22	0	09/01/22	10/01/22	03/12/20	04/01/27	Payment Modification
4040		400,000.00	400,000.00	84	7.0	3,167.33	391,442.40	09/01/22	0	09/01/22	10/01/22	09/23/19	09/23/26	performing
4043		200,000.00	200,000.00	120	4.5	2,322.17	174,585.34	09/01/22	0	09/01/22	10/01/22	04/22/21	04/01/31	performing
4044		130,000.00	130,000.00	120	4.5	1,347.30	113,869.61	09/01/22	0	09/01/22	10/01/22	03/22/21	03/01/31	performing
<b>Totals</b>		<b>5,484,307.73</b>	<b>5,484,307.73</b>			<b>41,806.48</b>	<b>4,310,658.76</b>							

**LIST OF COMMITTED EDA FUNDS**  
**August 31, 2022**

<b>Loan #</b>	<b>Company Name</b>	<b>Committed</b>	<b>Commitment Date</b>	<b>Disbursed</b>	<b>Remaining Commitment</b>
	Minority Builders Coalition Phase I	500,000	11/15/2021		\$ 500,000.00
	Minority Builders Coalition Phase II	500,000	11/15/2021		\$ 500,000.00
	<b>TOTAL</b>	<b>\$1,000,000</b>		<b>\$ -</b>	<b>\$ 1,000,000.00</b>

<b>Cash Available to Lend</b>				
Bank Balance as of	8/31/2022			\$ 1,497,162.49
Committed Funds				
Unfunded Loan Commitments	\$ 1,000,000			
Administrative Fees	14,713.02			
Total Committed Funds				\$ 1,014,713.02
<b>Total Uncommitted Funds</b>				<b>\$ 482,449.47</b>



Kerry L. Ezrol  
KEzrol@GorenCherof.com



**GOREN CHEROF  
DOODY & EZROL P.A.**  
ATTORNEYS AT LAW

September 6, 2022

**VIA E-MAIL (isabelc@sfrpc.com)**

Isabel Cosio Carballo, MPA, Executive Director  
South Florida Regional Planning Council  
Oakwood business Center  
One Oakwood Boulevard, Suite 250  
Hollywood, FL 33320

Re: South Florida Regional Planning Council ("SFRPC") / Revolving Loan Fund Status Report

Dear Ms. Carballo:

Below please find the status of the Revolving Loan Fund cases which have been brought on behalf of the SFRPC. This shall confirm that once a judgment is obtained and recorded, our office has been instructed to take no further action, other than to re-record specified judgments, as requested, in a timely fashion. We have therefore removed all of the "Closed Cases" from this list. In the future, once a judgment is obtained and recorded relative to cases appearing on this list, they will be removed from this list.

**1. SFRPC (SFRPC Account #4018) v. Angela Dawson, P.A. (Our File No. 9940547)**

Complaint filed with the Court on May 7, 2018. Dawson filed a motion to recuse (remove) the judge, so litigation was delayed. Dawson filed an Answer and Counterclaim, which SFRPC moved to strike. Order entered approving our Motion to Strike Dawson's Affirmative Defenses and our Motion to Dismiss Dawson's Counterclaim. Dawson's Amended Counterclaim and Amended Answers and Affirmative Defenses were due on April 26, 2019. Dawson failed to file the pleadings by the deadline, and SFRPC filed a Motion for Summary Judgment. The hearing on the Motion for Summary Judgment was scheduled, and then reset at Dawson's request for October 23, 2019. A Motion for Judicial Default against Dawson was filed on October 25, 2019.

SFRPC requested an Amended Complaint to add a foreclosure count. A Motion to Amend Complaint was filed and there were two (2) initial hearings on the motion. Both times, the Court delayed a ruling on the motions, pending mediation. Ultimately, SFRPC set the hearing on the Motion to Amend Complaint six separate times, and each time the hearing was continued either due to the Judge ordering mediation or due to Dawson's requests for a continuance. The seventh

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3099 E. Commercial Blvd, Suite 200, Fort Lauderdale, FL 33308  
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www.GorenCherof.com

time the Motion to Amend was set for a hearing, the Court granted SFRPC's motion and allowed SFRPC to Amend the Complaint to add the foreclosure count.

A Motion to Strike Defendants First Amended Affirmative Defenses was filed on November 13, 2019. A Motion to Dismiss Dawson's Counterclaim was filed on December 19, 2019. On June 15, 2020 a hearing was set for the court to hear SFRPC's Motion for Judicial Default, Motion for Leave to File Amended Complaint, Motion to Strike Defendants' First Amended Affirmative Defenses and Motion to Dismiss Counterclaim. Dawson filed a new Counterclaim and new Answer and Affirmative Defenses just prior to the hearing, which the court accepted in place of the defective pleadings. SFRPC's motions were denied due to the court accepting the replacement pleadings. Dawson filed various additional pleadings, including an Affidavit of Excusable Neglect and an Affidavit from Ed McGann. Dawson filed a Request for Production on June 8, 2020, requesting a significant volume of documents which are unrelated to the pending litigation. SFRPC's objection to the discovery request was filed on July 8, 2020.

Litigation of this matter has been extended and complicated by the volume of pleadings filed by Ms. Dawson; each pleading requires a response from SFRPC. Mediation occurred on October 29, 2020 before Judge Lynch. The parties were not able to reach a settlement at mediation.

Since the Court was encouraging the parties to mediate, SFRPC staff focused on attempting to settle with Dawson and to manage the costs of litigation by bringing this matter to a conclusion through settlement. With that intent, SFRPC made multiple offers and counter-offers to Ms. Dawson. As a follow-up to mediation, on November 3, 2020 and January 27, 2021, SFRPC sent a written settlement offer to Dawson and her attorney. SFRPC followed up again with written settlement offer to Dawson and her attorney on March 8, 2021. SFRPC made significant concessions and reductions of the late fees in a good faith attempt to settle the matter without further litigation. Despite SFRPC's multiple concessions, Ms. Dawson would not agree to any of the SFRPC's settlement proposals. Dawson submitted a Counteroffer which was transmitted to SFRPC on March 12, 2021. Per RLF Committee, the decision was made to proceed with the litigation.

The hearing on SFRPC's Motion to Amend the Complaint was set for June 24, 2021. At that hearing, the Court continued the hearing to September 2, 2021. SFRPC's Motion to Amend Complaint was granted and the Defendants had 20 days to file a response to the Amended Complaint. On September 3, 2021, the Court also entered an Order granting Dawson's request to file an Amended Counterclaim in response to SFRPC's Amended Complaint. On September 22, 2021, Defendants, Angela L. Dawson, P.A. and Angela Dawson filed their Answer to Plaintiff's Amended Complaint dated June 23, 2021. On October 1, 2021, SFRPC filed a Motion to Strike Dawson's Second Amended Affirmative Defenses. On October 15, 2021, a hearing on the Motion to Strike was scheduled for January 26, 2022. On January 26, 2022, the court ordered a Mandatory Case Management Conference to be held on March 28, 2022.

September 6, 2022

On February 2, 2022, the Court entered an order on the Motion to Strike as follows: Defendants' first affirmative defense of in pari delicto is stricken without prejudice; Defendants' second affirmative defense of bad faith is stricken with leave to amend within twenty (20) days of the date of this Order; Defendants' fourth affirmative defense of fraudulent inducement is stricken with prejudice; Defendants' fifth affirmative defense of fraudulent misrepresentation is stricken with prejudice; Defendants' seventh affirmative defense of unjust enrichment is stricken with prejudice; Defendants' eleventh affirmative defense of ratification is stricken with leave to amend within twenty (20) days of the date of the Order. Plaintiff's Motion to Strike Defendants' Amended Affirmative Defenses was hereby denied as to the following affirmative defenses: Defendants' third affirmative defense of unclean hands; Defendants' sixth affirmative defense of promissory estoppel; Defendants' eighth affirmative defense of modification; Defendants' ninth affirmative defense of equitable estoppel; and Defendants' tenth affirmative defense of waiver.

Our Motion to dismiss the Defendants' amended counterclaim is set for hearing on May 4, 2022 at 9:30 am. On February 9, 2022, Plaintiff filed a reply to Defendants' affirmative defenses. On February 15, 2022, Defendants filed amended affirmative defenses. On February 22, 2022, Plaintiff filed a reply to the amended affirmative defenses.

On March 25, 2022, SFRPC responded to Dawson's request for a settlement offer, renewed the prior settlement dated November 30, 2020, and left it open for ninety (90) days. As of June 23, 2022, the settlement offer expired. On August 22, 2022, the SFRPC settlement offer was once again offered to Ms. Dawson with an expiration date of December 1, 2022.

On May 4, 2022, the Court entered an Order for Uniform Case Management to be held August 22, 2022. On May 4, 2022, Judge Bidwell granted SFRPC's Motion to Dismiss Dawson's Counterclaim as to all counts. However, the Judge provided Dawson twenty (20) days to amend her complaint.

On May 23, 2022, Defendant served pre-suit notice on the Council and the Florida Department of Financial Services. On May 24, 2022, Defendant filed a Third Amended Counterclaim which was later deemed abandoned by the Clerk's office. On May 31, 2022, without permission of the Court, Defendant filed a Fourth Amended Counterclaim. On June 3, 2022, SFRPC filed a Motion to Dismiss Dawson's Third and Fourth Amended Counterclaims with Prejudice. A hearing on the SFRPC's Motion to Dismiss is scheduled for Friday, December 2, 2022. On June 30, 2022, Dawson filed an emergency motion with the Court asking the Court to require SFRPC to release its mortgage cross collateralized against 2748 NW 8<sup>th</sup> St. Fort Lauderdale. On July 6, 2022, SFRPC filed a response to the Emergency Motion. On July 7, 2022, Dawson filed a Notice of Production from Non-party for Old Republic National Title Insurance Company and Alfred Andreu. On July 7, 2022, SFRPC filed a request for copies of records for Alfred Andreu and Old Republic National Title Insurance Company. On July 8, 2022, Ms. Dawson submitted a Public Records request to SFRPC. SFRPC has responded to Ms. Dawson. Ms. Dawson had until July 13, 2022 to send SFRPC the requested deposit of \$600.00 in order for SFRPC to start retrieving and reviewing documents. As of today's date, Ms. Dawson has not paid the deposit.

Isabel Cosio Carballo, Executive Director

Page 4 of 4

September 6, 2022

On August 22, 2022, the Court held a Case Management Conference. Ms. Dawson and her Co-counsel were not present.

Should you have any questions, please feel free to contact me.

Sincerely yours,

*/s/ Kerry L. Ezrol*

Kerry L. Ezrol

KLE:jc

cc: Samuel S. Goren, General Counsel (via e-mail & hard copy)  
Alisha Lopez (via e-mail)  
Steve Foreman (via e-mail)  
Manny Cela (via e-mail)  
Jeffrey Tart (via e-mail)  
Kathe Lerch (via e-mail)



# MEMORANDUM

AGENDA ITEM # VI.C

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DATE: SEPTEMBER 19, 2022

TO: COUNCIL MEMBERS

FROM: STAFF

SUBJECT: SFRPC CARES ACT RLF STATUS REPORT

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The U.S. Department of Commerce's Economic Development Administration is partnering with the South Florida Regional Planning Council (SFRPC) to oversee and administer a new \$5.90 million CARES ACT Business Revolving Loan Fund program that will alleviate sudden and severe economic dislocation caused by the coronavirus in Monroe, Miami-Dade, Broward and Palm Beach counties. Designated a U.S. Department of Commerce Economic Development District in 1994, the SFRPC welcomes this new program into its lending portfolio as it continues to expand its economic development activities.

The initiative/focus is to initially conduct financial assessments of vital and essential South Florida small businesses to evaluate financial and resiliency capacity with the focus on maintaining ongoing operations. Once assessed, the SFRPC along with its coalition partners will determine an applicable loan program to meet the financial needs of the small business in order to maintain its vital operations. This supplemental financial assistance award will help support critical small business operations for the long-term within industries that are essential in South Florida.

Since the program was launched on August 5, 2020, the SFRPC has received approximately 300 prospects inquiring into the loan program from Palm Beach, Broward, Miami-Dade and Monroe counties. Initial loan program funding is available for up to 2 years or until all loan funds are disbursed. As the program is revolving in nature, after all initial funds are deployed, new businesses will have an opportunity to seek financial support as loan proceeds are repaid from former borrowers.

In January 2022, the program reached the milestone of completely lending the EDA appropriated funds to Covid-impacted businesses in South Florida six months ahead of schedule. To date, loan administration has approved thirty-one (31) new CARES ACT RLF loans totaling \$6,370,000 and saved and/or created 235 related jobs.



South Florida Regional Planning Council  
1 Oakwood Boulevard, Suite 250, Hollywood, Florida 33020  
954.924.3653 Phone, 954.924-3654 FAX  
[www.sfrationalcouncil.org](http://www.sfrationalcouncil.org)

**CARES ACT REVOLVING LOAN FUND  
PAYMENT STATUS REPORT - SEPTEMBER 2022**

Loan	Company /Borrower	Amount	Disbursed	Pmts	Rate	Pay/Yr	Normal Pay	Last Activity	Last Balance	Paid Thru	Days Late	Last Activity	Next Pay Due	Loan Date	Maturity Date	Board Action
5100		25,000.00	25,000.00	60	3.5000	12	454.79	454.79	15,901.07	09/01/22	0	09/01/22	10/01/22	10/20/20	11/01/25	performing
5102		500,000.00	500,000.00	60	3.5000	12	1,506.94	1,506.94	500,000.00	09/01/22	0	09/01/22	10/01/22	11/11/20	01/01/31	performing
5104		85,000.00	85,000.00	84	3.5000	12	1,142.39	1,142.39	64,581.36	09/01/22	0	09/01/22	10/01/22	11/24/20	01/01/31	performing
5107		300,000.00	300,000.00	120	3.5000	12	2,966.58	2,966.58	252,239.39	09/01/22	0	09/01/22	10/01/22	11/20/20	11/01/30	performing
5110		500,000.00	515,000.00	120	3.5000	12	4,934.78	4,934.78	483,859.78	09/01/22	0	09/01/22	10/01/22	01/13/21	01/01/31	performing
5111		210,000.00	210,000.00	120	3.5000	12	2,076.60	2,076.60	180,090.58	09/01/22	0	09/01/22	10/01/22	12/31/20	01/01/31	performing
5112		500,000.00	500,000.00	120	3.5000	12	4,944.29	4,944.29	428,889.79	09/01/22	0	09/01/22	10/01/22	12/28/20	01/01/31	performing
5113		50,000.00	50,000.00	60	3.5000	12	909.59	909.59	36,727.90	09/01/22	0	09/01/22	10/01/22	02/25/21	03/01/26	performing
5114		150,000.00	150,000.00	120	3.5000	12	1,483.29	1,483.29	130,921.61	09/01/22	0	09/01/22	10/01/22	02/24/21	02/01/31	performing
5115		100,000.00	100,000.00	60	3.5000	12	1,594.07	1,594.07	83,959.36	09/01/22	0	09/01/22	10/01/22	02/02/21	02/01/26	performing
5116		243,000.00	243,000.00	120	3.5000	12	1,737.16	1,737.16	226,121.72	09/01/22	0	09/01/22	10/01/22	05/14/21	04/01/31	performing
5117		394,000.00	394,000.00	240	3.5000	12	2,285.04	2,285.04	375,250.38	09/01/22	0	09/01/22	10/01/22	05/13/21	05/01/31	performing
5118		500,000.00	500,000.00	180	3.5000	12	3,493.33	3,493.33	478,603.31	09/01/22	0	09/01/22	10/01/22	06/15/21	07/01/36	performing
5119		150,000.00	150,000.00	120	3.5000	12	1,441.59	1,441.59	140,458.93	09/01/22	0	09/01/22	10/01/22	08/12/21	08/01/31	performing
5120		80,000.00	80,000.00	120	3.5000	12	791.09	791.09	72,602.02	09/01/22	0	09/01/22	10/01/22	08/09/21	08/01/31	performing
5121		175,000.00	175,000.00	120	3.5000	12	1,730.50	1,730.50	158,552.64	09/01/22	0	09/01/22	10/01/22	08/24/21	08/01/31	performing
5122		500,000.00	500,000.00	120	3.5000	12	2,899.80	2,899.80	480,012.73	09/01/22	0	09/01/22	10/01/22	08/25/21	08/01/31	performing
5123		250,000.00	250,000.00	120	3.5000	12	2,390.96	2,390.96	237,667.61	09/01/22	0	09/01/22	10/01/22	10/15/21	10/01/31	performing
5124		250,000.00	250,000.00	120	3.5000	12	2,472.15	2,472.15	230,488.89	09/01/22	0	09/01/22	10/01/22	10/15/21	10/01/31	performing
5125		500,000.00	500,000.00	180	4.5000	12	3,824.97	3,824.97	483,608.57	09/01/22	0	09/01/22	10/01/22	01/13/21	10/01/31	performing
5126		128,000.00	128,000.00	60	4.0000	12	2,357.31	2,357.31	116,475.64	09/01/22	0	09/01/22	10/01/22	02/15/22	02/01/27	performing
5127		200,000.00	200,000.00	120	4.5000	12	2,072.77	2,072.77	195,915.22	09/01/22	0	09/01/22	10/01/22	06/09/22	06/01/32	performing
<b>Totals</b>		<b>5,790,000.00</b>	<b>5,805,000.00</b>				<b>49,509.99</b>	<b>49,509.99</b>	<b>5,372,928.50</b>							

# CARES ACT RLF FUNDING UPDATE

AS OF: 09/01/2022

Loan #	LOAN AMOUNT	COUNTY	CITY
1	\$25,000.00	Monroe	Key Largo
2	\$30,000.00	Monroe	Islamorada
3	\$500,000.00	Broward	Pompano Beach
4	\$85,000.00	Palm Beach	Palm Springs
5	\$300,000.00	Miami- Dade	Miami
6	\$35,000.00	Broward	Hollywood
7	\$210,000.00	Broward	Miramar
8	\$150,000.00	Monroe	Key West
9	\$500,000.00	Monroe	Key West
10	\$500,000.00	Miami- Dade	Miami Beach
11	\$50,000.00	Broward	Hollywood
12	\$150,000.00	Broward	Davie
13	\$50,000.00	Broward	Lauderhill
14	\$243,000.00	Broward	Sunrise
15	\$394,000.00	Palm Beach	Boca Raton
16	\$300,000.00	Broward	Plantation
17	\$75,000.00	Broward	Fort Lauderdale
18	\$80,000.00	Miami- Dade	Miami
19	\$175,000.00	Palm Beach	West Palm Beach
20	\$500,000.00	Miami- Dade	Miami
21	\$150,000.00	Broward	Plantation
22	\$250,000.00	Miami- Dade	Miami Beach
23	\$500,000.00	Broward	Coconut Creek
24	\$128,000.00	Broward	Hollywood
25	\$365,000.00	Monroe	Key West
26	\$200,000.00	Broward	Plantation
27	\$75,000.00	Broward	Fort Lauderdale
28	\$200,000.00	Broward	Fort Lauderdale
30	\$100,000.00	Broward	Plantation
31	\$50,000.00	Broward	Lauderhill

TOTAL FUNDED: \$6,370,000.00

# REGIONAL PLANNING COUNCIL HELPS SMALL BUSINESSES STAY AFLOAT IN SOUTH FLORIDA

September 1, 2022



Over the last few years, many Americans have moved to Florida, making it one of the top destinations for domestic migration. In 2021 alone, more than 220,000 people moved to the Sunshine State.

Coupled with the onset of the coronavirus pandemic, this mass migration put a serious strain on the state's resources, minimizing its lending power to small, minority-owned businesses and other entrepreneurs. However, with assistance from the Economic Development Administration (EDA), the [South Florida Regional Planning Council](#) (SFRPC) is helping many such businesses develop and grow.

Since 1974, SFRPC has worked to provide state and local policymakers with the information they need to build a better future for South Floridians. Today, it manages and operates multiple revolving loan programs, including the CARES [Revolving Loan Fund](#) (RLF). Capitalized with \$5.9 million in EDA CARES Act funding, the program is designed to meet the needs of local businesses from Palm Beach to the Florida Keys who were adversely impacted by the pandemic and were unable to obtain conventional funding.

Since its inception, the CARES RLF has supported more than 30 minority-owned businesses in South Florida including tax preparers, marketing firms, supermarkets, and laundry cleaning facilities.

"We greatly appreciated the EDA funding," said Jeffrey Tart, SFRPC's Senior Loan Officer for the RLF Programs. "It has had a tremendous, positive impact in our region. It has been well received by minority businesses who would not have otherwise been able to overcome the economic challenges caused by the pandemic."

One such recipient was the [Wiggins Agency](#), a minority-owned LLC. A marketing and branding company, provides traditional advertising and media services, which proved essential following development of the coronavirus vaccine. The company launched a vaccination campaign in South Florida, tailored for people of color and those of Haitian and Caribbean descent.

Another recipient was The Bang Shack, a restaurant offering a variety of Cajun dishes with their own style



*The Wiggins Agency is a minority-owned LLC specializing in marketing and branding.*



close, but owner Jason Hadley refused to give up on his growing business. He acquired SFRPC funding, which allowed him to secure a new location for his restaurant and provided for the rehiring of his employees.

Tart and his team continue their daily outreach efforts to new businesses in the region. They have recently completed a series of [video testimonials](#) from many of their borrowers, who have offered their insights into SFRPC's capital assistance program.



*Jason Hadley, owner of The Bang Shack in Hollywood, FL*

“With our traditional RLF loan program we have always provided a needed lifeline to small business in ne of funding to operate and hire employees. When EDA provided \$5.9 million in coronavirus relief, we knew that we would be embarking down a road to help change lives and provide opportunity in a time of great need.”

For more information, please visit EDA's [RLF page](#).



AGENDA ITEM # VI.D

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DATE: SEPTEMBER 19, 2022  
TO: COUNCIL MEMBERS  
FROM: STAFF  
SUBJECT: COUNCIL HIGHLIGHTS

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Attached are brief descriptions of some ongoing programs and activities of the Council.

Information only.

## SEPTEMBER 2022

### CONGRATULATIONS TO THE SOUTHEAST FLORIDA CLEAN CITIES COALITION

For more information, please contact Alisha Lopez, Clean Cities Director at [alopez@sfrpc.com](mailto:alopez@sfrpc.com).

### ELECTRIC VEHICLE EXPLORE SUNDAY FUN DAY

The Coalition is hosting an event with Miami-Dade County for National Drive Electric Week! The EV Explore Sunday Fun Day event will take place on Sunday, September 25th from 10 am – 2 pm at Tropical Park. If you would like to attend or display a vehicle, please [register by clicking here](#).

### 2022 ALICEANN WOHLBRUCK NADO IMPACT AWARDS

The National Association of Development Organizations (NADO) recently announced the winners of the 2022 Aliceann Wohlbruck NADO Impact Awards. The Impact Awards program honors NADO members for their creative approaches to advancing regional economic development and improved quality of life. These projects have made significant impacts on their regions and demonstrate the diversity of services and program delivery provided by regional development organizations across the country. ***The Southeast Florida Clean Cities Coalition (SEFCCC) is proud to be a recipient of this award and thanks NADO for their recognition of the Council's Clean Cities Program.***

### NOMINATION TO THE FEDERAL ELECTRIC VEHICLE WORKING GROUP

SFRPC staff member Alisha Lopez has been nominated to serve on the Federal Electric Vehicle (EV) Working Group by Miami-Dade County Mayor Levine Cava. Ms. Lopez currently serves as the Director of Southeast Florida Clean Cities Coalition. The Coalition, founded 25 years ago, is comprised of a broad coalition of private industry, utility providers, state agencies, and local government partners. This work requires her collaboration with federal, state, and local agencies to build partnerships that advance alternative fuel policies including electric vehicle technology, infrastructure planning, and market transformation throughout the region of Broward, Miami-Dade, Monroe, and Palm Beach Counties.



## REGIONAL PLANNING COUNCIL HELPS SMALL BUSINESSES STAY AFLOAT AND PROSPER IN SOUTH FLORIDA

For more information, please contact Jeff Tart, Senior Loan Officer at [jtart@sfrpc.com](mailto:jtart@sfrpc.com).

The SFRPC has been recognized by the U.S. Department of Commerce Economic Development Administration as a “Success Story” due to the Council’s great work with the CARES ACT Revolving Loan Fund: [READ MORE](#).

We continue to have funding available to help small businesses in the South Florida region. **HELP US SPREAD THE WORD!** Interested participants simply fill out our survey and tell us how we can be of assistance to them or someone they know. For additional information, please visit: [SFRPC | CARES Act RLF](#).

**REGIONAL PLANNING COUNCIL HELPS SMALL BUSINESSES STAY AFLOAT IN SOUTH FLORIDA**

September 1, 2022

Over the last few years, many Americans have moved to Florida, making it one of the top destinations for domestic migration. In 2021 alone, more than 220,000 people moved to the Sunshine State.

Coupled with the onset of the coronavirus pandemic, this mass migration put a serious strain on the state's resources, minimizing its lending power to small, minority-owned businesses and other entrepreneurs. However, with assistance from the Economic Development Administration (EDA), the South Florida Regional Planning Council (SFRPC) is helping many such businesses develop and grow.

Since 1974, SFRPC has worked to provide state and local policymakers with the information they need to build a better future for South Floridians. Today, it manages and operates multiple revolving loan programs, including the CARES Revolving Loan Fund (RLF). Capitalized with \$5.9 million in EDA CARES Act funding, the program is designed to meet the needs of local businesses from Palm Beach to the Florida Keys who were adversely impacted by the pandemic and were unable to obtain conventional funding.

The Wiggins Agency is a minority-owned LLC specializing in marketing and branding.

**Has your small business been impacted by COVID-19?**

**Take Our Survey!**

**SFRPC**  
South Florida Regional Planning Council  
Proudly serving South Florida since 1974

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## U.S. DEPARTMENT OF COMMERCE INVESTS \$1.8 MILLION IN AMERICAN RESCUE PLAN FUNDS TO SUPPORT CONSTRUCTION TRADES WORKFORCE DEVELOPMENT EFFORTS IN MIAMI, FLORIDA

For more information, please contact Eralda Agolli, Program Manager - Economic Development and Disaster Recovery at [eaqolli@sfrpc.com](mailto:eaqolli@sfrpc.com).

On July 20, 2022, the U.S. Secretary of Commerce Gina M. Raimondo announced that the Department’s Economic Development Administration (EDA) is awarding a \$1.8 million grant to Miami Dade College, Miami, Florida, to fund the renovation of an existing campus building to house the new Construction Trade Institute. This grant is funded by the American Rescue Plan. This EDA investment will support the construction of a facility that will bolster Miami Dade

College's capacity to train and prepare students for good-paying jobs in construction and related fields. This investment will be matched with more than \$450,000 in local funds and is expected to support the training of 120 students a year, according to grantee estimates.

This project was made possible by the regional planning efforts led by the South Florida Regional Planning Council. EDA funds the South Florida Regional Planning Council to bring together the public and private sectors to create an economic development roadmap to strengthen the regional economy, support private capital investment, and create jobs. [Click here](#) for more information.

## LOCAL EMERGENCY PLANNING COMMITTEE: AVAILABLE TRAINING

For more information, please contact Jason McMahon, LEPC Coordinator at [jmcmahon@sfrpc.com](mailto:jmcmahon@sfrpc.com).

### TACTICAL PIPELINE RESPONSE TRAINING IS NOW AVAILABLE!

First responders receive updated information and create relationships with your local pipeline operators and gas distribution companies. For more information, please [click here](#).

**SPREAD THE WORD AMONG YOUR MUNICIPALITIES' FIRST RESPONDERS!**

**2022 FLORIDA EMERGENCY RESPONSE EXERCISE**

**TACTICAL PIPELINE RESPONSE TRAINING**  
**NEW DISCUSSION BASED SCENARIO EXERCISES**  
 First responders receive updated information and create relationships with your local pipeline operators and gas distribution companies.

**1 Steps for Registration:**

- Please visit [pipeline-awareness.com/meetings\\_schedule](http://pipeline-awareness.com/meetings_schedule)
- Select the meeting you wish to register for
- Once completed you will receive a confirmation email
- For questions or additional information, contact us at (844) 682-7788 or visit our website at [pipeline-awareness.com](http://pipeline-awareness.com)

**2 At the program you will receive:**

- Up to date pipeline materials with contact information
- Communication with your local pipeline operators
- Free meal and new pipeline safety training

**CAN'T MAKE IT?**  
 Visit Training Center. A self-paced online training available 24/7 for the entire team!  
 Go to [trainingcenter.pclsm.com](http://trainingcenter.pclsm.com)  
 Use code: 2022CORE

**IN PERSON LIAISON**  
**Lunch Meetings**  
 11:30 am - 12:00 pm Registration / Lunch  
 12:00 pm - 1:30 pm Program  
 For questions or additional information, contact us at (844) 682-7788 or visit our website at [pipeline-awareness.com](http://pipeline-awareness.com)

**PROGRAM**

- Know the Operators - Know their Products
- In-Person Operator Information
- Virtual Incident Scenarios
- On-Scene Chemistry/General Basics
- Valuable Networking and Interaction
- Safe Digging Practices (811)

**CORE**  
 COMMUNITY OPERATOR RESPONSE EXERCISE

**Paradigm**

## SFRPC TO BE RECOGNIZED AT FLORIDA'S 40<sup>TH</sup> ANNUAL MEDWEEK

For more information, please contact Jeff Tart, Senior Loan Officer at [jtart@sfrpc.com](mailto:jtart@sfrpc.com).

SFRPC RLF board member Marie Gill announced that the Council will receive a special recognition at Florida's 40<sup>th</sup> Annual MEDWeek Business Matchmaker Conference & Awards Gala for its support of small businesses through its

**FLORIDA'S 40<sup>TH</sup> ANNUAL MEDWeek**  
 Business Matchmaker Conference & Awards Gala

**SAVE THESE DATES**

**FRIDAY, OCTOBER 21 - 10:00 AM - 4:00 PM**  
*The next Decade of Business Growth*

**SATURDAY, OCTOBER 22 - 7:00 PM - 11:00 PM**  
**40th Annual MEDWeek Legacy Awards Gala**

DoubleTree by Hilton Hotel Airport & Convention Center  
 711 NW 72nd Avenue | Miami, FL 33126

**For Early Bird Sponsorships:**  
[marie@gmillonline.com](mailto:marie@gmillonline.com) | 305.576.7888

Partner Organization  
 International Trade Commission  
 Board of Trade Commissioners

**M. GILL & ASSOCIATES, INC.**  
 Entrepreneurial Counsel  
 Small Business Consultants

Revolving Loan Programs. This Conference and Awards Gala is scheduled for October 21<sup>st</sup> and 22<sup>nd</sup> in Miami.

The U.S. Department of Commerce Minority Business Development Agency (MBDA) is the only federal agency solely dedicated to the growth and global competitiveness of minority business enterprises. MEDWeek is a forum for minority entrepreneurs, business owners, and stakeholders to engage with the community and learn about current industry trends, key resources, and tools to grow and improve their business.

Please [click here](#) for more details and information.

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## **WE ARE HIRING!**

*For more information, please contact [sfadmin@sfrpc.com](mailto:sfadmin@sfrpc.com).*

The SFRPC currently has two career opportunities available. We can use your assistance in promoting the vacancies through your municipal or County newsletter or website. Please [click here](#) to see the available positions.

### **ECONOMIC DEVELOPMENT & RESEARCH MANAGER**

This is a mid- to high-level position requiring advanced professional work in a wide range of business and economic development tasks. The ideal candidate will possess an understanding of activities related to community development, economic development, and economic diversification and resiliency, with the ability to conduct research and analyze data working independently.

### **REGIONAL PLANNER / MOBILITY, ENVIRONMENTAL, AND COMMUNITY RESILIENCE**

This is a mid-level position requiring advanced professional work in a wide range of planning activities with a focus on resilience planning, transportation / mobility, comprehensive planning, community engagement, modeling, and mapping. The preferred candidate will have experience in scenario-based planning to inform long-range mobility and vulnerability analyses and adaptation strategies relevant to urban planning and infrastructure design. This position will also play a lead role in the development of state and federal funding proposals support resilience



investments. The position requires excellent communication skills, both oral and writing, experience with PowerPoint, and strong presentation skills. Candidates should be highly motivated and creative, enjoy working as a team, and have superior organizational skills. Responsibilities include contract management, project tracking and reporting, participation in technical work groups, and collaboration with agency partners. The ideal candidate will have an interest in mobility, resilience, and economic development.



## MEMORANDUM

AGENDA ITEM #VII.A

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DATE: SEPTEMBER 19, 2022

TO: COUNCIL MEMBERS

FROM: STAFF

SUBJECT: ATTENDANCE FORM

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Information only.



South Florida Regional Planning Council  
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[www.sfrationalcouncil.org](http://www.sfrationalcouncil.org)



2021/2022 ATTENDANCE RECORD

<b>COUNCILMEMBERS</b>	7/26	9/27 **	9/27	10/25	11/8 MC	01/24 MDC	2/28	3/18 *	4/25 EC/CM	6/27	7/18 MDTPO
<b>BAILEY, Mario,</b> <i>Immediate Past Chair</i> Governor's Appointee	P	*	*	VP	P	P	VP	*	VP	VP	V
<b>CAPLAN, Franklin,</b> Councilmember Village of Key Biscayne	-	-	-	-	-	-	-	-	-	-	V
<b>CATES, Craig,</b> Monroe County Commission	-	-	-	-	-	P	VP	*	VP	*	P
<b>COLDIRON, Michelle,</b> <i>Secretary</i> Monroe County Commission	VP		VP	VP	P	P	P	P	P	*	P
<b>CORRADINO, Joseph</b> Mayor, Village of Pinecrest	*		*	*	*	*	P	*	P	P	P
<b>FURR, Beam, 2<sup>nd</sup> Vice-Chair</b> Broward County Commission	P	P	P	P	P	VP	P	P	P	P	P
<b>GARCIA, René, Treasurer</b> Miami-Dade Co. Commission	VP	VP	VP	VP	*	VP	VP	*	VP	VP	P
<b>GELLER, Steve, Chair</b> Broward County Commission	P	P	P	*	VP	P	VP	P	P	P	V
<b>GILBERT, III, Oliver</b> Miami-Dade Co. Commission	*		A	A	A	A	*	*	A	A	P
<b>GOLDBERG, Cary</b> Governor's Appointee	*		VP	P	A	*	P	*	P	A	*
<b>KAUFMAN, Samuel,</b> <i>First Vice Chair</i> Commissioner, Key West	VP	*	VP	VP	VP	VP	VP	*	VP	*	V
<b>McGHEE, Kionne</b> Miami-Dade Co. Commission	-	-	-	-	-	P	*	*	A	A	P
<b>ROSS, Greg</b> Mayor, Cooper City	P	*	*	*	VP	VP	VP	P	*	*	P
<b>UDINE, Michael</b> Mayor, Broward County	VP	VP	VP	P	*	VP	VP	*	VP	VP	V
<b>ZIADE, Ana M.</b> Mayor, North Lauderdale	VP	P	P	P	P	VP	P	P	P	P	P

2021/2022 ATTENDANCE RECORD

<b>EX-OFFICIO MEMBERS</b>	7/26	9/27 **	9/27	10/25	11/8 MC	01/24 MDC	2/28	3/18 *	4/25 EC/CM	6/27	7/18 MDTPO
<b>ANDREOTTA, JASON</b> Florida Dept. of Environmental Protection	*		D	D	*	D	VP	P	VP	D	*
<b>HUYNH, DAT</b> Florida Dept. of Transportation	VP		*	VP	VP	VP	VP	*	VP	VP	V
<b>MAYERS, Lorraine</b> South Florida Water Management District	VP		VP	*	VP	VP	P	P	VP	*	V
Department of Economic Development	-	-	-	-	-	-	-	-	-	-	

A majority of the meetings were physical/virtual meetings

P = Present

VP = Virtually Present

A = Absent

D = Designee Present

\* = Excused Absence

- = Not Yet Appointed

MDC = MIAMI-DADE COUNTY

MC = MONROE COUNTY

MDTPO =Miami-Dade Transportation Organization

\* *Joint Meeting March 18, 2022*

\*\* Exec. Committee/Workshop only