



## SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

### DRAFT MEETING MINUTES

WEDNESDAY, May 18, 2022 @ 10:00 AM

South Florida Regional Planning Council  
One Oakwood Blvd, Suite 250, Hollywood, FL 33020

[www.soflalepc.org](http://www.soflalepc.org)

**Due to the COVID-19 Pandemic restrictions, this meeting was conducted virtually via GoToMeeting.**

**1. Welcome and Pledge of Allegiance (Jason McMahon)**

Coordinator Jason McMahon opened the meeting and welcomed the members at 10:02AM.

**2. Meeting Instructions (Jason McMahon)**

Mr. McMahon instructed all participants to keep their microphones on mute to eliminate feedback and unnecessary noise from disrupting the meeting. During roll call and votes, microphones can be temporarily unmuted. All attendees were notified that the meeting would be recorded.

**3. Roll Call (Jason McMahon)**

In attendance were Junieth Arana, Kyle Webb, Camile Campbell, Mary Napoli, Alain Donderiz, Lisa Gordon, Jaimie Johnson, Romeo Lavarias, Chief Doug LeValley, Bret Maxwell, Eduardo Koenig, Chair Ray McDonald, Jeffry Peleg, Axel Rodriguez, Chief James Russo, Peter Schecter, Natasha Strokin, Keith Westin, Capt. Gabriel Zahora, Jahmes McClean, Jeff Manning, Lt. Sergio Lambo, Van Schoen, Marie Sullin, Yvette Mcleod, Steve Collins, Rudy Albert, Georgianne Miller, USCG Charles Jacobs, Jennie Sullivan, Diane Waters, Arnoldo Arana, and Jason McMahon.

**4. Previous Meeting Summary (Jason McMahon)**

Coordinator Jason McMahon presented the Committee with the Meeting Minutes from the prior February 16, 2022, Meeting. He summarized the key topics of the last meeting as well as announced any edits or updates be requested for a final time. The minutes were moved by Peter Schecter and seconded by Alain Donderiz.

**5. Membership Changes (Jason McMahon)**

Mr. McMahon informed the Committee there had been two new members that joined the Committee since last meeting. Introduced were Charles Lankford (Baptist Health) and Vincent Shanberg (FDEP). Also announced was Chief James Russo as the new South Florida LEPC Vice Chair.



## 6. Subcommittee Reports (Jason McMahon)

### Training Subcommittee (Jason McMahon)

Coordinator Jason McMahon kicked off the training by requesting Vice Chair Chief Russo to provide a summary of the Offshore HazMat Pilot Course that took place in April. Chief Russo explained that the course went very well and a lot was learned about how to carry out the course in the future. He further explained that the goal of the pilot program was to work out any issues, and they were successful in identifying these gaps. Next, Coordinator Jason McMahon announced that the LEPC would be looking into sponsoring a Honeywell Detection course for the City of Miami HazMat Team, being joined by Miami-Dade County HazMat and possibly Broward Sheriff's Office HazMat team. Chief James Russo informed the group that should any seats be left open, he can fill them with students. Chief Russo also announced that the Broward County 160-hr. HazMat technician course is TBA at this point. There is some planning still being worked out at the administration level. Coordinator Jason McMahon explained that HAZWOPER training for Miami-Dade WASD is being planned for around 300 students, pending instructor approval and commitment. He also added that Miami-Dade RER is taking part in an LEPC-sponsored 8-Hr. OSHA HAZWOPER in late July. RER's Alain Donderiz confirmed this during the meeting. Lastly, Mr. McMahon asked for any training requests to be sent to him.

### Planning Subcommittee (Jason McMahon)

Mr. McMahon announced that he would be sending out portions of the LEPC's Hazardous Materials Response Plan for updates. He explained that members would be receiving excerpts of the plan for review according to their membership category.

### Exercise Subcommittee (Jason McMahon)

Coordinator Jason McMahon summarized the last exercise planning meeting that was held directly after the last LEPC Meeting on February 16, 2022. He explained that the scenario identified by the Planning Team would be one surrounding a flaring response and hospital stakeholders. It was announced the exercise would be held at Hollywood FR's training academy, but the final date and time were yet to be determined. Mr. McMahon added that an invite for the next planning meeting would be sent out through email for those interested in participating.

## 7. SoFlaLEPC Coordinator Report (Jason McMahon)

Mr. McMahon explained that he was not in attendance for the April 2022 SERC & TTF Meetings due to a family emergency, however, Chair Ray McDonald reported on his attendance at the meetings. Chair McDonald informed the Committee that E-Plan, Florida's chemical inventory reporting software, is being updated. He also added a summarization of E-Plan software uses, the current state of facility reporting / compliance, and the Hazard Analysis program updates. The Coordinator Report was finalized by Mr. McMahon's announcement of the FY21-22 Monroe County Hazard Analysis Contract completion.



**8. Member Comments**

Kyle Webb of FAU Emergency Management announced that the University is hosting an Active Shooter workshop on Thursday, June 23, 2022, if any members were interested in attending. Mr. McMahon added that the LEPC Meetings are a good place to share training opportunities if any attendees would like to do so.

**9. Public Comments**

There were no comments from the public.

**10. Upcoming Meetings**

Mr. McMahon announced the next SoFlaLEPC Meeting is scheduled for August 17, 2022, at 10:00AM.

**11. Adjourn**

A motion to adjourn was moved by Yvette Mcleod and seconded by Axel Rodriguez at 10:36AM.