

Addendum # 1

November 10, 2021

General Note:

The SFRPC is relying on the Applicant Teams to suggest the approach, scope, methodology/models, and timing of work that makes the most sense to accomplish the project deliverables.

Military installation resilience is defined as the capability of a military installation to avoid, prepare for, minimize the effect of, adapt to, and recover from extreme weather events, or from anticipated or unanticipated changes in environmental conditions, that do, or have the potential to, adversely affect the military installation or essential transportation, logistical, or other necessary resources outside of the military installation that are necessary in order to maintain, improve, or rapidly reestablish installation mission assurance and mission-essential functions.

Source: <https://oldcc.gov/our-programs/military-installation-sustainability>

Some Resources:

[January 6, 2021 Military Installation Resilience: What Does it Mean?](#)

[February 8, 2021 Major Planning Between Communities and Bases](#)

[U.S. Department of Defense Office of Local Defense Community Collaboration](#)

[December 2020 GAO Report to the Ranking Member, Committee on Armed Services, U.S. Senate; Climate Resilience – DOD Coordinates with Communities, but Needs to Assess the Performance of Related Grant Programs](#)

[Regional Sea Level Scenarios for Coastal Risk Management: Managing the Uncertainty of Future Sea Level Change and Extreme Water Levels for Dept of Defense Coastal Sites Worldwide](#)

[Beyond+The+Fence+Line.pdf](#)

[Promoting Coastal Resilience through Partnerships and Planning: Communities Sea Grant Programs SERPPA and Military Installations.pdf](#)

<https://media.defense.gov/2019/Jan/29/2002084200/-1/-1/1/CLIMATE-CHANGE-REPORT-2019.PDF>

1. Please confirm that per page 32 of the solicitation, proof of insurance should be included in the submittal. In which section should documentation be included?

“The Contractor shall be required to obtain all applicable insurance coverage, as indicated below, **prior to commencing any work pursuant to an Agreement.** ...

Please provide proof of insurance and existing level of coverage. Details will be worked out with the selected Contractor(s) during contract negotiation including the addition the South Florida Regional Planning Council as an additional insured, as appropriate.”

A statement of level of current insurance and willingness to increase insurance as required by the SFRPC is sufficient.

This can be added to Appendix A.

APPENDIX A

RFP SUBMITTAL FORMS

1. **Addenda**
2. **Authorized Signature**
3. **E-Verify**
4. **Reference Form**
5. **Scrutinized Companies**
6. **Insurance Statement or Certificate**
7. **Signature Page**

2. Please confirm that per page 6 of the solicitation, a budget for each task as well as a total cost should be included in Section 8 Project Scope of Services, Method to Accomplish Work, Staff Availability, and Schedule.

Thank you for this question. Yes, in Section 8 you can include a budget amount per task.

3. Please clarify SFRPC expectations on the desired level of community input and outreach with the general public related to the four (4) workshops referenced in the RFP.

The Stakeholder Engagement Process is focused primarily on DoD staff; federal, state, and local government agency officials; affected and/or adjacent municipalities; the SFRPC; utilities; appropriate state and local agencies; private sector stakeholders; and other stakeholders as identified. While members of the general public may participate at times, this project does not require a public participation strategy or special outreach.

4. Is there a preferred model (or suite of models) for this study?

The applicant should have an understanding of the appropriate models for this work and be familiar with modeling work completed in the past for the Department of Defense. We do not have guidance to provide on this point.

5. Have model studies already been conducted for the military installations noted, and if so, which model was used?

Naval Air Station Key West has established plans for both water and energy resilience. The work from these plans will certainly be considered as part of this resilience grant effort. In fact, base representatives have indicated this will be beneficial in considering and guiding further development of comprehensive resilience plans in conjunction with local municipalities including the City of Key West and Monroe County when it comes to not only energy and water concerns, but also accessibility, communications, and other support issues.

Homestead Air Reserve Base (HARB) does not have separate and formally designed energy and water resilience plans, however, they do have elements of energy and water factors considered in their existing installation development plans and sustainability development indexes.

The U.S. Army Garrison Miami has a developed energy resilience plan that is currently under revision to support new guidance received from higher headquarters. That said, the SFRPC regional resilience effort will assist USAG-M/SOUTHCOM in furthering this work along with considering and developing plans to address the range of potential threats to the installation that could jeopardize its essential mission support as the host installation for U.S. Southern Command Headquarters and the combatant commander.

Navy's South Florida Ocean Measurement Facility does not have formal energy and water resilience plans as standalone documents. They do have basic operations continuity planning and look forward to further developing these issues working with the SFRPC effort to ensure further mission resilience at their facility. Given the SFOMF location on the tip of a thin peninsula at the entrance to Port Everglades, with all support services, utilities and access provided across a single bridge and narrow road, the SFOMF team looks forward to this effort to improve their resilience posture.

We do not know what models were used. We are contacting DoD for their input on question # 4.

6. We are unable to access the files attached to the end of the RFP (pages 59-60), can the files be made available via an alternate method or link?

Yes!

<https://sfregionalcouncil.org/wp-content/uploads/2021/10/SFRPC-RFP-MIRR-10-20-21-FINAL-COMPLETE-FOR-RELEASE-10-20-21.pdf>

7. Page 13, deliverables specific to SFRPC states that deliverable will reflect agreement on resilience assessment standards. Please clarify expectations of contractor with regard to obtaining consensus on assessments across DOD services.

This is a specific task of the MIRR2 Scope of work.

The Contractor (RFP #202102-MIRR-2) under this task shall handle the following as part of this Task:

- 1) Coordinate with SFRPC staff and Lead Contractor on the development of agendas, meeting logistics (virtual and in-person to the extent possible), and meeting materials.
- 2) Deliverables includes, but may not be limited to:
 - a. Serve as the military liaison and facilitator between the Military Commands, Contractor Team (RFP #202102-MIRR-1), SFRPC to undertake and complete project tasks with full support of the Military Commands on schedule;
 - b. Assist with and attend Work Group Meetings (approximately 9 – 12)
 - c. Assist with and attend Steering Committee Meetings (approximately 3 – 4);
 - d. Assist with meeting agendas, materials, summaries as requested;
 - e. Coordinate Military Installation Site Visits and follow up activities;
 - f. **Research the various Service Standards and develop a consolidated DoD Assessment Standard for use by South Florida Military Commands;**
 - g. Serve as a resource and identify where potential conflicting standards exist and work with stakeholders to discuss and resolve differences;
 - h. Perform interviews with key installation and community personnel to identify risks to operations;
 - i. Collect any related, pre-existing, publicly available resilience assessments for installations/commands to avoid duplication of efforts previously undertaken;
 - j. Assist in the identification of short-, medium-, and long-term impacts and consequences for risks to operations;
 - k. Evaluate and prioritize vulnerabilities and consequences for risks to operations;
 - l. Identify regional synergies for resilience support, collaborations, and potential solutions;
 - m. Identify Continuity of Operation Plan mission / task alignment opportunities across installations;
 - n. Identify other mission / task alignment opportunities with regional partners;
 - o. Develop appropriate recommendations and provide associated draft documentation;

- p. Facilitate and participate in Joint Sessions with Military Installation Commanders and County / Municipal Chief Resiliency Officers;
- q. Assist in the development of the Florida Briefing Plan to included, but not be limited to, the Florida Defense Support Task Force, Florida Defense Alliance, statewide departments (FDOT, DEM, DEP, etc.); and
- r. Assist the Council and RFP #202102-MIRR-1 Contractor in a coordinated, seamless project and all contract deliverables as needed and requested.

8. Please confirm that the proposer can submit one file for both RFPs.

Yes, but the Council is not obligated to award both RFPs to the proposer.

9. Please confirm that if the proposer submits on both RFPs, the proposer is then eligible to be selected for either one or two of the MIR RFPs.

Correct.

10. It appears that many of the tasks outlined under Task 2 related to engagement will require or benefit from technical staff support to complete associated with the other tasks. For example, Stakeholder Workshops are under MIRR-1, not MIRR-2. Should two separate awards be given to two different teams, it will likely affect the level of effort and work program being proposed by both selected teams. Please clarify how the contractor is expected to plan for this in terms of hours and level of effort since the two efforts need to align.

We expect the two teams and Council staff to work together as one team as best as possible. Once the team(s) are selected, an organizational meeting will be set to discuss and review the work plans; integrate, and coordinate tasks and deliverables; then adapt and refine the work plans. At this time, I would include time in the task to align efforts.

11. If a consultant proposes on both and is not selected for both, will an opportunity exist to revisit the work plan and approach to ensure alignment of assumptions and roles?

Answered above

12. Please clarify who is responsible for scheduling stakeholder workshops. The workshops are not specifically called out under MIRR-2 as a task.

The workshops are under MIRR-1 (Task 5) although there is support under MIRR-2.

13. Please clarify what is meant by 'draft and final interim white papers' and how they are different from memorandum and reports.

Memorandum and reports are better.

14. Please clarify if consultant is expected to develop project/solutions for infrastructure vulnerabilities on the installation, or if effort is focused outside the fence.

Military installation resilience is defined as the capability of a military installation to avoid, prepare for, minimize the effect of, adapt to, and recover from extreme weather events, or from anticipated or unanticipated changes in environmental conditions, that do, or have the potential to, adversely affect the military installation or essential transportation, logistical, or other necessary resources outside of the military installation that are necessary in order to maintain, improve, or rapidly reestablish installation mission assurance and mission-essential functions.

This effort is focused “outside of the fence” to identify critical infrastructure and services which the military installation relies on for resiliency and the ability to fulfill its mission directives. Examples include power, water, sewer, communications, and roads.

[Beyond+The+Fence+Line.pdf](#)

15. Please clarify desired level of detail for cost estimates of recommendations.

A lump sum amount per task is sufficient.

16. Please clarify if involvement with neighborhood organizations is required.

It is anticipated that the Council would partner with the municipalities and counties to determine and coordinate the needed level of public outreach. Some level of consultant participation may be needed but this is not a primary responsibility of the consultant.

17. It looks like all of the stakeholders will be either military personnel or working for related agencies, is that correct?

The Stakeholder Engagement Process is focused primarily on DoD staff; federal, state, and local government agency officials; affected and/or adjacent municipalities; the SFRPC; utilities; appropriate state and local agencies; private sector stakeholders; and other stakeholders as identified. While members of the general public may participate at times, this project does not require a public participation strategy or special outreach.

18. Are there any standards or regulations for holding stakeholder meetings on base or for a US DOD grant that we need to follow?

Not that we are aware of. The standards can vary from facility to facility based on their leadership, the topic at hand, stakeholders, and audience.

19. Is the expectation that meetings/workshops be held on the base (s)?

Some meetings may be held on base. The MIRR2 Consultant has arrangement of these meetings in their workplan.

20. Are there established guidelines for holding these types of meetings, including public notifications? Would these meetings need to be open to the public?

There may be public meetings. If so, Council staff will handle the public meeting notice. Again, this is not a primary focus of work.

21. If we are successful awarded this scope of work does that conflict or prevent us from pursuing any follow-on work?

No

22. We understand that there is an expectation that the contractor coordinates with TBRPC for MacDill AFB in Tampa. Given the fact that this project is not yet awarded and that the SFRPC MIRR project will be right behind it, what is the deliverable that will come out of this coordination and how many meetings are expected? Since this is a T&M Contract does the SFRPC anticipate how much time/budget/effort should be earmarked for this coordination? This feels like its own task rather than an 'additional note'.

Council staff will be primarily responsible for assisting in this coordination and communicating with the South Florida MIRR team.

23. We understand that there will be a contractor for MIRR-2 who will be not only be responsible for facilitation with the base but their tasks also includes research of applicable standards, identify conflicting standards and to resolve those differences, collect related resilience assessments for the installations, evaluate and prioritize vulnerabilities and develop resilience recommendations. Given this SOW, can it be assumed that most, if not all, information needed for the four installations in the RFP will be provided by the MIRR-2 contractor to the MIRR-1 contractor?

Yes, most of the information will come from the MIRR-2 contractor. However, it is expected that some level of review and support will be needed from Council staff and the MIRR-1 contractor.

24. The RFP states that SFRPC will provide Council staff support with Project Tasks as needed. Specifically, how much time, how many staff and what specific tasks will this be

for MIRR-1? Will it be limited to stakeholder communication, or will it also include data collection?

It is the intent of Council staff to meet with the consultant(s) to discuss the overall workplan and where the Council may be able to assist in stakeholder communication, meeting support, facilitate data collection, intergovernmental coordination, and other support functions that may be needed. We expect an average of 20 – 30 hours per week from Council staff including project management, planning, communications, and finance support.

25. Please clarify that all recommended mitigation improvements will be located “outside of the fence line”, which we understand to be the security boundary, of the four installations listed in the RFP and in the community. Does this mean that all mitigation improvements identified will not be on DoD Federal Lands and on municipal/county lands? Or just outside of the security fence line but could still be on Federal lands? This impacts the financing, costing, and implementation strategies.

This effort is focused “outside of the fence” to identify critical infrastructure and services which the military installation relies on for resiliency and the ability to fulfill its mission directives. Examples include power, water, sewer, communications, and roads.

26. What are the specific study area boundaries for each of the four communities containing the installations? The grant application is very high level and vague, we would like a specific geographic boundary identified please. We see this one having a good potential for scope creep if the area is not determined prior to award.

It depends on what the identified resilience issue is. Geographic boundaries will be more clearly established as part of this process. In general, the intent is to stay as close to the facility as possible as long as it makes sense in the context of the resilience issue.

27. The RFP tasks indicate the need for numerous project workshops, meetings, and related gatherings. Does SFRPC anticipate these will be in-person or virtual events? Can we assume that all preparation, logistics, communications, and coordination for these meetings will be handled by SFRPC for non-DoD stakeholders and MIRR-2 contractor for DoD stakeholders?

We anticipate that the meetings will vary. Some will be in person, some will be virtual, and some may be hybrid meetings.

No, do not assume that “all preparation, logistics, communications, and coordination” will be handled by the Council or MIRR2 Contractor.”

Task 5. Stakeholder Workshop(s) (RFP #202102-MIRR-1)

- 1) Under this Task, the Contractor shall handle activities to conduct multiple workshops to facilitate the MIRR planning process.

The Contractor will:

- a) Work with SFRPC staff to define stakeholder workshop(s) goals, objectives, format, and anticipated outcomes.
 - b) Create summary outline with Project Team feedback
 - c) Brainstorm preliminary list of desired experts, work with SFRPC and military installations to develop stakeholder lists
 - d) Assist SFRPC staff to develop and draft final agendas
 - e) Serve as lead workshop facilitator
 - f) Facilitate workshop debriefing with Project Team
 - g) Solicit Project Team and Work Group Feedback
- 2) Deliverables
 - a. Workshops four (4)
 - b. Workshop agendas, materials
 - c. Meeting summaries

28. Is the expectation that all deliverables will be submitted digitally? Or are there hard copy requirements? Would SFRPC be willing to execute this work virtually on a secured website or a format such as Sharepoint Site or Microsoft Teams?

We anticipate that the meetings will vary. Some will be in person, some will be virtual, and some may be hybrid meetings.

At this point in time, our expectation is that interim deliverables can be submitted digitally but that the final report will be both digital with no more than 15 hard copies depending on the needs of DoD and the Installations. Working with Sharepoint and/or Microsoft Teams or a similar platform is a reasonable expectation.

29. Given the unknown nature of the additional information that may come to light in response to the submitted questions, we respectfully request an extension to the 11/19 proposal deadline.

Yes, the deadline will be extended.

Updated Timeline:

Advertise RFP	10/20
Cone of Silence Commences	10/20
Applicant Open House	10/25 - 2 PM Tentative - Virtual
• Cone of Silence lifted for meeting	
Inquiries Due	11/02
Addendum Posted on Website	11/04 11/10/21
<u>Applicant Open House # 2</u>	<u>NOV. 18 10:00 AM – 11:30 AM</u>
• Cone of Silence lifted for meeting	
Submittals Due to SFRPC	11/19 – 5:00 P.M. <u>NOV 30 – 5:00 PM</u>
Bid Opening (Public Meeting)	11/22 <u>DEC 1 - 10:00 AM</u>
Initial Ranking & Short List (TBD)	12/01 DEC 10 (To be confirmed)
Oral Presentations (If Applicable)	TBD
Notice of Award Posting	TBD
Award at Executive Committee	TBD
Negotiation of Contract begins	TBD

30. Is an MBE same as SBE and CBE?

No

Minority Business Enterprise (MBE)
Small Business Enterprise (DBE/SBE)
Certified Business Enterprise (CBE)

https://www.dms.myflorida.com/agency_administration/office_of_supplier_diversity_0sd/get_certified

Additional Information

By county, key locations and commands the South Florida MIRR includes:

Miami-Dade

- US Army Garrison Miami and tenant units:
 - US Southern Command
 - Marine Forces South
 - Various DoD support activities
- HARB and tenant units:
 - USAFR 482nd Fighter Wing
 - FLANG 125th Fighter Wing Det (NORAD Alert Site – NOBLE EAGLE)
 - Special Operations Command South
 - USCG Maritime Safety and Security Team
 - Customs and Border Patrol Air Interdiction Mission
 - Various DoD support activities

Monroe

- NAS Key West and tenant units (Boca Chica; Sigsbee; Trumbo; Truman):
 - Joint Inter-Agency Task Force South
 - U.S. Army Special Forces Underwater Operations School
 - Assigned aviation squadrons (VFA-106, VFC-111)
 - Tactical Combat Training System
 - USCG Sector Key West
 - Various DoD support activities

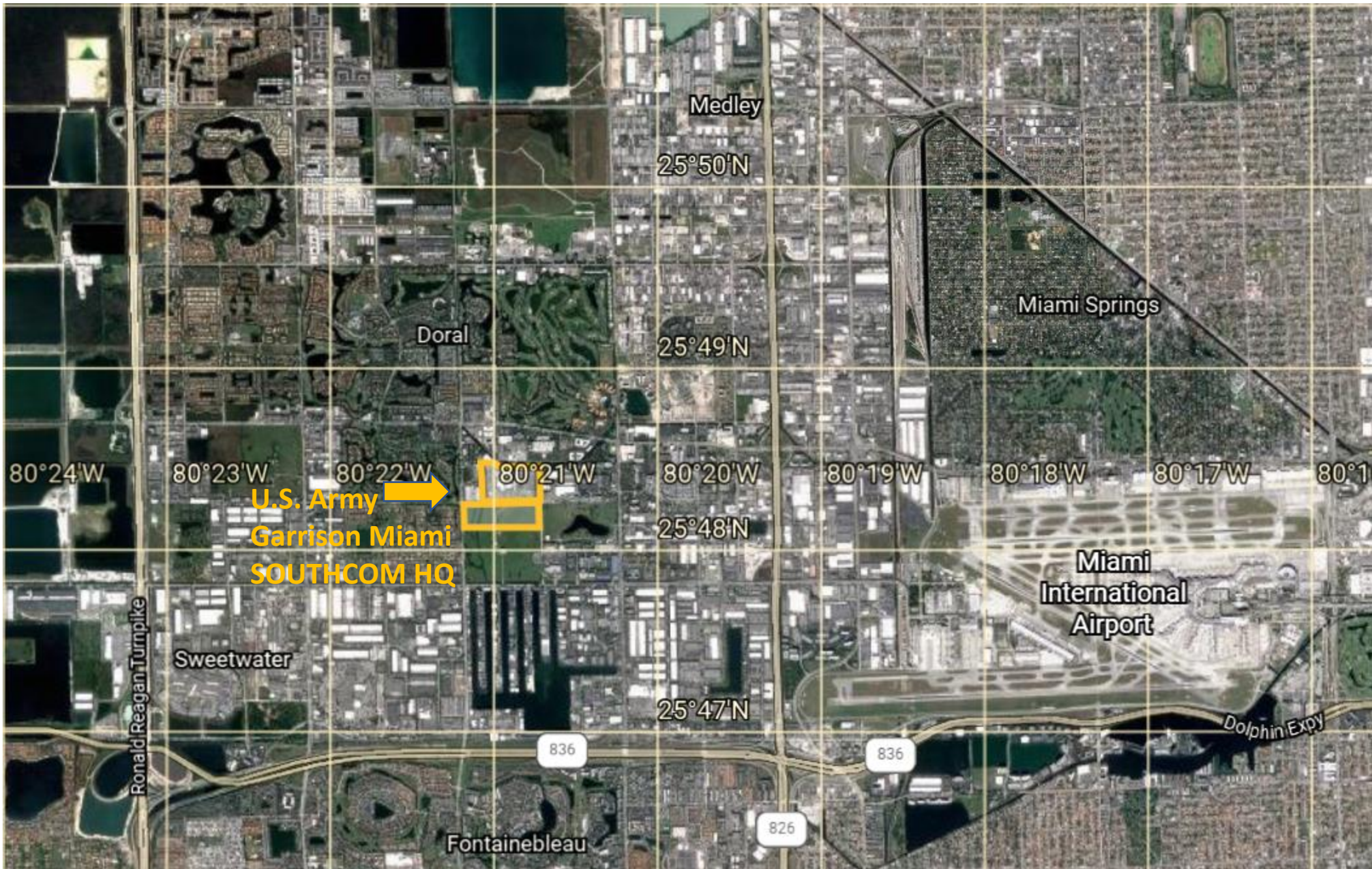
Broward

- Naval Surface Warfare Center South Florida Ocean Measurement Facility
 - USCG Station Ft Lauderdale



Tan Areas Reflect NAS Key West Property:

1. Boca Chica
2. Truman Annex
3. Trumbo & USCG Sector KW
4. Sigsbee
5. Fleming Key



Medley

25°50'N

Miami Springs

Doral

25°49'N

80°24'W

80°23'W

80°22'W

80°21'W

80°20'W

80°19'W

80°18'W

80°17'W

80°16'W

U.S. Army
Garrison Miami
SOUTHCOM HQ

25°48'N

Miami
International
Airport

Ronald Reagan Turnpike

Sweetwater

25°47'N

Dolphin Expy

836

836

826

Fontainebleau

**U.S. Army
Garrison Miami
SOUTHCOM HQ**

25°48'25"N

U.S. Southern Command

25°48'20"N

5"W

80°21'10"W

80°21'05"W

80°21'W

80°20'55"W

80°20'50"W

80°20'45"

25°48'15"N

**Federal Land Potential Xfer
to U.S. Army Garrison Miami
to Support Military Housing Project**

25°48'10"N



Princeton

25°33'

25°32'

25°31'

80°30'W

80°28'W

80°26'W

80°24'W

80°21'W

80°19'W

25°30'

Leisure City

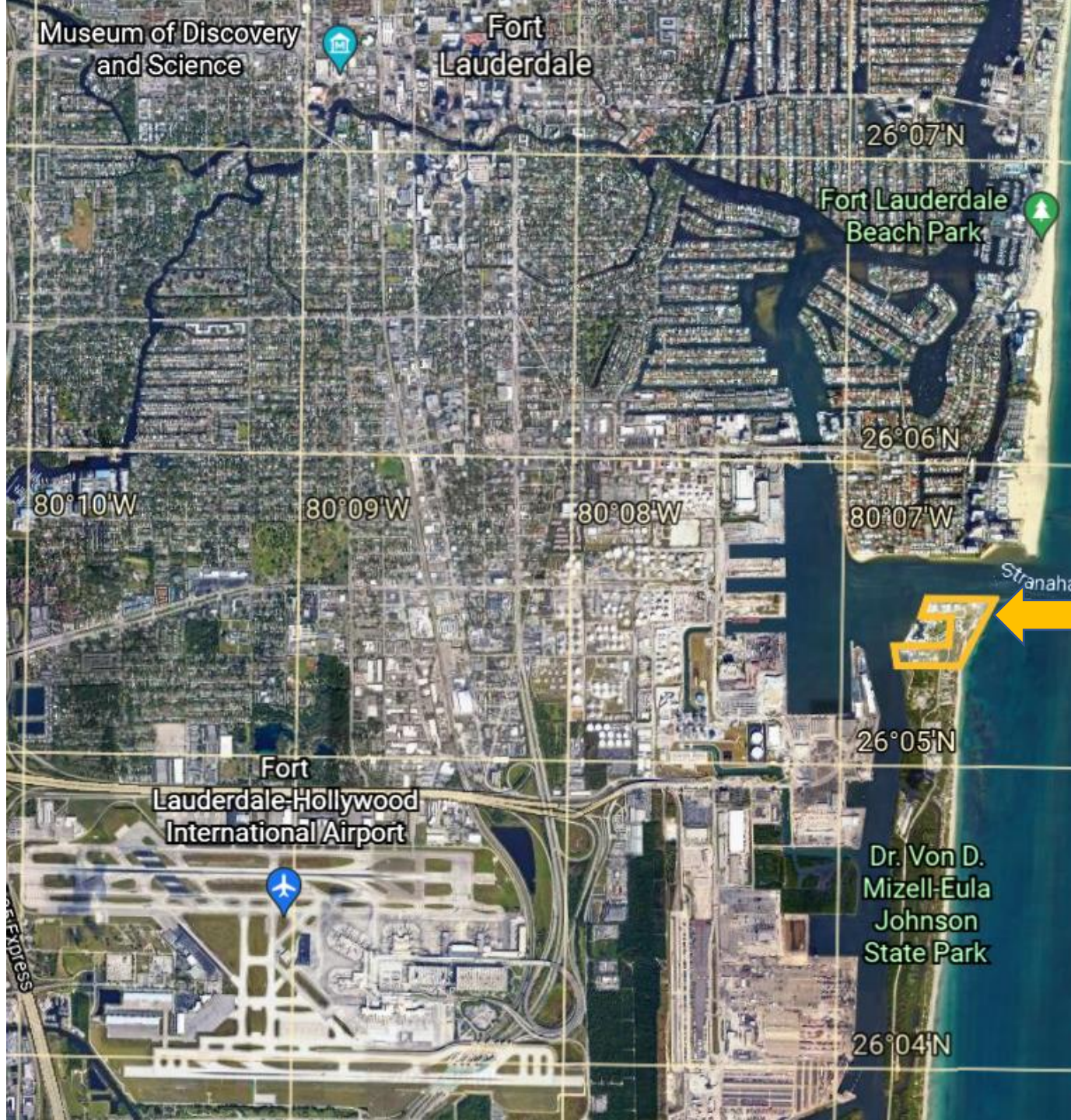
Homestead Air Reserve Base
(HARB)

25°29'

Homestead

25°28'





Museum of Discovery
and Science

Fort
Lauderdale

26°07'N

Fort Lauderdale
Beach Park

26°06'N

80°10'W

80°09'W

80°08'W

80°07'W

Stranaha

26°05'N

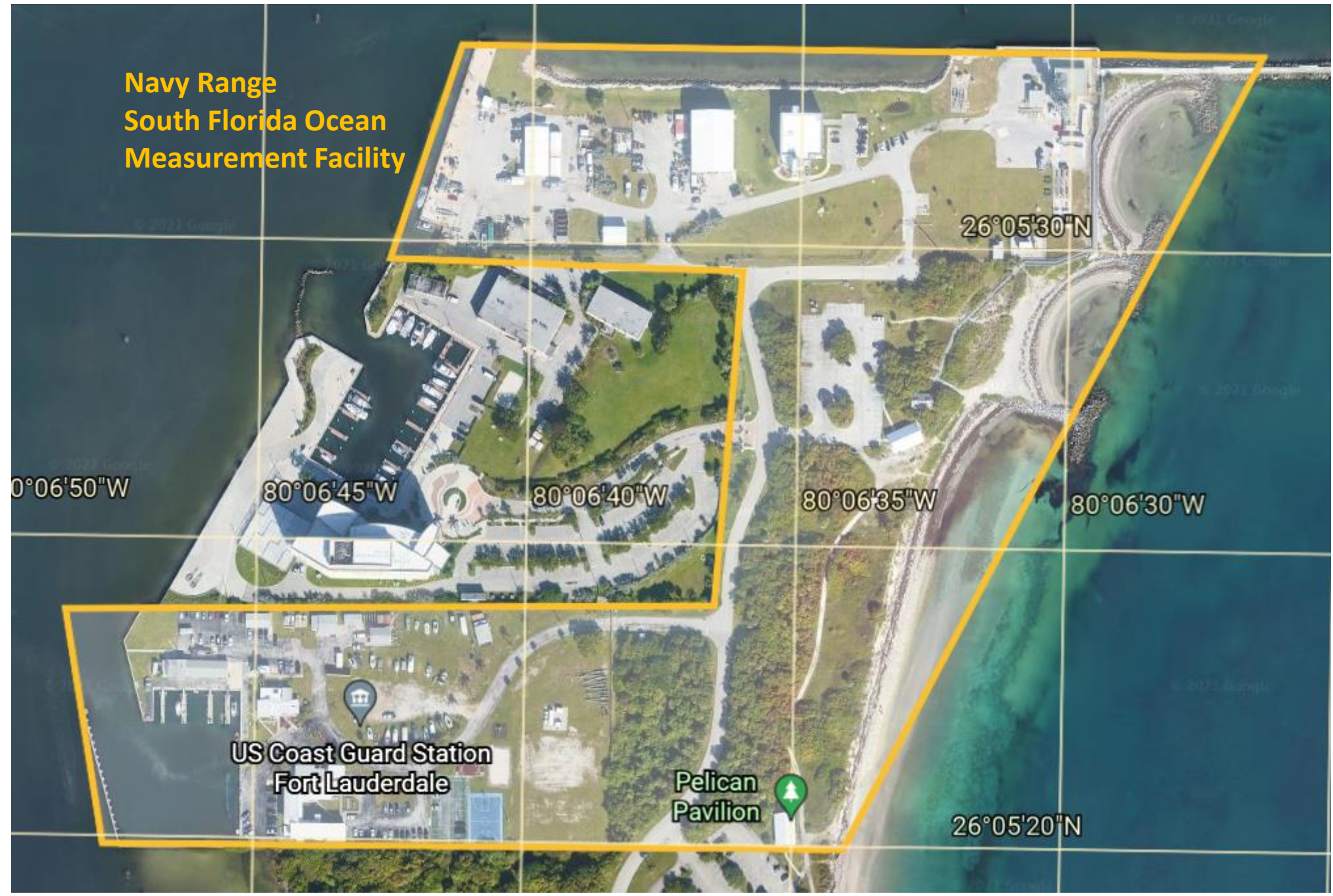
Fort
Lauderdale-Hollywood
International Airport

Dr. Von D.
Mizell-Eula
Johnson
State Park

26°04'N

**Navy Range
South Florida Ocean
Measurement Facility**

**Navy Range
South Florida Ocean
Measurement Facility**



26°05'30"N

80°06'50"W

80°06'45"W

80°06'40"W

80°06'35"W

80°06'30"W

**US Coast Guard Station
Fort Lauderdale**

**Pelican
Pavilion**

26°05'20"N