



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

MEETING AGENDA

WEDNESDAY, NOVEMBER 18, 2020 @ 10:00 AM

**South Florida Regional Planning Council
One Oakwood Blvd, Suite 250, Hollywood, FL 33020**

www.soflalepc.org

Due to the COVID-19 Pandemic restrictions, this meeting will be conducted virtually via GoToMeeting.

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/MannyCela/soflalepc-november-meeting>

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Note: Action items requiring a vote are shown with a red bullet (“●”)

1. **Welcome and Pledge of Allegiance (Chair)**
2. **Meeting Instructions (Manny Cela)**
3. **Roll Call (Manny Cela)**
Coordinator will take attendance
4. **Previous Meeting Summary (Chair)**
- **Approve minutes from the August 19, 2020 SoFlaLEPC Meeting (see attached)**



5. Membership Changes (Chair)

- **Vote on new member for submittal to SERC (see attached)**
 - Danny Esquijarosa, FDOT District 6 Safety Officer/Training Coordinator, as Primary Member in the Transportation Category

6. FDEM LEPC and HMEP Contracts Discussion (Manny Cela)

Starting last year, the LEPC Contract requires that each Committee either host two tabletop exercises or one field/fullscale exercise. The COVID-19 Pandemic caused plans this past year for a fullscale exercise centered around a Radiological Event to be postponed or cancelled. This upcoming year, we will again need to decide how to proceed. At this point, a decision as to which type of exercises to hold is not necessary. However, keep in mind that it may very well hinge on the new LEPC Coordinator's experience and preferences.

The HMEP Contract requires that LEPCs choose an Annual Planning Project. One of the available choices is to "Plan an Exercise". The advantage of this choice is that it will assist, timewise and financially, to plan and execute the LEPC exercise(s).

- **Vote on choosing "Plan an Exercise" as the HMEP FY2021 Planning Project**

7. Meeting Dates for 2021 (Manny Cela)

South Florida LEPC meetings take place quarterly and generally on the third Wednesday of the month. Start times are 10 am, with meetings typically lasting no more than two hours. For Calendar 2021, the meetings are proposed to take place February 17, May 19, August 18 and November 17. Depending on the status of the COVID-19 Pandemic, meetings may continue to be held "virtually" next year.

- **Vote on approval of the meeting dates for 2021**

8. Subcommittee Reports

Training Subcommittee (Manny Cela)

- The Committee typically offers from three to five 8-hour OSHA HAZWOPER Refresher classes each year. Working with the instructor, a "virtual-delivery" format was created and successfully rolled out earlier this year at MD DERM. Going forward, this method may be employed again.
- The four HazMat Teams in Broward have requested financial assistance in developing and offering "in-house" HazMat 160 training.
- Hialeah FR, Monroe County FR and the North Key Largo FD have expressed an interest in HM160 training.
- FDOT District 6 has also expressed an interest in hosting hazmat training at their central facility.
- Due to the cancellation of the HazMat Symposium, and some leftover funds from last year, additional classes may be available this year.

Planning Subcommittee (Manny Cela)

- No activities this year



Exercise Subcommittee (Manny Cela)

- The Exercise Subcommittee should meet in January to begin planning the annual exercise(s)
- Continued COVID-19 Pandemic restrictions may require “virtual” meetings
- The exercise(s) must be completed before June 30, 2021

9. Presentation

- Disaster Preparedness
Eric Brown, Director of Strategy and Development for Lewis Environmental

10. SoFlaLEPC Coordinator Report (Manny Cela)

- November 19, 2020 SERC Meeting (conducted virtually)
- LEPC Transition

11. Member Comments

12. Upcoming Meetings

- Next SoFlaLEPC Meeting – February 17, 2021 @ SFRPC (may be conducted “virtually”)

13. Adjourn

- **Motion to adjourn meeting**



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

MEETING MINUTES (Draft)

WEDNESDAY, AUGUST 19, 2020 @ 10:00 AM

South Florida Regional Planning Council
One Oakwood Blvd, Suite 250, Hollywood, FL 33020

www.soflalepc.org

Due to the COVID-19 Pandemic restrictions, this meeting was conducted virtually via GoToMeeting.

1. Welcome (Manny Cela)

Coordinator Manny Cela opened the meeting and welcomed the members at 10:04 am. In the absence of Chair Ray McDonald, Mr. Cela requested and received permission from Vice Chair Shaw to direct and conduct the meeting for logistical reasons.

2. Meeting Instructions (Manny Cela)

Mr. Cela instructed all participants to keep their microphones on mute to eliminate feedback and unnecessary noise from disrupting the meeting. During roll call and votes, mikes can be temporarily unmuted.

3. Previous Meeting Summary

Minutes of the previous meeting were moved by Troy Johnson, seconded and approved unanimously.

4. Membership Changes (Manny Cela)

There were no new membership requests since the last meeting.

5. Roll Call (Manny Cela)

In attendance were Junieth Arana, Niel Batista, Tatiana Belmont, SERC TTF Rep Maikel Garcia, Troy Johnson, Eduardo Koenig, Chair Ray McDonald (joined late), Chief James Russo, Peter Schechter, Vice Chair Stephen Shaw, Natasha Strokin, Alvaro Tonanez, Freda Vaughn, Keith Westin, Gabriel Zahora and Coordinator Manny Cela. Out with excused absences were Jamie Johnson and Bret Maxwell. Non-members in attendance included Eric Pena, Kate Boer (TCLEPC Coordinator), Jennifer Bourguin, Chief Julie Downey, Yvette McLeod, Krystal Aaron, Kelly Gibbs, Matt Currie and John Meyer (TBLEPC Coordinator).

6. Subcommittee Reports

Training Subcommittee (Manny Cela)

Coordinator Manny Cela informed the members that the LEPC worked with a vendor and MD DERM to develop a virtual version of the **OSHA 8-hr HAZWOPER Refresher** course. Four such classes for a total of 80 students is scheduled to be delivered as two 4-hour sessions per class over eight days.



Some funds remain for an additional training class or hazmat trailer equipment purchase.

We received a proposal for a **HazMat Explosives in Transportation** class from Lt. Al Tonanez from MDR. Lt. Tonanez addressed the group, explaining that the class was scheduled to be offered at the HazMat conference in Baltimore, which was cancelled, and was offered at the HazMat Symposium in Daytona two years ago. Currently, the class consists of a four-hour pre-recorded session with 70 slides covering DOT placards, industrial explosives, precursors to homemade explosives and other topics.

On the downside, the January 2021 **HazMat Training Symposium** has been cancelled due to the COVID-19 Pandemic. On the plus side, that means that additional training funds will be available next year, perhaps to support two Hybrid HazMat 160 classes or other training. We've received inquiries for such training from Hialeah FR and Monroe County FR. The four Broward HazMat teams are considering organizing their own in-house hazmat training, which the South Florida LEPC will look to support.

Freda Vaughn discussed a training program from FDOH on **Responding to Suspected Biological Agents**. Ms. Vaughn will be providing additional information for distribution to members and interested parties.

Planning Subcommittee (Manny Cela)

There are no Planning Subcommittee activities this year

Exercise Subcommittee (Manny Cela)

Plans were in place to conduct field exercise May 27 with a radiological scenario. Hollywood FR had been kind enough to offer the use of their training facility for the exercise. Several HazMat Teams had indicated an interest in participating. The FDOH Bureau of Radiation Control was also offering support for the event.

The COVID-19 Pandemic restrictions caused cancellation of the event. FDEM will allow the LEPC to continue planning activities and have the exercise postponed until next year.

7. SoFlaLEPC Officer Elections (Manny Cela)

Coordinator Manny Cela informed the Committee that the positions of Chair and Vice Chair have two-year terms which have now expired. Both Chair Ray McDonald and Vice Chair Chief Stephen Shaw expressed an interest in serving another term. SERC TTF Representative Lt. Maikel Garcia was also interested in retaining his position. Any other persons interested in these positions were asked to contact Coordinator Manny Cela by email before COB Friday, August 14, 2020. None did. A motion was made by Peter Schechter in support of the current officers. The motion was seconded and passed unanimously.

8. SERC Thomas Yatabe Award and Certificates of Appreciation (Chair Ray McDonald)

Chair McDonald addressed the participants, stating that the State Emergency Response Commission (SERC) presents the prestigious Thomas Yatabe Award each year to one individual selected from each



LEPC in Florida for outstanding service to their Committees. Certificates of Appreciation are also presented to LEPC members selected for their contributions.

Chair McDonald nominated Coordinator Manny Cela to receive the Yatabe Award. Mr. Cela has been with the South Florida LEPC since 2005 and has plans to retire by the end of the year. In addition, Chief Russo and Chief Garcia from Hollywood FR were nominated to receive Certificates of Appreciation. It was through their efforts and support that their Department offered to host the cancelled field exercise. A motion was made by Gabriel Zahora in support of the nominees. The motion was seconded and passed unanimously.

9. SoFlaLEPC Coordinator Report (Manny Cela)

Mr. Cela addressed the group, thanking them for the honor of the Yatabe nomination. He explained that the plan is to advertise for his replacement during September and have someone in place in the October timeframe. He has agreed to be available to assist in the transition through the end of the year, perhaps into early January. His last meeting will likely be this November 18.

Mr. Cela briefed the members on several topics. The SERC meetings, postponed from July due to the Pandemic, will be rescheduled, virtually, for September. The October SERC meetings will also be conducted virtually. FDEM has indicated that funds for the FY2021 HMEP contract will be similar to this year. Finally, the ERGs have arrived at an FDEM warehouse in Orlando. The State will be delivering the allocation for our three counties to a MDR HazMat warehouse from which Broward and Monroe will pick up their books.

10. Member Comments

There were no member comments.

11. Upcoming Meetings

The next SoFlaLEPC Meeting is scheduled for November 18, 2020 at 10 am. It will also be conducted virtually via GoToMeeting.

12. Adjourn

A motion to adjourn was made and seconded at 10:45 am. It was passed unanimously.



**SOUTH FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE
MEMBER/ALTERNATE NOMINATION FORM**

LEPC District: South Florida Date: November 18, 2020

Choose One: Primary Member Alternate Member

Nominee's Name: Daniel Esquijarosa

If Alternate, Name of Principal Member: _____

Job Title: District Safety Officer/Training Coordinator

Place of Employment: FDOT - District 6

Mailing Address: 1000 NW 111th Avenue
Miami, FL 33172

County: Miami-Dade and Monroe

County List: Miami-Dade, Broward, Monroe (you may choose more than one county)

Telephone Number: 305-470-5498 FAX Number: _____

E-Mail Address: DANIEL.ESQUIJAROSA@dot.state.fl.us

Membership Category: Transportation

Category List: Elected State & Local Officials, Law Enforcement, Civil Defense/EM, Firefighting, First Aid, Health/Safety, Local Environmental, Hospital, Transportation, Broadcast/Print Media, Community Groups, Facility Owners & Operators, Interested Citizens, Non-Elected Local Officials, Water Management District (please choose a single category from the list)

Explanation of Choice of Membership Category (if necessary):

(If for an alternate nomination, also attach principal member's letter of recommendation).
(Do not write below this line.)

Action: _____

