



## SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

### MEETING AGENDA

WEDNESDAY, AUGUST 19, 2020 @ 10:00 AM

South Florida Regional Planning Council  
One Oakwood Blvd, Suite 250, Hollywood, FL 33020

[www.soflalepc.org](http://www.soflalepc.org)

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**Note:** Action items requiring a vote are shown with a red bullet (“●”)

1. **Welcome (Manny Cela)**
2. **Meeting Instructions (Manny Cela)**
3. **Previous Meeting Summary**
- **Approve minutes from the May 20, 2020 SoFlaLEPC Meeting (see attached)**
4. **Membership Changes (Manny Cela)**  
There were no new membership requests since the last meeting.
5. **Roll Call (Manny Cela)**  
Coordinator will take attendance
6. **Subcommittee Reports**

#### Training Subcommittee (Manny Cela)

- Working with instructor and MD DERM to deliver OSHA HAZWOPER Refresher classes virtually. Scheduled four classes for 80 students to be delivered as two 4-hour sessions per class over eight days.
- Some funds remain for an additional training class or hazmat trailer equipment purchase.
- Have a proposal for a HazMat Explosives in Transportation Virtual Class.
- **The January 2021 HazMat Training Symposium has been cancelled due to the COVID-19 Pandemic.**



Planning Subcommittee (Manny Cela)

- No activities this year

Exercise Subcommittee (Manny Cela)

- Plans were in place to conduct field exercise in late May with a radiological scenario.
- Due to the COVID-19 Pandemic restrictions, FDEM will allow planning to continue and exercise to be "postponed" until next year.

**7. SoFlaLEPC Officer Elections (Manny Cela)**

The positions of Chair and Vice Chair have two-year terms which have now expired. Both Chair Ray McDonald and Vice Chair Chief Stephen Shaw have expressed an interest in serving another term. SERC TTF Representative Lt. Maikel Garcia is also interested in retaining his position. If any other members are interested in these positions, please contact Coordinator Manny Cela by email before COB Friday, August 14, 2020 to be included in the agenda.

- **Vote on the positions of Chair and Vice Chair and select the SERC TTF Representative**

**8. SERC Thomas Yatabe Award and Certificates of Appreciation (Chair Ray McDonald)**

Each year, the State Emergency Response Commission (SERC) presents the prestigious Thomas Yatabe Award to one individual selected from each LEPC in Florida for outstanding service to their Committees. Certificates of Appreciation are also presented to LEPC members selected for their contributions. For 2020, the nominations will be presented at the meeting.

- **Vote on the Award and Certificate Nominations**

**9. SoFlaLEPC Coordinator Report (Manny Cela)**

- Postponed July SERC meetings (SERC-only meeting in September)
- October SERC meetings (conducted virtually)
- HMEP Contract for FY2021
- Delivery of ERGs

**10. Member Comments**

**11. Upcoming Meetings**

- Next SoFlaLEPC Meeting – November 18, 2020 @ SFRPC (may be conducted "virtually")

**12. Adjourn**

- **Motion to adjourn meeting**



## SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

### MEETING MINUTES (DRAFT)

WEDNESDAY, MAY 20, 2020 @ 10:00 AM

South Florida Regional Planning Council  
One Oakwood Blvd, Suite 250, Hollywood, FL 33020

[www.soflalepc.org](http://www.soflalepc.org)

**1. Welcome (Manny Cela)**

The meeting was called to order at 10:03 am by Coordinator Manny Cela with permission from the Chair, Ray McDonald.

**2. Meeting Instructions (Manny Cela)**

Mr. Cela requested that microphones be kept on mute unless commenting or voting. A roll call will be taken later in the agenda to allow for any members experiencing technical difficulties with the virtual meeting to resolve the problems.

**3. Previous Meeting Summary**

Niel Batista moved for approval of the minutes from the previous meeting. Jose Tovar seconded the motion which carried unanimously.

**4. Membership Changes (Manny Cela)**

The following were up for consideration for membership: Gabriel Zahora, Captain, Fort Lauderdale Fire Rescue, as Primary Member in the Emergency Management Category; Shannon Davis Weiner, Director, Monroe County Emergency Management, as Primary Member in the Emergency Management Category replacing retiring Chief Martin Senterfitt; Mary Napoli, Senior Planner, Monroe County Emergency Management, as Alternate Member to Shannon Davis Weiner in the Emergency Management Category; Leonard Salazar, Deputy District Maintenance Engineer, FDOT 6, as Primary Member in the Transportation Category replacing retiring Jeanne Cann; Crystal Schaefer, District Emergency Management Specialist, FDOT 6, as Alternate Member for Leonard Salazar and Russell MacLees, Operations, Florida Gas Transmission Company, as Primary Member in the Transportation Category replacing retiring Rick Barrett.

Peter Schecter made a motion to approve, seconded by Niel Batista and approved unanimously.

**5. Roll Call (Manny Cela)**

Present were Junieth Arana, Niel Batista, Camile Campbell, Alain Donderiz, SERC TTF Rep Maikel Garcia, Eduardo Koenig, Russell McLees, Bret Maxwell, Chair Ray McDonald, Mary Napoli, Martha Payan, Jeffry Peleg, Benny Perez, Axel Rodriguez, James Russo, Leonard Salazar, Peter Schecter, William Senyshyn, Crystal Schaefer, Stephen Shaw, Natasha Strokin, Jose Tovar, Freda Vaughn, Gabriel Zahora and Manny Cela. Also present were Kate Boer, TCLEPC Coordinator, Lisa Gordon, Matt Currie, Robert Crosbie and Kelly Gibbs-Winiarz.



**6. Subcommittee Reports**

Coordinator Manny Cela updated the members on Training Subcommittee activities. To this date, completed two HAZWOPER Refresher classes with 67 students, sponsored 28 participants to the HazMat Symposium, had 40 facilities participate in E-Plan How-2-Comply training and graduated 25 technicians from a Hybrid HazMat 160 class for Monroe County Fire Rescue. Funds remain for additional training or equipment purchase. Exploring “virtual” training opportunities.

The Planning Subcommittee has no activities this year.

The Exercise Subcommittee continues to plan for the annual LEPC exercise. Plans were in place to conduct a field exercise in late May with a radiological scenario. Due to the COVID-19 Pandemic restrictions, FDEM will allow planning to continue and for the exercise to be “postponed” until next year. There will be an Exercise Subcommittee Meeting immediately following this meeting to further discuss these matters.

**7. Annual HazMat Emergency Response Plan Update (Manny Cela)**

Update of the HazMat Emergency Plan is complete and the Plan was made available to the members for download and review prior to this meeting. The Committee needs to ratify the updated Plan for submittal to FDEM before June 30. Ray McDonald moved the item, which was seconded and unanimously approved.

**8. Presentation**

Coordinator Manny Cela provided a **Shelter-In-Place for HazMat Incidents** presentation to the members as required by contract.

**9. SoFlaLEPC Coordinator Report (Manny Cela)**

Among the items in Mr. Cela’s report was an update on the upcoming availability of the ERGs.

**10. Member Comments**

**11. Upcoming Meetings**

The next SoFlaLEPC Meeting is scheduled to take place August 19, 2020 at the SFRPC. Conditions may require that it be conducted “virtually”. There will be a SoFlaLEPC Exercise Subcommittee Meeting immediately following this meeting today.

**12. Adjourn**

The meeting was adjourned at 11:13 am.