



## MEMORANDUM

AGENDA ITEM #IV.H

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DATE: SEPTEMBER 25, 2017  
TO: COUNCIL MEMBERS  
FROM: STAFF  
SUBJECT: PROPOSED FY 2017-18 OPERATING BUDGET

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Please find herewith the proposed operating budget for Fiscal Year 2017-18 for your review and approval.

The Council's revenue budget for Fiscal Year 2017-18 amounts to \$2,270,363, up from \$2,239,123 in the prior year. The increase of \$31,240 is due to the addition of several new projects.

The Council's operating expense budget for Fiscal Year 2017-18 amounts to \$2,262,125, as compared to \$2,236,847 the prior year. The increase of \$25,278 is mainly attributed to pass-through expenditures entirely funded by grants.

The proposed budget projects an increase of \$8,238 in the Fund Balance reserve for Fiscal Year 2018.

### Recommendation

Approve the Fiscal Year 2017-18 Operating Budget.

**South Florida Regional Planning Council  
Proposed Budget for 2017-18**

<b>REVENUES</b>	<b>FY 2016-17 Adopted SEP16</b>	<b>FY 2017-18 Proposed SEP17</b>
<b>GENERAL FUND</b>		
<b>Membership Fees</b>		
Broward County	\$ 326,742	332,628
Miami-Dade County	477,819	487,366
Monroe County	13,006	13,527
<b>Interest &amp; Other Income</b>	<u>3,000</u>	<u>1,300</u>
<b>TOTAL GENERAL FUND</b>	<b>\$ 820,567</b>	<b>834,821</b>
<b>SPECIAL REVENUE FUNDS</b>		
<b>Federal Funded Projects</b>	<b>1,041,680</b>	<b>1,111,541</b>
Miami Dade MPO UPWP 2016-2018	25,000	40,000
FTA - SFRTA Regional TOD Pilot Program	150,000	273,000
EDA-C RLF Operating - Revenue	200,000	97,753
BROWNSFIELD RLF	50,000	17,822
EDA/EDD1517 - Econ Dev District Planning, Ja	63,000	63,000
NOAA-GOMA CHHA Monroe		36,000
FDEM/HMEP1617 - Planning, Oct16-Sept17	\$20,000	20,000
FDEM/HMEP1617 - Training, Oct16-Sept17	\$73,680	64,040
DHS/SHSGP (2015) 0316-1217 Analysts and Meta		-
DHS/SHSGP (2015) 0316-1217 Metadata		-
DHS/UASI (2015) 0316-0617 Analysts MOA		-
DHS/UASI (2015) 0316-0617 Metadata MOA		-
DHS Metadata Planner 2016 0916-1217		-
DHS SHSGP 2016 0916-1217		-
DHS-UASI (2017) Miami AS TTX		-
DHS/UASI (2018) Regional FSE		65,880
SFRPC Grant Contract Employees	400,000	365,000
Creating Alt Fuel Vehicle Training Network -	20,000	16,385
DOE/1617 - Clean Cities	40,000	27,661
DEO Climate Study		25,000
<b>State Funded Projects</b>	<b>134,476</b>	<b>83,547</b>
FDEO-FDEP Train the Trainers Grant	\$83,976	
FDEM/LEPC Staff, Jul16-Jun17	\$48,000	80,000
FDEM - Hazards Analysis Monroe	\$2,500	3,547
DEO Infrastructure Resilience		
<b>Local Funded Projects</b>	<b>242,400</b>	<b>240,454</b>
SFRTA - Land Use Transportation	100,000	100,000
DRI - Annual Report Review	25,000	2,620
ICC - Citi Data Commons Bus Plan, Jun/14-Dec		17,000
Miami Resilience SLR		4,034
Miscellaneous Economic Impact Analysis	600	
South Florida Community Development Fund, Inc.	100,000	100,000
SFEFP1617 - Economic Forecasting Partnership	16,800	16,800
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>1,418,556</b>	<b>1,435,542</b>
<b>TOTAL Revenues</b>	<b>\$ 2,239,123</b>	<b>\$ 2,270,363</b>

EXPENDITURES		FY 2016-17 Adopted SEP16	FY 2017-18 Proposed SEP17
<b>Allocated cost:</b>			
	Salary and Leave	\$847,086	\$ 765,980
	Fringe Benefits	290,525	316,551
	Occupancy	195,000	195,000
	Office Automation and Equipment	70,000	88,000
	Financial Services	45,000	59,000
	Legal Services	90,000	45,000
	Professional Development	40,000	37,000
	Travel	40,000	30,000
	Insurance	20,000	19,000
	Miscellaneous Expenses	8,000	18,000
	Professional Consultants		9,500
	Communication, Postage	10,500	8,100
	Supplies	7,500	3,300
	Printing, Advertising, Notices	5,000	2,800
	Equipment & Software Upgrades	50,000	-
	<b>Subtotal</b>	<b>1,718,611</b>	<b>1,597,231</b>
	Pass-through Expenses	518,236	608,289
	Miscellaneous Direct Expenses		56,605
	<b>Subtotal</b>	<b>518,236</b>	<b>664,894</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,236,847</b>	<b>2,262,125</b>
	<b>Increase in Fund Balance Reserve</b>	<b>\$ 2,276</b>	<b>\$ 8,238</b>
	<b>Memo: Core Operating Expenses *</b>	<b>\$ 1,668,611</b>	<b>\$ 1,653,836</b>