



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

MEETING MINUTES

WEDNESDAY, MAY 31, 2017 @ 10:00 AM

South Florida Regional Council
3440 Hollywood Blvd, Suite 140
Hollywood, FL 33021

<http://sfregionalcouncil.org/local-emergency-planning-committee/>

1. Welcome and Pledge of Allegiance

Chair Ray McDonald welcomed the members at 10:05 am.

2. Introductions

In attendance were Miguel Ascarrunz/HazMat Chair, Maikel Garcia, Jaimie Johnson, Vince Kalson, Bret Maxwell, Ray McDonald/Chair, Jeffry Peleg, Steve Shaw/SERC TTF Rep, Alvaro Tonanez, Freda Vaughn, Howard Vollovick/Vice Chair and Coordinator Manny Cela. Also present were Rick Barrett, James Davis, Rudy Fernandez and Lisa Gordon. Members Jeannie Cann, Bob Christensen, Eric Borbe, Alain Donderiz, Eduardo Koenig and Jose Tovar had excused absences.

3. Previous Meeting Summary

Jeffry Peleg moved to approve the minutes from the February 8, 2017 meeting. Miguel Ascarrunz seconded the motion, which was carried unanimously.

4. Membership Changes (Manny Cela)

There were two membership applications at this meeting: Ed Carberry, Safety Manager, Performance Food Service - Miami, as Primary Member in the Facility Owners and Operators Category and Matthew Roach, Operations Manager, Miami Beach Department of Emergency Management, as Alternate Member for Charles Tear replacing retiring Keith Carson in the EM Category. Mr. Carberry is a former member while with previous employer. The nominations were moved and approved unanimously.

5. Subcommittee Reports

Training Subcommittee (Manny Cela)

Coordinator Manny Cela briefed the members on the current status of the Training Program. Already completed were the CAMEO class at TCLEPC, HazMat Training Symposium, E-Plan How-2-Comply and two HAZWOPER Refresher classes at Broward EOC. In the planning stages are a HazMat 160 Technician class this summer for the City of Miami FR (currently under negotiations), additional HAZWOPER Refresher classes at Miami-Dade DERM (already scheduled) and a second HazMat 160 in the early fall for Broward HazMat Teams. Chief Steve Shaw is working with the other Broward teams to ensure their class takes place. In addition, plans are also in place to purchase a hazmat training equipment trailer for the District.



There was extensive discussion regarding the difficulties in scheduling the free LEPC classes within this District. Steve Shaw informed that the four Broward teams train together monthly but may find it difficult to leave the County to attend training in Miami-Dade. Al Tonanez indicated that MDRFR trains during the second week of each month. There was consensus that more should be done to take advantage of the free training offered through the LEPC. Chair McDonald indicated he was exploring forming an ad-hoc group, not necessarily a subcommittee, to tackle this problem.

Planning Subcommittee (Manny Cela)

Coordinator Manny Cela informed the members that teams in the District had begun to complete their self-assessments as requested by the Florida Fire Marshal. The plan, then, is to schedule meetings with the teams once this process is finished to review the work and obtain the necessary information for the District to complete its Planning Project, On-Site Assessments. Coordinator Manny Cela reminded the members that a Planning Subcommittee Meeting would immediately follow this meeting.

Exercise Subcommittee (Manny Cela)

There is no Biennial Exercise for FY1617.

6. **HazMat Emergency Response Plan Update (Miguel Ascarrunz, Chair)**

Updates to the HazMat Plan are complete and the finished product available for download from the SoFlaLEPC website. Special thanks were offered to all who provided information and updates, their names listed on the agenda. Steve Shaw moved this item, which was seconded by Jeffrey Peleg and approved unanimously.

7. **Presentations**

Rick Barrett, Damage Prevention and Public Awareness, Florida Gas Transmission Company, briefed the members on the Florida PIRI initiative from PHMSA, the importance of calling Sunshine811 before digging and other important information.

8. **SoFlaLEPC Coordinator Report (Manny Cela)**

Provided a URL for the Florida DEM State Watch Office Daily Incident Report, inquired if there was interest in securing a Sunshine811 presentation at a future meeting, discussed the PHMSA PIRI meeting he attended in April as well as recent FDEM personnel changes. Mr. Cela provided an update on the NASTTPO Annual Conference attended by the Coordinator and Chair. Mr. Cela also briefed the members on his presentation at the FDEP Emergency Responders Networking Conference in March.

9. **Members Comments**

Freda Vaughn and Lisa Gordon provided comments.

10. **Upcoming Meetings**

The next meeting will take place August 16 in Hollywood at the SFRPC.

11. **The meeting was adjourned at 12:11 pm.**

Niel Batista moved to adjourn the meeting at 11:14 am. The motion was seconded by Jaimie Johnson and carried unanimously.