



MEMORANDUM

AGENDA ITEM #IV.G

DATE: JULY 24, 2017
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FISCAL 2017-18 DRAFT OPERATING BUDGET

Background

Staff has prepared the proposed operating budget for Fiscal Year 2017-18 for your review. The final proposed budget will be presented to the Council at the September 2017 meeting.

Revenues

The draft revenue budget for Fiscal Year 2017-18 represents an increase of \$82,690 when compared to the amended budget for the current Fiscal Year 2016-17. Additional contracts and grants will be applied for between now and final adoption of the budget in September 2017.

Expenditures

The proposed expenditure budget for Fiscal Year 2017-18 represents an increase of \$21,897 when compared to the amended budget for the current Fiscal Year 2016-17. This change is mainly due to an increase in pass-through project expenses of \$38,574 in Fiscal Year 2017-18 as compared to the prior year.

Recommendation

Approve the FY 2017-18 Draft Operating Budget

**South Florida Regional Planning Council
Proposed Budget for 2017-18**

REVENUES		FY 2016-17 Adopted JUL17	FY 2017-18 Proposed SEP17
GENERAL FUND			
Membership Fees			
	Broward County	\$ 326,742	332,628
	Miami-Dade County	477,819	487,366
	Monroe County	13,006	13,527
Interest & Other Income		1,300	1,300
	TOTAL GENERAL FUND	\$ 818,867	834,821
SPECIAL REVENUE FUNDS			
Federal Funded Projects		880,978	1,076,541
	Miami Dade MPO UPWP 2016-2018	10,000	40,000
	FTA - SFRTA Regional TOD Pilot Program	50,000	273,000
	EDA-C RLF Operating - Revenue	97,753	97,753
	BROWNSFIELD RLF	17,822	17,822
	EDA/EDD1517 - Econ Dev District Planning, Ja	70,000	63,000
	NOAA-GOMA CHHA Monroe	9,000	36,000
	FDEM/HMEP1617 - Planning, Oct16-Sept17	20,000	20,000
	FDEM/HMEP1617 - Training, Oct16-Sept17	64,040	64,040
	DHS/SHSGP (2015) 0316-1217 Analysts and Meta	110,000	-
	DHS/SHSGP (2015) 0316-1217 Metadata	9,351	-
	DHS/UASI (2015) 0316-0617 Analysts MOA	135,366	-
	DHS/UASI (2015) 0316-0617 Metadata MOA	29,653	-
	DHS Metadata Planner 2016 0916-1217	56,000	-
	DHS SHSGP 2016 0916-1217	110,000	-
	DHS-UASI (2017) Miami AS TTX	10,875	-
	DHS/UASI (2018) Regional FSE	15,000	55,880
	SFRPC Grant Contract Employees	-	365,000
	Creating Alt Fuel Vehicle Training Network -	14,118	16,385
	DOE/1617 - Clean Cities	52,000	27,661
		-	
State Funded Projects		151,492	83,185
	FDEO-FDEP Train the Trainers Grant	84,057	
	FDEM/LEPC Staff, Jul16-Jun17	64,250	80,000
	FDEM - Hazards Analysis Monroe	3,185	3,185
Local Funded Projects		200,974	140,454
	SFRTA - Land Use Transportation	100,000	100,000
	DRI - Annual Report Review	2,620	2,620
	DEO Infrastructure Resilience	54,101	-
	ICC - Citi Data Commons Bus Plan, Jun/14-Dec	21,487	17,000
	Miami Resilience SLR	5,966	4,034
	Miscellaneous Economic Impact Analysis		
	South Florida Community Development Fund, Inc.		
	SFEFP1617 - Economic Forecasting Partnership	16,800	16,800
	TOTAL SPECIAL REVENUE FUNDS	1,233,444	1,300,180
TOTAL Revenues		\$ 2,052,311	\$ 2,135,001

EXPENDITURES		FY 2016-17 Adopted JUL17	FY 2017-18 Proposed SEP17
Allocated cost:			
Salary and Leave		\$ 792,720	\$ 792,720
Fringe Benefits		316,551	316,551
Occupancy		195,000	195,000
Office Automation		86,000	88,000
Financial Services		59,000	59,000
Legal Services		90,000	40,000
Professional Development		36,000	37,000
Travel		30,000	30,000
Insurance		18,000	19,000
Miscellaneous Expenses		18,000	18,000
Professional Consultants		9,500	9,500
Communication, Postage		8,000	8,100
Supplies		3,200	3,300
Printing, Advertising, Notices		2,700	2,800
Equipment & Software Upgrades		-	-
Subtotal		1,664,671	1,618,971
Pass-through Expenses		539,135	577,709
Miscellaneous Direct Expenses		26,757	55,780
Subtotal		565,892	633,489
TOTAL EXPENDITURES		2,230,563	2,252,460
	Budget Surplus/(Deficit)	\$ (178,252)	\$ (117,459)
	Memo: Core Operating Expenses *	\$ 1,691,428	\$ 1,674,751