



MEMORANDUM

AGENDA ITEM #IV.F

DATE: JULY 24, 2017
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FY 2016-17 OPERATING BUDGET AMENDMENT

Background

Staff has prepared an amendment to the Operating Budget for Fiscal Year 2016-17 for your approval today. The attached summaries of Revenues and Expenditures present the budget approved by the Council in September 2016 alongside the proposed amended operating budget. A final budget amendment for Fiscal Year 2016-17 will be brought to the Council in September 2017.

Revenues

The Council revenue budget, for the Fiscal Year 2016-17, has been adjusted to \$2,069,111, from the \$2,239,123 approved in September 2016. The main reason is the reduction of expected revenues from the EDA Revolving Loan Fund and SFCDFI programs, among others. This was somewhat offset by several new projects added during the year.

Expenditures

The Council's operating expense budget for Fiscal Year 2016-17 has been adjusted to \$2,230,563, from the \$2,236,847 approved in September 2016. This is a \$6,284 reduction from the budget.

Operating Surplus

The budget amendment results in an Operating deficit of \$178,252 for Fiscal Year 2017. The Administration has taken steps to reduce cost wherever possible to mitigate this loss.

Recommendation

Staff recommends approval of the Operating Budget Amendment for Fiscal Year 2017.

South Florida Regional Planning Council
Revised Budget for 2016-17

REVENUES	FY 2016-17 Adopted SEP16	FY 2016-17 Adopted JUL17
GENERAL FUND		
Membership Fees		
Broward County	\$ 326,742	\$ 326,742
Miami-Dade County	477,819	477,819
Monroe County	13,006	13,006
Interest & Other Income	3,000	1,300
TOTAL GENERAL FUND	\$ 820,567	\$ 818,867
SPECIAL REVENUE FUNDS		
Federal Funded Projects	1,041,680	880,978
Miami Dade MPO UPWP 2016-2018	25,000	10,000
FTA - SFRTA Regional TOD Pilot Program	150,000	50,000
EDA-C RLF Operating - Revenue	200,000	97,753
BROWNSFIELD RLF	50,000	17,822
EDA/EDD1517 - Econ Dev District Planning, Ja	63,000	70,000
NOAA-GOMA CHHA Monroe		9,000
FDEM/HMEP1617 - Planning, Oct16-Sept17	\$20,000	20,000
FDEM/HMEP1617 - Training, Oct16-Sept17	\$73,680	64,040
DHS/SHSGP (2015) 0316-1217 Analysts and Meta		110,000
DHS/SHSGP (2015) 0316-1217 Metadata		9,351
DHS/UASI (2015) 0316-0617 Analysts MOA		135,366
DHS/UASI (2015) 0316-0617 Metadata MOA		29,653
DHS Metadata Planner 2016 0916-1217		56,000
DHS SHSGP 2016 0916-1217		110,000
DHS-UASI (2017) Miami AS TTX		10,875
DHS/UASI (2018) Regional FSE		15,000
SFRPC Grant Contract Employees	400,000	-
Creating Alt Fuel Vehicle Training Network -	20,000	14,118
DOE/1617 - Clean Cities	40,000	52,000
		-
State Funded Projects	134,476	151,492
FDEO-FDEP Train the Trainers Grant	\$83,976	84,057
FDEM/LEPC Staff, Jul16-Jun17	\$48,000	64,250
FDEM – Hazards Analysis Monroe	\$2,500	3,185
Local Funded Projects	242,400	200,974
SFRTA - Land Use Transportation	100,000	100,000
DRI – Annual Report Review	25,000	2,620
DEO Infrastructure Resilience		54,101
ICC - Citi Data Commons Bus Plan, Jun/14-Dec		21,487
Miami Resilience SLR		5,966
Miscellaneous Economic Impact Analysis	600	
South Florida Community Development Fund, Inc.	100,000	
SFEFP1617 - Economic Forecasting Partnership	16,800	16,800
TOTAL SPECIAL REVENUE FUNDS	1,418,556	1,233,444
TOTAL Revenues	\$ 2,239,123	\$ 2,052,311

EXPENDITURES		FY 2016-17 Adopted SEP16	FY 2016-17 Adopted JUL17
Allocated cost:			
	Salary and Leave	\$847,086	\$ 792,720
	Fringe Benefits	290,525	316,551
	Occupancy	195,000	195,000
	Office Automation	70,000	86,000
	Financial Services	45,000	59,000
	Legal Services	90,000	90,000
	Professional Development	40,000	36,000
	Travel	40,000	30,000
	Insurance	20,000	18,000
	Miscellaneous Expenses	8,000	18,000
	Professional Consultants		9,500
	Communication, Postage	10,500	8,000
	Supplies	7,500	3,200
	Printing, Advertising, Notices	5,000	2,700
	Equipment & Software Upgrades	50,000	-
	Subtotal	1,718,611	1,664,671
	Pass-through Expenses	518,236	539,135
	Miscellaneous Direct Expenses		26,757
	Subtotal	518,236	565,892
	TOTAL EXPENDITURES	2,236,847	2,230,563
	Budget Surplus/(Deficit)	\$ 2,276	\$ (178,252)
	Memo: Core Operating Expenses *	\$ 1,668,611	\$ 1,691,428