



## SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE - DISTRICT 11

### MEETING MINUTES

WEDNESDAY, NOVEMBER 28, 2012 @ 10:00 AM

South Florida Regional Planning Council

3440 Hollywood Blvd, Suite 140

Hollywood, FL 33021

[www.sfrpc.com/lepc.htm](http://www.sfrpc.com/lepc.htm)

#### 1. Welcome and Opening Remarks

The meeting was called to order by Chair Gary Koen at 10:08 am.

#### 2. Introductions

In attendance were Miguel Ascarrunz, Keith Carson, Bob Christensen, Vice Chair George Colson, Larry Doyle, Juan Farach, Ana Gannon, Miguel Hidalgo, Jaimie Johnson, Troy Johnson, Chair Gary Koen, Al Lageyre, David Ostrander, Jeffry Peleg, Irene Toner and Coordinator Manny Cela. Also in attendance were Vince Cesario, Chris Wren, Chris Melvin, Ali Younes, Bob Palestrant, John Johnson, Lisa Gordon and Kenton Brown.

#### 3. Previous Meeting Summary

The draft minutes from the August 22, 2012 meeting were moved by Larry Doyle, seconded by George Colson and approved unanimously.

#### 4. Subcommittee Reports

Training Subcommittee (Mike DiGiovanni, Chair)

Coordinator Manny Cela briefed the members on the November 19, 2012 Training Subcommittee Meeting (see attached Meeting Minutes) which included a Training Packet. The Subcommittee recommended that HAZWOPER Refresher, HazMat Awareness and Chemical Compatibility classes be offered whenever a sufficient number of students can be located. For the eight HazMat teams in the Region, the Subcommittee recommended negotiating to bring two HazMatIQ classes in the coming year, one in Miami-Dade and one in Broward. Additionally, the Committee should investigate whether sufficient interest exists for DOT Refresher, RCRA, CAMEO, air monitoring or RAD Response classes. The Committee should allow flexibility to pursue other courses throughout the year as the need and opportunity arises. When multiple vendors are interested in offering the same training, the Chair, Training Subcommittee Chair and Coordinator select. Jeffry Peleg moved the recommendations which were seconded by Jamie Johnson and approved unanimously.

Exercise Subcommittee (Juan Farach, Chair)

There is no biennial exercise in FY1213.



Planning Subcommittee (Eric Borbe, Chair)

The Subcommittee is requesting that any members interested in participating in this year's Planning Project, Facility Hazards Analysis Summary, notify Subcommittee Chair Eric Borbe or Coordinator Manny Cela. Work will continue in earnest after the end of year holidays.

**5. Membership Changes (Manny Cela)**

The following membership application was presented at the meeting: John Johnson, City of Marathon Fire Chief, as Alternate Member in the Firefighting Category. Chief Johnson was formerly with the City of Boca Raton Fire Department for 22 years and served on the District 10 LEPC for the last ten years. The nomination was moved by Juan Farach, seconded by Miguel Hidalgo and passed unanimously.

**6. HazMat Emergency Response Plan Update (Miguel Ascarrunz, Chair)**

Miguel Ascarrunz thanked the members for their assistance last year in updating the Plan and indicated the group would reconvene early 2013 to begin this year's update process.

**7. Selection of meeting dates for 2013 (Manny Cela)**

South Florida LEPC meetings occur quarterly on Wednesdays at 10 am in the offices of the South Florida Regional Planning Council in Hollywood. Meeting dates are typically selected before the HazMatters Report is due to the State Emergency Response Commission (SERC) in order to report meeting results. For 2013, the recommended dates were February 13 (during HazMat Awareness Week), May 22, August 21 and November 20 (moved from November 27, the day before Thanksgiving). Larry Doyle moved the item, which was seconded by Miguel Hidalgo and approved unanimously.

**8. HazMat Awareness Week for 2013 (Manny Cela)**

The SERC has selected February 10-16, 2013 as HazMat Awareness Week in Florida. No specific subject was selected and LEPCs may now choose the subject and method for promotion. Manny Cela requested suggestions from the members and volunteers to assist in getting the word out. A long discussion ensued, with some general suggestions to prepare materials and distribute.

**9. SoFlaLEPC Coordinator Report (Manny Cela)**

Mr. Cela informed the members that FDEM is considering replacing its current online system for Tier2 submittal (FloridaHMIS) with an expanded version of E-Plan. Additional information is expected shortly.

**10. Members Comments and Presentations**

Vince Cesario, Contingency Planning and Force Readiness Division Chief for USCG Sector Miami briefed the members on the Booming Exercise off Bear Cut in Key Biscayne this past summer and the upcoming Mass Migration Exercise in 2013. Afterwards, Chris Wrenn and Chris Melvin made a presentation of Environics USA ChemPro handheld chemical analyzer.

**11. Upcoming Meetings**

The next SoFlaLEPC meeting will take place February 13, 2013 at the SFRPC Hollywood Office.

**12. Adjourn**

The meeting was adjourned by Chair Gary Koen at 11:38 am.