



## SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE - DISTRICT 11

### MEETING MINUTES

WEDNESDAY, FEBRUARY 4, 2015 @ 10:00 AM

South Florida Regional Planning Council

3440 Hollywood Blvd, Suite 140

Hollywood, FL 33021

[www.sfrpc.com/lepc.htm](http://www.sfrpc.com/lepc.htm)

#### 1. **Welcome and Opening Remarks**

The meeting was called to order by Chair Gary Koen at 10:02 am.

#### 2. **Introductions**

In attendance were Robert Avery, Planning Sub Chair Eric Borbe, Kenton Brown, Keith Carson, Leslie Cedeno, Bob Christensen, Steven Herschenhorn, Jaimie Johnson, Troy Johnson, Chair Gary Koen, Nick Kontax, Alex Martinez, Bret Maxwell, Vice Chair Ray McDonald, Yvette McLeod, Jeffry Peleg, Axel Rodriguez, Maria Salgado, SERC TTF Rep Steve Shaw, Gregory Thompson, Irene Toner, Anthony Trim, Howard Vollovick and Coordinator Manny Cela. Also in attendance were Geraldine Fiby, Eric Pugh, Condell Eastmond, Marlon Centella, Douglas Adams, Robert Lausch, Todd May and Frank Cesario. Excused from the meeting were Vince Kalson and Carlos Nardo.

#### 3. **Previous Meeting Summary**

The minutes from the November 19, 2014 meeting were moved by Gregory Thompson, seconded by Keith Carson and approved unanimously.

#### 4. **Awards Presentation**

Chair Gary Koen presented SERC Certificates of Appreciation to Jeffry Peleg and Bob Christensen for their work on behalf of the Committee. The Chair recognized Vice Chair Ray McDonald as the recipient of the Thomas Yatabe Award for 2015. The Chair also recognized member Gregory Thompson, who also serves on LEPC 10 and was honored as their Yatabe winner.

#### 5. **Subcommittee Reports**

##### Training Subcommittee (Manny Cela)

Coordinator Manny Cela provided an update on training activities. Two HAZWOPER Refresher classes are scheduled for March 18 and 19 at the Broward EOC in Plantation. Currently, there are 27 and 22 registrations in place with a maximum of 40 for each. Registration is being handled through FDEM's SERT TRAC.

Several representatives from the District were sponsored to attend the 2015 HazMat Training Symposium in Daytona Beach. SERC TTF Rep Battalion Chief Steve Shaw attended representing Fort Lauderdale Fire Rescue along with a team of three hazmat technicians for the hazmat competition. Representatives from Miami-Dade were unable to attend due to scheduling conflicts.



Vice Chair Ray McDonald was also in attendance. Both Mr. McDonald and Mr. Shaw provided very positive and insightful summaries for the members while photographs from the HazMat Competition were displayed via data projector.

The Committee helped sponsor a HazMat160 class last year for the four Broward County HazMat Teams. Miami-Dade is currently planning such training and asked for assistance from the Committee. Scheduling information and other details will come later.

#### Exercise Subcommittee (Juan Farach, Chair)

- No exercise required for FY1415

#### Planning Subcommittee (Eric Borbe, Chair)

Subcommittee Chair Eric Borbe informed the members that the HMEP contract was finally received January 5, 2015. At the last meeting, the Committee had tentatively agreed on one of two Planning Projects, either a Commodity Flow Study or the Facility Hazards Analysis Summary.

There was a very long discussion about the problematic logistics of conducting a Commodity Flow Study in extremely busy South Florida versus the merits of helping clean-up the Districts' Facility Hazards Analyses. Nick Kontax brought up problems with facility information as did Steven Herschenhorn. Jeffrey Peleg offered several questions. Howard Vollovick spoke of E-Plan. Kenton Brown spoke of facilities' difficulties in reporting chemicals properly.

Coordinator Manny Cela explained the history of how we got to this point, with the State's original facility database being migrated to E-Plan and, in the process, incurring errors. There were issues with locals finding facilities no longer in business but unable to remove their names from the official list. Additional discussion ensued.

In the end, Subcommittee Chair Eric Borbe moved that the Committee choose Option 4 - Facility Hazards Analysis Summary as the HMEP FY1415 Planning Project. The motion was seconded by Jeffrey Peleg and approved unanimously.

## **6. Membership Changes (Manny Cela)**

The following membership applications were received since the last meeting: Assistant Fire Chief Craig Radelman from the City of Miami Department of Fire Rescue as Principal Member in the Fire Fighting Category, Lieutenant Alex Martinez as Chief Radelman's Alternate, Robert Avery, Homestead Air Reserve Base Emergency Manager as Principal Member in the Emergency Management Category, Robin Eddy-Bolte, Regulatory Affairs Manager representing Allied Universal as Alternate for Jaimie Johnson in the Facility Owners and Operators Category, Axel Rodriguez, Operations Supervisor representing Brenntag Mid-South as Principal Member in the Facility Owners and Operators Category and Carlos Nardo, Safety Compliance Specialist with the Bureau of Prisons, Federal Corrections Institution/Miami as Alternate for Jose Torres in the Law Enforcement Category. Keith Carson moved the applications, which was seconded by Yvette McLeod and approved unanimously.



**7. HazMat Emergency Response Plan Update (Miguel Ascarrunz, Chair)**

Chair Miguel Ascarrunz was unable to attend the meeting but his Alternate Steven Herschenhorn briefed the members on this item. Mr. Ascarrunz already sent emails to the appropriate County contacts requesting their assistance in updating the current Plan. Some comments and edits were already received, including those from Director Irene Toner, Monroe County Emergency Management. Other responses are expected. The updated Plan is expected to be presented to the Committee for approval at the next meeting on May 27 and forwarded to FDEM before the June 30 deadline.

**8. SoFlaLEPC Coordinator Report**

Coordinator Manny Cela briefed the members on Governor Scott's Proclamation naming January 5-9, 2015 as Florida First Responders Appreciation Week. The South Florida Regional Planning Council affirmed the Proclamation at its January 5, 2015 Meeting in Hollywood.

The Regional Planning Council's website is undergoing an upgrade and renovation. Consequently, the South Florida LEPC website will also share the new look sometime over the next few weeks.

Immediately following this meeting, Sam Brackett from FDEM will be presenting an E-Plan/How-to-Comply Class. All members are invited to remain for the training.

**9. Members Comments**

Vince Cesario, USCG Contingency Planning and Force Readiness Division Chief, briefed the members on recent Coast Guard activities. In August 2014, Sector Miami conducted a triennial industry-led PREP fullscale exercise in Port Everglades. The scenario involved a pipeline breach spilling over 10,500 gallons of Jet A fuel into the intra-coastal waterway. CITGO was the sponsoring company with over 80 inter-agency/industry partners. In November 2014, Sector Miami conducted its annual cruise ship emergency tabletop exercise in the form of an Ebola Emergency Workshop. Over 45 participants from federal, state and local agencies participated in the event. Quarantinable Disease Plans have been developed for Port of Miami, Port Everglades and Port of Palm Beach aligned with the airport Communicable Disease Plans.

County-specific workshops are scheduled to update applicable Area Contingency Plan, Geographic Response Plan, Environmental Sensitivity Indexes and Tidal Inlet Protection Strategies. For more information, please visit <http://homeport.uscg.mil/miami> under the "Safety and Security" header.

Condell Eastmond, U.S. Department of Labor OSHA Fort Lauderdale Office Area Director, was not on the agenda and did not address the Committee. However, Mr. Eastmond brought informative materials distributed to the members, including a FactSheet "*Updates to OSHA's Reporting and Recordkeeping Rule: An Overview*".

**10. Upcoming Meetings**

The next meeting is scheduled for May 27, 2015 in Hollywood.

**11. Adjourn**

Chair Gary Koen asked for a motion to adjourn. It was moved by Gregory Thompson, seconded by Jaimie Johnson and approved unanimously at 11:02 am.