



MEMORANDUM

AGENDA ITEM #IV.H

DATE: SEPTEMBER 21, 2020
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FY 2020-21 PROPOSED OPERATING BUDGET

Please find herewith the proposed Operating Budget for Fiscal Year 2020-21 for your review and approval. The Council's revenue budget for Fiscal Year 2020-21 amounts to \$2,626,563, up from \$2,169,107 in the current year. The increase of \$457,456 is due to the successful project development.

The Council's expense budget for Fiscal Year 2020-21 amounts to \$2,526,891, as compared to \$2,169,107 the current year. The increase of \$357,784 is primarily associated with expenses directly related to the new projects and the hiring of new program staff.

Recommendation

Approve the Fiscal Year 20-21 Operating Budget.



South Florida Regional Planning Council
Budget for 2020-21

2021

REVENUES	FY 2019-20 Adopted SEPT19	FY 2019-20 Revised	FY 2019-20 8/31/2020 YTD	FY 2020-21 Proposed Budget
GENERAL FUND				
Membership Fees	\$ 853,697	\$ 853,697	\$ 853,697	\$ 864,323
Interest & Other Income	5,900	5,900	\$ 2,155	4,500
Local Funded Projects				
Miami Dade TPO UPWP 2016-2018	25,000	25,000	25,000	25,000
SFRTA - Land Use Transportation	100,000	100,000	75,000	100,000
FDOT District 6 Prof Services	50,000	50,000	10,327	70,000
Hallandale Post-Disaster Redev Plan			40,000	
Monroe Post-Disaster Strategy			40,135	
Southeast Florida Community Development Fund, Inc.	40,000	40,000	17,312	25,000
Economic Forecasting Partnership	16,800	16,800	-	
Southeast Florida Regional Prosperity Institute	1,700	1,700	-	1,700
TOTAL GENERAL FUND	1,093,097	1,093,097	1,063,626	1,090,523
SPECIAL REVENUE FUNDS				
Federal Funded Projects	716,369	716,369	563,428	907,313
EDA/EDD- Econ Dev South Dade District	25,000	25,000	70,170	25,000
EDA/EDD1820 CEDS / Econ	91,181	91,181	87,076	34,000
EDA/EDD CARES Act				200,000
DHS/SHSGP Metadata	70,000	70,000	25,296	70,000
DHS/SHSGP Analysts	110,000	110,000	79,632	110,000
DHS/UASI Analysts	252,799	252,799	175,133	252,799
DHS/UASI Metadata	33,389	33,389	54,050	33,389
FDEM/HMEP - Planning, Oct-Sept	20,000	20,000	19,571	20,000
FDEM/HMEP - Training, Oct-Sept	70,000	70,000	50,752	70,000
FDEM/NEFRC/SRESP Behavior			1,500	57,500
DOE- Clean Cities	42,500	42,500	-	33,125
EPA Coalition Assesment Grant	1,500	1,500	248	1,500
State Funded Projects	82,941	82,941	64,541	83,027
FDEM/LEPC Staff	\$80,000	80,000	61,600	80,000
FDEM-Hazards Analysis Monroe	2,941	2,941	2,941	3,027
Trust Funds	276,700	276,700	271,070	545,700
EDA-Consolidated RLF	246,000	246,000	216,827	246,000
EDA-RLF CARES Act				269,000
BROWNFIELDS RLF	30,700	30,700	54,243	30,700
TOTAL SPECIAL REVENUE FUNDS	1,076,010	1,076,010	899,039	1,536,040
TOTAL Revenues	\$ 2,169,107	\$ 2,169,107	\$ 1,962,665	\$ 2,626,563

South Florida Regional Planning Council
Budget for 2020-21

2021

EXPENDITURES	FY 2019-20 Adopted SEPT19	FY 2019-20 Revised	FY 2019-20 8/31/2020 YTD	FY 2020-21 Proposed Budget
Capital Expenditures:				
Equipment	\$ 27,500	\$ 27,500	\$ -	\$ 27,500
Leasehold Improvement- Soft costs	-	-	-	42,500
Leasehold Improvement- Hard costs (net of landlord c	-	-	-	25,000
Subtotal	27,500	27,500	-	95,000
Core Operating Expenses (Allocated):				
Salary	734,970	734,970	620,697	746,986
Leave	158,230	158,230	175,068	210,688
Fringe Benefits	303,980	303,980	275,240	335,186
Janitorial Services	8,295	8,295	7,182	8,295
Legal Services	45,000	45,000	30,791	30,000
Financial Services	46,300	46,300	40,805	46,300
Professional Consultants	12,572	12,572	28,364	12,572
Travel	14,700	14,700	5,328	10,000
Miscellaneous Expenses	5,000	5,000	124	5,000
Printing, Advertising, Notices	1,500	1,500	5,626	1,500
Supplies	11,200	11,200	28,299	5,000
Professional Development	33,000	33,000	28,299	30,000
Occupancy	91,200	91,200	85,494	91,200
Utilities- electric/ Sanitation	5,000	5,000	3,390	5,000
Repairs & Maintenance	3,700	3,700	1,358	3,897
Council Reserve	-	-	-	195,000
Storage	4,700	4,700	4,760	5,000
Office Relocation	-	-	-	-
Office Automation	85,000	85,000	71,292	80,000
Communication, Postage	9,500	9,500	8,280	9,000
Insurance	25,400	25,400	28,783	28,783
Subtotal	1,599,247	1,599,247	1,449,180	1,859,408
Pass-through Expenses				
Legal Services	22,000	22,000	42,396	22,000
Financial Services	500	500	9	500
Professional Consultants	59,973	59,973	115,689	59,973
PBSO Salary & Fringe	423,807	423,807	328,203	423,807
Travel	26,381	26,381	38,948	26,381
Miscellaneous Direct Expenses	872	872	61	872
Printing, Advertising, Notices	1,300	1,300	4,355	1,300
Supplies	377	377	164	20,000
Professional Development	700	700	195	700
Office Automation	19,500	19,500	10,619	15,000
Communication, Postage	750	750	476	750
Insurance	1,200	1,200	1,150	1,200
Reimbursement from Borrower	(15,000.00)	(15,000)	(2,108)	-
Subtotal	542,360	542,360	540,158	572,483
TOTAL EXPENDITURES	2,169,107	2,169,107	1,989,338	2,526,891
Increase in Fund Balance Reserve	\$ -	\$ -	\$ (26,673)	\$ 99,672