



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

MEETING AGENDA

WEDNESDAY, NOVEMBER 20, 2019 @ 10:00 AM

South Florida Regional Planning Council
One Oakwood Blvd, [Suite 250](#), Hollywood, FL 33020

www.soflalepc.org

Note: Action items requiring a vote are shown with a red bullet (“●”)

1. **Welcome and Pledge of Allegiance**
2. **Introductions**
3. **Previous Meeting Summary**
 - **Approve minutes from the August 21, 2019 SoFlaLEPC Meeting (see attached)**
4. **Membership Changes (Manny Cela)**
 - **Vote on new members for submittal to SERC (see attached)**
 - Martha Payan, Emergency Preparedness Coordinator, Memorial Healthcare System, moves up from Alternate to Primary Member in the Hospital Category
5. **Calendar Year 2020 Meeting Dates (Manny Cela)**
 - **Approve the meeting dates for 2020**

The proposed meeting dates for 2020 are: February 19, May 20, August 19 and November 18.
6. **Subcommittee Reports**
 - Training Subcommittee (Manny Cela)
 - Training activities completed this year:
 - November 13, 2019 – OSHA HAZWOPER Refresher Class @ FIU (20 students)
 - Training activities proposed for this year:
 - Fall 2019 – Hybrid HazMat160 Class @ Monroe County Fire Rescue (24 students)
 - January 21-24, 2020 – HazMat Symposium @ Daytona Beach (35 students)
 - February 19, 2020 – FDEM E-Plan How-2-Comply Training @ SFRPC (40 students)
 - March 2020 – OSHA HAZWOPER Refresher Class @ Broward (potential)
 - July 2020 – OSHA HAZWOPER Refresher Class @ MD DERM (potential)
 - Additional training as identified
 - **Approve proposed and potential training for FY1920**



Planning Subcommittee (Manny Cela)

- Propose “Plan an Exercise” as the FY1920 Planning Project in support of Annual Exercise
- **Approve Planning Project for FY1920**

Exercise Subcommittee (Manny Cela)

- Conduct annual fullscale or two tabletop exercises as required
- Exercise Subcommittee Meeting immediately following this meeting

7. 2019 HazMat Emergency Response Plan Update (Manny Cela)

- Updated 2019 Plan available for download from www.soflalepc.org
- The 2020 update process will begin after the new year
- Need support from County-agency members

8. Presentation

48th Weapons of Mass Destruction-Civil Support Team (WMD-CST), Pinellas Park, Florida
LTC Mark G. Bianchi, Commander; SFC Chris Barton; SSG Chris Birnbaum

9. SoFlaLEPC Coordinator Report (Manny Cela)

- Report on the SERC October meetings in Sandestin
 - Printed Emergency Response Guidebooks (ERG) should be arriving April-May 2020
 - Florida Sunshine Laws do apply to LEPCs and their members
 - John “JW” Scott/JAX FR Captain (Retired) working for FDEM to conduct HazMat Team assessments
- Other matters

10. Member Comments

- Report on SERC October meetings in Sandestin
- Other comments

11. Upcoming Meetings

- Next SoFlaLEPC Meeting – February 19, 2020 @ SFRPC

12. Adjourn

- **Motion to adjourn meeting**



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

MEETING MINUTES (Draft)

WEDNESDAY, AUGUST 21, 2019 @ 10:00 AM

South Florida Regional Planning Council

Please note our new address: One Oakwood Blvd, **Suite 250**, Hollywood, FL 33020
www.soflalepc.org

1. **Welcome and Pledge of Allegiance**

The meeting was called to order by the Chair at 10:02 am.

2. **Introductions**

In attendance were Junieth Arana, Niel Batista, Camile Campbell, Bob Christensen, Dave Dungan, SERC TTF Rep Maikel Garcia, Jamie Johnson, Troy Johnson, Eduardo Koenig, Chair Ray McDonald, AJ Navarrete, Jeffry Peleg, Axel Rodriguez, Peter Schecter, Vice Chair Stephen Shaw, Alvaro Tonanez, Freda Vaughn, Keith Westin and Coordinator Manny Cela. Excused from the meeting were Robert Avery, Rick Barrett, Tatiana Belmont, Andy Garcia, Jeff Manning, Bret Maxwell, Alfred Reid and James Russo. Also in attendance were, Jonathan Lougheed, Mason Misquez, Daniel Delgado, Mark Fisher, Jennifer Bourgouin, Alex Fiore, Martin Mueller, Molly Merrifield, Sean Miller and Kristen Sands.

3. **Previous Meeting Summary**

The minutes from the May 29, 2019 meeting were moved by Axel Rodriguez, seconded by Niel Batista and approved unanimously.

4. **Membership Changes (Manny Cela)**

Coordinator Manny Cela briefed the members on the two pending membership nominations from Chief Garcia and Capt. Russo, both with the Hollywood Fire Department. The item was moved by Troy Johnson, seconded by Dave Dungan and approved unanimously.

5. **Subcommittee Reports**

Training Subcommittee (Manny Cela)

Coordinator Manny Cela reported on this year's training activities. For the very first time, all training funds were spent by July. In total, 445 students have been offered nearly 10,000 class hours this year.

Mr. Cela mentioned outreach from Monroe County FR regarding a Hybrid HM160 class as well as the Bureau of Prisons for awareness training. Additional free training can be found through SERT TRAC and PHMSA. We will review HazMatIQ offerings (last time it was \$6,000 per single class of 30 students).



Planning Subcommittee (Manny Cela)

Although no Planning Project was selected last year, we are likely to recommend “Plan an Exercise” at the November meeting for next year in order to support the new annual exercise.

Exercise Subcommittee (Manny Cela)

There was much discussion on the CSX Rail exercise. Prior to the meeting, a 20-minute video of the event was shown on the big screens. Photos of the exercise played in the background during the meeting. Coordinator Manny Cela, Chair Ray McDonald and many other members present at the exercise provided their opinions, comments and take-aways. Many of these may be incorporated into the AAR.

6. 2019 HazMat Emergency Response Plan Update (Manny Cela)

The Updated 2019 Plan is available for download from www.softalepc.org. The 2020 update process will begin after the new year.

7. SERC Thomas Yatabe Award and Certificates of Appreciation

Chair McDonald announced the nominees for the Yatabe Award (SERC TTF Rep Lt. Maikel Garcia/MFR) and Certificates of Appreciation (Peter Schecter/JetBlue and Dave Dungan/Memorial Healthcare). The item was moved by Niel Batista, seconded and approved unanimously.

8. SoFlaLEPC Coordinator Report (Manny Cela)

Mr. Cela described changes in the new LEPC Contract, including the exercise requirements. Also discussed was the hiring by FDEM of a consultant to work with the Florida Fire College to do team assessments of all hazmat teams. Additionally, FDEM has its attorney looking into conflict of interest and financial disclosure form matters for LEPC members.

Mr. Cela also mentioned his two recent presentations to the SFRPC and USCG.

9. Member Comments

Vice Chair Chief Shaw discussed his appointment to the International Association of Fire Chiefs and the first meeting he attended. Molly Merrifield from the National Weather Service introduced herself and offered to assist in future exercises. Martin Mueller/Gallagher Marine introduced himself. Lisa Maxwell/FDEP distributed stickers with important phone numbers. Freda Vaughn/FDOH spoke about the HepA epidemic and participation on Biowatch for the Super Bowl, which brought on an extended discussion on security and preparations for the game, including from Lt. Al Tonanez/MDFR.

10. Upcoming Meetings

The next SoFlaLEPC Meeting will take place November 20, 2019 at the SFRPC office in Hollywood.

11. Adjourn

Chair McDonald called for a motion to adjourn at 11:35 am. Jeffrey Peleg made the motion, which was seconded and approved unanimously.



**SOUTH FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE
MEMBER/ALTERNATE NOMINATION FORM**

LEPC District: South Florida Date: August 15, 2018

Choose One: Primary Member Alternate Member

Nominee's Name: Martha Payan

If Alternate, Name of Principal Member: _____

Job Title: Emergency Preparedness Coordinator, MHM

Place of Employment: Memorial Healthcare System

Mailing Address: 3111 Stirling Road
Hollywood, FL 33312

County: Broward

County List: Miami-Dade, Broward, Monroe (you may choose more than one county)

Telephone Number: 954-538-5116 FAX Number: _____

E-Mail Address: mpayan@mhs.net

Membership Category: Hospital

Category List: Elected State & Local Officials, Law Enforcement, Civil Defense/EM, Firefighting, First Aid, Health/Safety, Local Environmental, Hospital, Transportation, Broadcast/Print Media, Community Groups, Facility Owners & Operators, Interested Citizens, Non-Elected Local Officials, Water Management District (please choose a single category from the list)

Explanation of Choice of Membership Category (if necessary):

(If for an alternate nomination, also attach principal member's letter of recommendation).
(Do not write below this line.)

Action: _____

