



## SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

### MEETING MINUTES

WEDNESDAY, AUGUST 16, 2017 @ 10:00 AM

South Florida Regional Council  
3440 Hollywood Blvd, Suite 140  
Hollywood, FL 33021

<http://sfregionalcouncil.org/local-emergency-planning-committee/>

#### 1. Welcome and Pledge of Allegiance

Chair Ray McDonald welcomed the members at 10:05 am.

#### 2. Introductions

In attendance were Junieth Arana, Robert Avery, Jeannie Cann, Bob Christensen, Kevin Cigalotti, Steven Herschenhorn, Steve Collins, Jaimie Johnson, Vince Kalson, Eduardo Koenig, Chair Ray McDonald, Jeffry Peleg, SERC TTF Rep Steve Shaw, Al Tonanez, Jose Tovar, Freda Vaughn and Coordinator Manny Cela. Also present were Frederick Williams, Lisa Gordon, Matt Frost and Matt Currie. Members Warnell Vickers, Eric Borbe, Kenton Brown, Vice Chair Howard Vollovick, Hugh Johnston, Niel Batista and Alain Donderiz had excused absences.

#### 3. Previous Meeting Summary

Steve Shaw moved to approve the minutes from the May 31, 2017 meeting. Jose Tovar seconded the motion, which was carried unanimously.

#### 4. Membership Changes (Manny Cela)

There were four membership applications at this meeting: Steve Collins, ESHOH Director, Cliff Berry Inc. as Alternate for Jon Hines in the Facility Owners and Operators Category; Rick Barrett and Mike Laycock, Damage Prevention and Public Awareness, Florida Gas Transmission Company as Primary and Alternate respectively in the Transportation Category and Kevin Cigalotti, Emergency Management Coordinator, Memorial Healthcare System, as Alternate for David Dungan in the Hospital Category. The nominations were moved by Jeffry Peleg, seconded by Jose Tovar and approved unanimously.

#### 5. Subcommittee Reports

##### Training Subcommittee (Manny Cela)

Coordinator Manny Cela briefed the members on the current status of the Training Program. Already completed were the CAMEO class at TCLEPC, HazMat Training Symposium, E-Plan How-2-Comply and five HAZWOPER Refresher classes at Broward EOC and Miami-Dade DERM. Three Above the Line/Below the Line HazMatIQ Classes are currently taking place at the Miami Fire Department Training Facility. Jose Tovar, who attended yesterday's session, briefed the members on his experiences. Steve Shaw indicated that, due to some key personnel not being available, the HazMat 160 class planned for Broward County may be delayed.



Al Tonanez is working with other trainers from MDRF to bring Ammonia training to the District. This would take form similar to the Chlorine classes sponsored by the Committee in 2015. There will be two shift-friendly training sessions (for a total of six), the first session will be at the Sysco refrigerated plant in Medley with a second hands-on session at the MDRF Training Facility in Doral.

The Committee agreed to again support the HazMat Training Symposium and Competition. The 2018 event will take place January 16-19 in Daytona Beach. The Board will offer sponsorships (as allowed by FDEM) to four members from each of the seven HazMat Teams in the District. With registration opening September 1, a deadline for team registration will be set, probably in November. After that date, others in the District will be able to take advantage of unused sponsorships. Chair McDonald requested and received affirmation from the Committee to proceed. Steve Shaw thanked the members for supporting such an important event.

Chair McDonald commended Fort Lauderdale Fire Rescue for the recent Bulk Ethanol training they presented. Chief Shaw briefed the members on the training.

Purchase of a trailer to house hazmat training props previously purchased by the Committee is still on track. If those plans don't come to fruition, there is an opportunity to instead purchase props for a tanker simulator being fabricated at MDRF.

#### Planning Subcommittee (Manny Cela)

Coordinator Manny Cela informed the members that work continues on the HMEP Planning Project, HazMat Team Assessments. Several teams are making good progress and will present their results during the Planning Subcommittee Meeting, immediately following the main meeting. The goal is to bring assessments to the October SERC Meetings and complete the project by early December 2017.

#### Exercise Subcommittee (Manny Cela)

There is no Biennial Exercise for FY1617.

#### **6. SERC Thomas Yatabe Award and Certificates of Appreciation Selection**

The State Emergency Response Commission presents its prestigious Thomas Yatabe Award each year to one individual from each LEPC. In addition, two Certificates of Appreciation are also awarded. For 2018, the nomination for Yatabe Award went to Vice Chair Howard Vollovick and the two Certificates to Jose Tovar and Eduardo Koenig. Steve Shaw moved the nominations, which were seconded by Al Tonanez and approved unanimously.

#### **7. HazMat Emergency Response Plan Update (Miguel Ascarrunz, Chair)**

Updates to the 2017 HazMat Plan are complete.

#### **8. SoFlaLEPC Coordinator Report (Manny Cela)**

Coordinator Manny Cela briefed the members on changes to the FY1718 LEPC Contract and the need for additional outreach and presentations. Included is also the need to assist with or conduct a HazMat tabletop exercise. This can be further discussed at the November meeting.



Mr. Cela informed the members on a Sunshine Law explanation presented at the most recent SERC LEPC Chairs and Coordinators meeting and changes on voting rules for those meetings. The second PHMSA PIRI Southeast Regional meeting will be taking place August 29 at the Broward Fire Academy. FDEP will be hosting the Second Annual Responders Networking Conference early next year. More information will be provided at the November 15 meeting.

**9. Presentations**

Coordinator Manny Cela had a very well received Shelter-In-Place (SIP) presentation to the board.

**10. Members Comments**

Chair McDonald briefed the members on the very successful and well attended Safety Stand Down presented by Miami-Dade Fire Rescue at their Training Facility. The workshops were attended by the Chair as well as the Vice Chair and Coordinator.

Junieth Arana briefed the members on a non-reportable incident June 21 at Gordon Food Service. The exhaust fans worked, the safety measures were successful and it only lasted two minutes. The event was caused by a 250psi valve that failed at 170psi. Although non-reportable, they still placed the necessary calls as a safety measure just in case.

Matt Frost and Matt Currie with the Department of Homeland Security briefed the members on various vulnerability and resiliency matters involving Infrastructure Vulnerability Assessments and CFATS.

**11. Upcoming Meetings**

The next meeting will take place November 15 in Hollywood at the SFRPC.

**12. Adjourn**

Eduardo Koenig moved to adjourn the meeting at 11:28 am. The motion was seconded by Jeannie Cann and carried unanimously.