

PUBLIC NOTICE

REQUESTS FOR QUALIFICATIONS FOR VARIOUS PROFESSIONAL SERVICES ASSOCIATED WITH TRANSIT ORIENTED DEVELOPMENT FOR THE SOUTH FLORIDA REGIONAL PLANNING COUNCIL ("SFRPC")

Notice is hereby given that all materials requested herein must be received by the South Florida Regional Planning Council (hereinafter referred to as "SFRPC") no later than 6 PM on June 30, 2017 at the SFRPC offices located at 3440 Hollywood Blvd, Suite 140, Hollywood, FL 33021 or be sent to sfadmin@sfrpc.com in one pdf document.

Copies of this Request for Qualifications (RFQ) may be obtained from the SFRPC at the above address or via the internet, www.sfrpc.org. The SFRPC reserves the right to accept or reject any and all proposals and/or any portions of proposals.

PROPOSAL SUBMISSION DEADLINE: June 30, 2017

1. Overview:

The SFRPC is a state agency created to address regional planning issues within the tri-county area consisting of Broward, Miami-Dade, and Monroe Counties. The SFRPC is seeking professional services to assist in the completion of specific tasks of the South Florida Regional TOD (SFTOD) Pilot Program, a project being implemented in partnership with the South Florida Regional Transportation Authority (SFRTA) and the Treasure Coast Regional Planning Council (TCRPC). Funding was awarded for SFTOD through the Federal Transit Administration (FTA's) Transit Oriented Development Planning Pilot Program. The goal of the SFTOD is to leverage significant FTA transit investments by funding planning activities along the Tri-Rail Coastal Link Corridor (TRCL), from Downtown Miami as the southern terminus to Jupiter as the northern terminus. The result of the SFTOD Program will be a transit project that better meets the competitive criteria for federal transit funding. A scope and related tasks and deliverables has already been developed by the partners and funding agency. SFRPC is issuing RFQ's for firms that can complement and collaborate with Council staff to complete the scope of work.

2. Services to be provided:

The SFRPC is seeking responses to four (4) separate RFQs for the following individual tasks, to be completed in collaboration with and coordination with SFRPC and TCRPC staff:

1. Affordable Housing Study Services - Professional services with specific expertise in economic and community development to conduct an affordable housing study and complete the following tasks: recommend ways to increase the affordability of housing products in station areas while working to prevent displacement of existing residents within corridor station areas; and conduct a fair housing and equity assessment of the corridor. The consultant will update and build upon the assessments completed as part of the Southeast Florida's Sustainable Communities Initiative "Seven50" process, and the TRCL "Market and Economic Analysis" assessment. The budget for these services shall not exceed \$75,000.00

2. Business Plan Development Services - Professional services with specific expertise in economic and community development to develop a regional, transit-oriented, development fund business plan. As part of the development of the plan, the consultant will: evaluate ways to support transit-oriented development through the creation of a draft business plan for a regional TOD fund; study suggested target areas, funding sources, eligible activities, and organizational structure; and develop a Technical Advisory Panel (TAP) of national experts to evaluate best practices and identify those which have the greatest application and relevance to the TRCL corridor. The budget for these services shall not exceed \$30,000.00.
3. Professional Planning and Engineering Services - Professional planning and engineering services to develop station area pedestrian and bicycle plans for up to four potential station areas on the TRCL, as determined by and in coordination with SFRPC and TCRPC staff. The budget for these services shall not exceed \$45,000.00.
4. Water and Wastewater Capacity Analysis - Professional planning and engineering services to conduct water and wastewater capacity analysis of the TRCL, to include completion of the following tasks: identify water and sewer needs associated with the TRCL corridor by analyzing the existing capacity, anticipated future growth, and anticipated needs of TOD. The budget for these services shall not exceed \$60,000.00.

3. How to respond:

At a minimum, all responses should include the following:

- Statement of Qualifications
(Please provide a narrative and/or attachments, including resumes of lead staff and specific project experience, exhibiting how the firm meets the needs of the scope of work.)
- Work Examples
(Please provide work examples illustrating how the applicant meets the project experience and expectations of SFRPC.)
- Schedule of Fees
(Please outline individual/firm fee structure based upon an hourly and per diem basis.)

In addition, firms are encouraged to submit a narrative of no longer than five (5) pages that describes how the firm uniquely meets the needs of the type of work described above.

All inquiries concerning this RFQ should be directed to:

Christina Miskis, Regional Planner
Email: cmiskis@sfrpc.com
Telephone: 954-985-4416
South Florida Regional Planning Council

3440 Hollywood Blvd., Suite 140
Hollywood, FL 33021

Responses to inquiries will be reflected on the SFRPC website, as updates to the RFQ.

6. Format of Submissions and Deadlines:

All materials requested herein must be received by the South Florida Regional Planning Council (hereinafter referred to as "SFRPC") no later than 6 PM on June 30, 2017 at the SFRPC offices located at 3440 Hollywood Blvd, Suite 140, Hollywood, FL 33021 or be sent to sfadmin@sfrpc.com in one pdf document. Respondents are encouraged to respond electronically. Boilerplate, glossy and unnecessarily elaborate proposals are neither expected nor desired. The emphasis of the proposal should be on responding to the requirements set forth in this document. It is the sole responsibility of the respondent submitting the proposal to assure it is delivered on time.

7. Evaluation of Proposals and Process:

Proposals will be evaluated based upon prior experience, expertise and proven project management. All proposals submitted in response to this RFQ will be reviewed for their relative strengths and weaknesses in conjunction with the criteria contained in this document. Selections will be based on the completeness and quality of responses to this solicitation. Respondents must provide accurate contact information and attest to the validity of the information supplied. SFRPC staff may contact references and industry sources, investigate previous projects and current commitments, interview some or all of the proposed respondent team members, and take any other information into account in its evaluation of the responses. The SFRPC reserves the right to request clarification or additional information and to request that proposed respondents make presentations to the SFRPC Board of Commissioners. The SFRPC also reserves the right to accept or reject any and all proposals and/or any portions of proposals. Further, the SFRPC reserves the right to waive submission irregularities on a case by case basis.

8. Selection:

SFRPC staff will review and rank the responses to the RFQ based on the needs of the Council and the South Florida Regional TOD Pilot Program, and make recommendations to the Council for award. The respective firms selected by the Council will then negotiate agreements with the Council for the services to be provided.

9. Publication and Promotion:

This RFQ shall be available upon request in the SFRPC's offices, advertised, and posted on the web at www.sfrpc.org.

10. Additional Requirements:

The SFRPC reserves the right to amend and revise the instructions, requirements, general and special conditions, scope of work, and specifications of this RFQ up to the time that the SFRPC

Board authorizes the execution of a contract with the successful proposer. Copies of such amendments shall be furnished to all prospective proposers who have submitted proposals, and shall also be posted the SFRPC's website. Where such amendments require significant changes in the scope of the program, the date set for proposals may be postponed by such number of days as in the opinion of the SFRPC shall enable prospective respondents to revise their proposals.

11. Conflict of Interest:

All bidders agree to disclose any, direct or indirect, current or potential future, conflicts of interest between themselves and the SFRPC, and the employees of either entity. If questions arise about potential conflicts of interests, please contact the SFRPC prior to submitting a proposal.

12. Ownership of Proposal:

All materials submitted in response to this request shall become the property of the SFRPC. Selection or rejection of a proposal does not affect this right.

13. Errors and Omissions in Proposal:

The SFRPC shall not be liable for any errors in proposals. The SFRPC at its, option, has the right to request clarification or additional information from the respondents. Contract negotiations may begin with the announcement of the selected respondent(s).

14. Compliance with All Applicable Laws:

Any work completed pursuant to a response to this RFQ shall be governed and/or construed in accordance with the laws and jurisprudence of the State of Florida. At the time of respondent's submission of its RFQ response, the respondent shall be in compliance with all applicable laws of the State of Florida, the United States and local ordinances, including licensure requirements.