



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

MEETING AGENDA

WEDNESDAY, MAY 31, 2017 @ 10:00 AM

South Florida Regional Council
3440 Hollywood Blvd, Suite 140
Hollywood, FL 33021

<http://sfregionalcouncil.org/portfolio-item/local-emergency-planning-committee/>

Note: Action items requiring a vote are shown with a red bullet ("•").

1. **Welcome and Pledge of Allegiance**

2. **Introductions**

3. **Previous Meeting Summary**

- **Approve minutes from the February 8, 2017 SoFlaLEPC Meeting (see attached)**

4. **Membership Changes (Manny Cela)**

- **Vote on new members for submittal to SERC (see attached):**
 - Ed Carberry, Safety Manager, Performance Food Service – Miami, as Primary Member in the Facility Owners and Operators Category. Mr. Carberry is a former SoFlaLEPC member.
 - Matthew Roach, Operations Manager, Miami Beach Department of Emergency Management, as Alternate Member for Charles Tear replacing retiring Keith Carson in the EM Category.

5. **Subcommittee Reports**

Training Subcommittee (Manny Cela)

- 2017 HazMat Training already completed
 - CAMEO @ TCLEPC – December 2016
 - HazMat Training Symposium in Daytona – January 2017
 - E-Plan How2Comply in Hollywood – February 2017
 - HAZWOPER Refresher at Broward EOC – March 2017
- Training in Planning Stages
 - HazMat 160 – Miami FR (Summer 2017)
 - HAZWOPER Refresher @ MD DERM – July 2017
 - HazMat 160 – Broward (October 2017)
- SERC TTF HazMat Training Trailer Initiative
 - Trailer will be purchased to transport LEPC hazmat training props to locations for training.
 - Fort Lauderdale FR currently hosts props and reviewing a proposal to also host the trailer.
- Re-Activating Ad-Hoc Training Subcommittee Activities (Vice Chair Howard Vollovick)



Planning Subcommittee (Manny Cela)

- Florida Division of Fire Marshal earlier this year requested that all Florida HazMat Teams complete a Self-Assessment and notified them that LEPCs would be conducting site visits.
- The results of the Self-Assessments and LEPC site visits will be provided to the Fire Marshal in the summer for distribution to the SERC at their October meeting.
- In conjunction with those efforts, the SoFlaLEPC is also conducting On-Site Assessments or Needs Assessment Surveys of HazMat Teams as its FY1617 HMEP Planning Project.
- **SoFlaLEPC Planning Subcommittee** meeting immediately following this meeting to discuss further.

Exercise Subcommittee (Manny Cela)

- There is no Biennial Exercise for FY1617.

6. **HazMat Emergency Response Plan Update (Miguel Ascarrunz, Chair)**

- Updates to the 2017 HazMat Plan are complete.
- Special thanks to all that provided input for the update: Chair Miguel Ascarrunz, Niel Batista, Bret Maxwell, Eduardo Koenig, Ali Younes, Steven Herschenhorn, Shannon Davis Weiner, Mike Graham, Alain Donderiz, Serge Beregovoy, Natasha Strokin, Lisa Vreeland, Terri Sudden, Tyna Webb, Cyna Wright, Jose Lopez and Freda Vaughn.
- Download from <http://sfregionalcouncil.org/local-emergency-planning-committee/#toggle-id-4>
- **Approve for transmittal to FDEM**

7. **Presentations**

- Rick Barrett, Damage Prevention and Public Awareness, Florida Gas Transmission Company

8. **SoFlaLEPC Coordinator Report (Manny Cela)**

- Florida DEM State Watch Office Daily Incident Report:
https://public.govdelivery.com/topics/Incident_Report/feed.rss
- Sunshine811 representatives have offered to make a presentation to the Committee at a future meeting. Is there interest from the members to proceed?
- Pipeline Emergency Responders Initiative (PERI) from PHMSA
- SERC, LEPC and TTF May Meetings, Cocoa Beach, FL and FDEM Personnel Changes
- National Association of SARA Title III Program Officials (NASTTPO), Cocoa Beach, FL
- Any interest in purchasing additional red or blue SoFlaLEPC logo polo shirts?

9. **Members Comments**

- General Member Comments

10. **Upcoming Meetings**

- SoFlaLEPC Planning Subcommittee Meeting immediately following this meeting
- Next SoFlaLEPC Meeting - August 16 @ SFRPC
- <http://sfregionalcouncil.org/local-emergency-planning-committee/#toggle-id-1>

11. **Adjourn**

- **Motion to adjourn meeting**



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

MEETING MINUTES (Draft)

WEDNESDAY, FEBRUARY 8, 2017 @ 10:00 AM

South Florida Regional Council
3440 Hollywood Blvd, Suite 140
Hollywood, FL 33021

<http://sfregionalcouncil.org/portfolio-item/local-emergency-planning-committee/>

1. **Welcome and Pledge of Allegiance**

Vice Chair Ray McDonald welcomed the members at 10:02 am.

2. **Introductions**

In attendance were Junieth Arana, Niel Batista, Jeannie Cann, Keith Carson, Maikel Garcia, Steven Herschenhorn, Jaimie Johnson, Vince Kalson, Bret Maxwell, Vice Chair Ray McDonald, Jeffry Peleg, Axel Rodriguez, SERT TTF Rep Steve Shaw, Carl Sidelko, Alvaro Tonanez, Jose Tovar, Freda Vaughn and Howard Vollovick. Also present were Willie Bouie, Patrick Coyne and Jose Molina. Members Mike DiGiovanni and Eduardo Koenig had excused absences.

3. **SoFlaLEPC Chair Resignation and Elections (Manny Cela)**

After 22 years on the Committee, Chair Gary Koenig resigned in January. SERC Policies for LEPCs state the Vice Chair will preside until elections are held at the next meeting. Vice Chair Ray McDonald indicated an interest in moving to the position of Chair. The Coordinator included a request in the meeting notice for interested applicants to notify him before the meeting. None came forward. Jeffry Peleg moved to elect Ray McDonald as Chair, Keith Carson seconded the motion which carried unanimously.

With Mr. McDonald vacating the Vice Chair position, Howard Vollovick indicated an interest in the position. No others responded to the inquiry sent with the meeting notice. Niel Batista moved to elect Howard Vollovick as Vice Chair. Jeffry Peleg seconded the motion, which was carried unanimously.

4. **Previous Meeting Summary**

Niel Batista moved to approve the minutes from the November 16, 2016 meeting. Jeffry Peleg seconded the motion, which was carried unanimously.

5. **Subcommittee Reports**

Training Subcommittee (Manny Cela)

Coordinator Manny Cela briefed the members on the current status of training for the year. Regarding the 2017 HazMat Symposium and Competition held this past January in Daytona Beach, the Committee sponsored entirely, on in part, 16 individuals to attend and represent the South Florida LEPC. That included HazMat Teams from Fort Lauderdale and Miami-Dade. Sunrise was also represented. Attendees Alvaro Tonanez, Steve Shaw, Ray McDonald, Howard Vollovick and Steve Collins reported out to the Committee.



The Committee also sponsored two to attend a 24-hour CAMEO class at the Treasure Coast LEPC. Ray McDonald and Howard Vollovick briefed the members on the benefits of the class. This spurred conversation on the needs for similar training in our District and the usefulness of CAMEO with more modern tools such as E-Plan now available anywhere via WiFi.

Coordinator Manny Cela briefed the members on the FDEM E-Plan How-2-Comply Training taking place in the afternoon. Two sessions are available, 1 pm and 3 pm. The second session has some open seats.

Purchase of a HazMat Training Equipment Trailer is pending conversations with Fort Lauderdale FR regarding maintenance, insurance, registration, etc.

The South Florida LEPC was notified by FDEM that funding was available for LNG training in Miami-Dade and Broward. No details or curriculum are currently available but both counties indicated interest.

A Hybrid HazMat 160 class was discussed with the Broward HazMat teams. Negotiations will continue towards scheduling the training later in the year.

Planning Subcommittee (Manny Cela)

The Florida Division of Fire Marshal requested assistance from the LEPCs in helping local HazMat Teams complete their Self-Assessments. The Committee selected Conduct On-Site Assessment or Needs Assessment Survey for HazMat Teams as its Planning Project for the year. Much conversation ensued regarding the level of assistance requested and member involvement.

Coordinator Manny Cela reminded the members that a Planning Subcommittee Meeting would immediately follow this meeting.

Exercise Subcommittee (Manny Cela)

There is no Biennial Exercise for FY1617.

6. SERC Thomas Yatabe Award Recognition and Distribution of Certificates

Although not present, Miguel Ascarrunz was honored as this year's recipient of the SERC Thomas Yatabe Award, which he received during the January SERC meetings in Daytona. This year's recipients of SERC Certificates of Appreciation Bret Maxwell and Maikel Garcia were on hand to receive their Certificates and were duly honored by the members present.

7. Membership Changes (Manny Cela)

There were two membership changes at this meeting: Jeannie Cann, District Emergency Coordination Officer for FDOT 6, was selected as Primary Member in the Transportation Category replacing Mauricio Gomez; Carl Sidelko, Site Manager for Sentry Industries, was selected as Primary Member in the Facility Owners and Operators Category replacing Gary Koen. The applications were moved by Keith Carson, seconded by Jose Tovar and carried unanimously. Both new members introduced themselves to the Committee and spoke briefly.



8. HazMat Emergency Response Plan Update (Miguel Ascarrunz, Chair)

HazMat Plan Chair Miguel Ascarrunz will be contacting the various agencies that provide input and updates to the HazMat Plan shortly with a planned completion before the next meeting.

9. SoFlaLEPC 2017 Meeting Dates - Revised

Based on input from the members, the 2017 meeting dates will be revised to February 8 (today), May 31, August 16 and November 15. Jeffry Peleg moved the changes, Keith Carson seconded and the item was approved unanimously.

10. SoFlaLEPC Coordinator Report (Manny Cela)

Coordinator Manny Cela referred the members to the attached TRANSCAER article written by FDEM's Paul Wotherspoon showcasing the LNG facility in South Florida. The photos in the article were provided by Manny Cela.

11. Members Comments

There were no general comments.

12. Upcoming Meetings

The next meeting will take place May 31 in Hollywood. The members were reminded and requested to remain for the Planning Subcommittee meeting that followed immediately.

13. Adjourn

Niel Batista moved to adjourn the meeting at 11:14 am. The motion was seconded by Jaimie Johnson and carried unanimously.



**SOUTH FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE
MEMBER/ALTERNATE NOMINATION FORM**

LEPC District: South Florida Date: May 31, 2017

Choose One: Primary Member Alternate Member

Nominee's Name: Ed Carberry

If Alternate, Name of Principal Member: _____

Job Title: Safety Manager

Place of Employment: Performance Food Service - Miami

Mailing Address: 3595 NW 125th Street

Miami, FL 33167

County: Miami-Dade

County List: Miami-Dade, Broward, Monroe (you may choose more than one county)

Telephone Number: (305) 953-4747 FAX Number: _____

E-Mail Address: Edward.carberry@pfgc.com

Membership Category: Facility Owners and Operators

Category List: Elected State & Local Officials, Law Enforcement, Civil Defense/EM, Firefighting, First Aid, Health/Safety, Local Environmental, Hospital, Transportation, Broadcast/Print Media, Community Groups, Facility Owners & Operators, Interested Citizens, Non-Elected Local Officials, Water Management District (please choose a single category from the list)

Explanation of Choice of Membership Category (if necessary):

(If for an alternate nomination, also attach principal member's letter of recommendation).
(Do not write below this line.)

Action: _____



**SOUTH FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE
MEMBER/ALTERNATE NOMINATION FORM**

LEPC District: South Florida Date: May 31, 2017

Choose One: Primary Member Alternate Member

Nominee's Name: Matthew Roach

If Alternate, Name of Principal Member: _____

Job Title: Operations Manager

Place of Employment: Miami Beach Department of Emergency Management

Mailing Address: 2310 Pine Tree Drive, 3rd Floor

Miami Beach, FL 33140

County: Miami-Dade

County List: Miami-Dade, Broward, Monroe (you may choose more than one county)

Telephone Number: (305) 673-7736 FAX Number: _____

E-Mail Address: MatthewRoach@miamibeachfl.gov

Membership Category: Civil Defense/Emergency Management

Category List: Elected State & Local Officials, Law Enforcement, Civil Defense/EM, Firefighting, First Aid, Health/Safety, Local Environmental, Hospital, Transportation, Broadcast/Print Media, Community Groups, Facility Owners & Operators, Interested Citizens, Non-Elected Local Officials, Water Management District (please choose a single category from the list)

Explanation of Choice of Membership Category (if necessary):

(If for an alternate nomination, also attach principal member's letter of recommendation).
(Do not write below this line.)

Action: _____

