



MEMORANDUM

AGENDA ITEM #IV.H

DATE: SEPTEMBER 12, 2016
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FY 2016-2017 OPERATING BUDGET

Background

Staff has prepared the Fiscal Year 2016-17 operating budget for your review and approval. The attached summaries of Revenues and Expenditures present the July 2016 amended budget for FY 2015-16 alongside the proposed budget for FY 2016-17.

Revenues

The proposed revenue budget for Fiscal Year 2016-17 is \$2,239,123, a decrease of (\$193,354) when compared to the proposed July 2016 amended budget for the current Fiscal Year. The Council has not projected a new full-scale exercise or the restart of the Healthy Corners project. These two projects account for the majority of the year-to-year decline in revenue.

In the proposed budget, the County's Membership Dues are being leveraged 1.74 times. For the \$817,567 in annual membership dues the counties pay, the Council has secured over \$1,400,000 in additional funding from other sources to advance the priorities of the Council, and its county and municipal partners.

Expenditures

Total planned expenditures are \$2,236,847 or \$176,309 less than the current Fiscal Year estimate. This savings is due to a reduction in outside consultants. Core operating expenses are down \$40,000 due to non-recurring project expenses in 2016.



Operating Surplus

The net result is an operating surplus of \$2,276 for fiscal 2016-17.

Recommendation

Approve the Fiscal Year 2016-17 Operating Budget.

South Florida Regional Council
FY 2017 Budget
September 12, 2016

REVENUES	FY 2015-16 (Adopted JUL16)	FY 2016-17 (Proposed SEP16)
GENERAL FUND		
Membership Fees		
Broward County	\$ 320,814	326,742
Miami-Dade County	468,020	477,819
Monroe County	12,978	13,006
Interest & Other Income	3,000	3,000
TOTAL GENERAL FUND	\$ 804,812	820,567
SPECIAL REVENUE FUNDS		
Federal Funded Projects	1,091,508	1,041,680
DHS / UASI - Palm Beach Sheriff's Office Crime Analysts	444,624	400,000
DHS / UASI - Regional Fullscale Exercise	79,135	-
MDC Healthy Corner Store Conversions	63,069	-
DOE - Clean Cities Coalition - CCFAA Grant	40,000	40,000
NETL/UCF - Creating Alt Fuel Training Network - Florida	20,000	20,000
EDA - Economic Development District Planning	63,000	63,000
EDA - Revolving Loan Funds Administration	213,000	200,000
EPA - Brownfields Administration	50,000	50,000
FDEM - Hazardous Materials Emergency Planning - HMEP	93,680	93,680
FTA - Miami-Dade County MPO	25,000	25,000
FTA - SFRTA/TCRPC TOD Planning	-	150,000
State Funded Projects	139,477	134,476
FDEM - Local Emergency Planning Committee - Staff	48,000	48,000
FDEM - Hazards Analysis in Monroe County	2,453	2,500
FDEM - SRESP Updates	20,000	-
FDEO-FDEP Train the Trainers Grant	69,024	83,976
Local Funded Projects	396,680	242,400
Development of Regional Impact (DRI) Fees	64,280	25,000
SFRTA - Transportation Oriented Development	100,000	100,000
South Florida Economic Forecasting Partnership	16,800	16,800
Miscellaneous Economic Impact Analysis	600	600
Florida Public Health Institute 1415	5,000	-
Monroe Climate Summit Conference	30,000	-
Southeast Florida Community Development Fund, Inc.	80,000	100,000
Citi Bank Data Commons Business Plan	100,000	-
TOTAL SPECIAL REVENUE FUNDS	1,627,665	1,418,556
GRAND TOTAL	\$ 2,432,477	\$ 2,239,123
EXPENDITURES	FY 2015-16 (Adopted JUL16)	FY 2016-17 (Proposed SEP16)
Salaries and Leave	\$ 858,541	\$ 847,086
Fringe Benefits	276,230	290,525
Occupancy	192,000	195,000
Office Automation *	51,500	70,000
Supplies *	53,908	7,500
Communications, Postage *	10,500	10,500
Printing, Advertising, Notices *	9,400	5,000
Travel *	51,920	40,000
Professional Development	37,000	40,000
Insurance	20,000	20,000
Miscellaneous Expenses	8,000	8,000
Equipment & Software upgrades	-	50,000
Subtotal	1,568,999	1,583,611
Project Related Professional Services (Pass-through)	704,357	518,236
Legal Services	93,800	90,000
Financial Services	46,000	45,000
Subtotal	844,157	653,236
TOTAL	2,413,156	2,236,847
Budget Surplus/(Deficit)	\$ 19,321	\$ 2,276
Memo: Core Operating Expenses *	\$ 1,708,799	\$ 1,668,611
<i>*Excludes reimbursed "project" related expenses in the FY 2016 Budget Amendment column, in the Draft Budget column</i>		
<i>**Core Operating Expenses excludes project related professional services & equipment purchase & software upgrade</i>		