



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE - DISTRICT 11

MEETING MINUTES

WEDNESDAY, AUGUST 20, 2014 @ 10:00 AM

South Florida Regional Planning Council

3440 Hollywood Blvd, Suite 140

Hollywood, FL 33021

www.sfrpc.com/lepc.htm

1. Welcome and Opening Remarks

The meeting was called to order by Chair Gary Koen at 10:03 am.

2. Introductions

In attendance were HazMat Plan Chair Miguel Ascarrunz, Planning Sub Chair Eric Borbe, Keith Carson, Leslie Ceden, Bob Christensen, Miguel Hidalgo, Chair Gary Koen, Nick Kontax, Steve Lamson, Yvette McLeod, Gerardo Reyes, Maria Salgado, Steve Shaw, Irene Toner, Jose Tovar, Anthony Trim, Freda Vaughn, Howard Vollovick and Coordinator Manny Cela. Also in attendance were Steve Herschenhorn and James Harrison. Excused were Kenton Brown, Mike DiGiovanni, Jaime Gonzalez and Gregory Thompson.

3. Previous Meeting Summary

Draft minutes from the May 28, 2014 SoFlaLEPC Meeting were moved by Eric Borbe, seconded and approved unanimously.

4. Subcommittee Reports

Training Subcommittee (Mike DiGiovanni)

Coordinator Manny Cela presented the Subcommittee report. To this point in the year, 15 training sessions were held with a total of 493 students. This included 13 HMEP-funded classes and two other communications classes funded via another grant. Also scheduled is a 40-hour HazMat Operations class for August 27-31, part of our commitment to support a HazMat160 class for Broward HazMat Teams.

Additional training opportunities are available with the start of the new fiscal year.

Exercise Subcommittee (Juan Farach, Chair)

Coordinator Manny Cela made a presentation to the Committee of this year's Biennial Exercise, Operation Rail Safety. Using essentially the same PowerPoint presentation used during the exercise, Mr. Cela briefed the members on the very successful event and requested comments of those that had been present for use in finalizing the After Action Report.



Planning Subcommittee (Eric Borbe, Chair)

Chair Eric Borbe reiterated that the Planning Subcommittee activities had been suspended for the past year in favor of the Biennial Exercise. Typically, it is at this meeting that the Planning Project for the next fiscal year is selected. However, Coordinator Manny Cela indicated that the FY1415 contract has not yet been received from FDEM and therefore no selection was possible. If the contract is received prior the next meeting (scheduled for November 19), an email vote will be presented to the members to make the selection.

5. Membership Changes (Manny Cela)

Please refer to www.sfrpc.com/lepc/members.htm for additional information on the members

Eight membership nominations were accepted: Miguel Ascarrunz, Broward EMD Director moved from Alternate to Principal in the EM category, Chuck Tear, Miami Beach Emergency Management Department Director as Principal in the EM category, Keith Carson, Miami Beach EMD Support Services Manager as Alternate for Mr. Tear, Capt. Steve Shaw, Fort Lauderdale FR Special Ops as Principal in the Firefighting category, Lt. Alvaro Tonanez, Miami-Dade FR HazMat Bureau as Alternate for Capt. Anthony Trim in the Firefighting category, Freda Vaughn, Regional Emergency Response Advisor for FDOH Region 7 as Principal in the Health and Safety category, Howard Vollovick as Principal in the Interested Citizen category and Gerardo Reyes, Safety Compliance Specialist for the Miami Detention Center of the Federal Bureau of Prisons as Primary in the Law Enforcement category. All nominations were moved by Miguel Hidalgo, seconded by Leslie Cedeno and approved unanimously.

Coordinator Manny Cela indicated that a copy of the Attendance Log for the past two years had been provided as a way for members to keep track of the meetings they attended or missed.

6. HazMat Emergency Response Plan Update (Miguel Ascarrunz, Chair)

Chair Miguel Ascarrunz stated that major revisions of the HazMat Plan would begin early 2015. This would include updates to account for the new Regional PSAPS or 911 Call Centers in operation in Broward.

7. SoFlaLEPC Officer Elections

Officer Elections are required every two years during the first meeting following the July SERC meeting. Coordinator Manny Cela requested via the Agenda email before the meeting that any members interested in serving in this capacity should contact him directly. None were received. Both Chair Gary Koen and Vice Chair Ray McDonald expressed an interest in remaining in their current roles. Their nominations were moved by Howard Vollovick, seconded by Keith Carson and elected unanimously.

8. SoFlaLEPC SERC TTF Representative Selection

Chair Gary Koen informed the members that, due to professional obligations, Mike DiGiovanni was stepping down as our Primary SERC Training Task Force Representative. Mr. DiGiovanni's current position makes it difficult for him to travel and attend meetings. Coordinator Manny Cela indicated that Capt. Steve Shaw, our newly elected member from Fort Lauderdale FR, had agreed to take on that role for the Committee.



9. **SERC Thomas Yatabe Award and Certificates of Appreciation Selection**

Coordinator Manny Cela informed the members that the SERC each year presents the prestigious Thomas Yatabe Award to one individual selected from each LEPC in Florida. Certificates of Appreciation are also awarded to LEPC members selected for their contributions to their respective Committees. In coordination with the Chair, the 2015 nominees are: Ray McDonald for the Yatabe Award and Jeffry Peleg and Bob Christensen for Certificates of Appreciation.

The nominations were moved by Howard Vollovick, seconded by Jose Tovar and approved unanimously.

10. **SoFlaLEPC Coordinator Report**

Coordinator Manny Cela informed the members that the 2015 HazMat Symposium would again coincide with Fire Rescue East January 21-25 in Daytona Beach. The Committee sponsored several hazmat team members from the District to attend last year and would attempt to do so again in 2015 as the Training Budget allowed.

For the benefit of the members, Mr. Cela also provided a Log of HazMat Incidents in the District provided through FDEM.

Next meeting there will be a presentation for responders by the Florida Gas Transmission Line.

11. **Members Comments and Presentations**

Keith Carson informed the members that the City of Miami Beach would be hosting a Sports and Special Events Seminar on December 9-10 at the Convention Center. Attendance is free and registration will be handled through SERT TRAC.

Nick Kontax informed the members that a facility he had visited had some surplus oil absorbent boom available on a first-come and first-served basis at no cost. He would provide Coordinator Manny Cela some photographs and contact information and asked it be forwarded to all the members.

12. **Upcoming Meetings**

Chair Gary Koen reminded the members that the next meeting would take place November 19.

13. **Adjourn**

Chair Gary Koen requested a motion to adjourn the meeting at 11:12 am. Miguel Hidalgo moved the motion, it was seconded by Yvette McLeod and approved unanimously.